



Small Business Development Division Project Worksheet

Project/Contract Title: AUTOMATED/BIOMETRIC TIME AND ATTENDANCE DATA CAPTURE
Project/Contract No: EPP-RFP 840
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$250,000.00
Description of Project/Bid: To solicit proposals to obtain a turn-key commercially available Electronic Bidding Solution (Solution). The Solution desired shall be capable of automating bid creation, electronic submittal, evaluation and analysis.

Received Date: 07/20/2012
Funding Source: INTERNAL SERVICE FUNDS
Resubmittal Date(s):

Contract Measures Recommendation		
Measure	Program	Goal Percent
Selection Factor	SBE	

Reasons for Recommendation
<p>SELECTION FACTOR</p> <p>This project meets all the criteria set forth in I.O. #3-41.</p> <p>The twelve (12) SBE firms certified in the required Commodity Codes; none responded.</p> <p>Commodity Code: 20554-Software, Application: Preprogrammed Software F; 92045-Software Maintenance/Support</p>

Analysis for Recommendation of a Goal				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
				Total

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor <input checked="" type="checkbox"/>	
CWP _____	 SBD Director	7/26/12 Date	