

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Rev 1

<input checked="checked" type="checkbox"/> New contract	<input type="checkbox"/> OTR	<input type="checkbox"/> CO	<input type="checkbox"/> SS	<input type="checkbox"/> BW	<input type="checkbox"/> Emergency	Previous Contract/Project No. N/A
<input type="checkbox"/> Re-Bid	<input type="checkbox"/> Other	LIVING WAGE APPLIES: <input checked="checked" type="checkbox"/> YES <input type="checkbox"/> NO				

Requisition/Project : EPPRFP-00274

TERM OF CONTRACT: 2 years

Requisition/Project Title: Deadly Force Policy Audit

Description: This solicitation is for the Miami-Dade Police Department (MDPD) to have an external audit conducted by an experienced and qualified Proposer on its "Deadly Force Policy", and if necessary have the Proposer, recommend a revision to the MDPD "Deadly Force" policy. The purpose is to ensure that MDPD implements best practices as it relates to the "use of deadly force" and ensure that none of its current policies and procedures go against acceptable norms in the law enforcement community.

User Department(s): Eleventh Judicial Circuit

Issuing Department: <u>ISD/PM</u>	Contact Person: <u>Melissa Camillo-Castillo</u>	Phone: <u>305-375-4725</u>
Estimated Cost: <u>250,000.00</u>	Funding Source: <u>General Funds</u>	REVENUE GENERATING: <u> </u>

ANALYSIS

Commodity/Service No: <u>918-06; 918-58; 918-93, 961-47</u>		SIC: <u> </u>	
Trade/Commodity/Service Opportunities			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Hereif this is a New Contract/Purchase with no Previous History			
<u>EXISTING</u>		<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:	<u>N/A</u>		
Small Business Enterprise:			
Contract Value:			
Comments: <u>N/A</u>			
Continued on another page (s): <input type="checkbox"/> Yes <input type="checkbox"/> No			

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		

Basis of Recommendation:

Signed: **Melissa Camillo-Castillo**

Date to SBD: **08/13/2015**

Date Returned to DPM:

2.0 Scope of Services

2.1 Introduction/Background

Miami-Dade County, herein referred to as County, as represented by the Miami-Dade Police Department (MDPD), is soliciting proposals from an experienced and qualified Proposer to conduct an external audit, and if necessary, recommend a revision to the MDPD "Deadly Force" policy, the purpose is to ensure that MDPD implements best practices as it relates to the "use of deadly force" and ensure that none of its current policies and procedures go against acceptable norms in the law enforcement community.

The County is a vibrant, multicultural community of more than 2.5 million residents and hosts more than 12 million visitors each year. The County provides law enforcement and public safety services consistent with the needs of the community. Such services are directed toward creating and maintaining an environment that is safe, and as free of crime and disorder as legal, ethical and resource constraints permit. MDPD is charged with the task of promoting a safe, secure, crime free environment along with maintaining order and providing for the safe and expeditious flow of traffic. In order to accomplish this formidable task, it utilizes the services of approximately 2,900 sworn officers and 1,700 support personnel.

In light of the number of deadly force incidents involving law enforcement and the public around the country and within Miami-Dade County, the MDPD feels it is essential to review and if necessary, revise its "Use of Force" policy as it relates to "Deadly Force." During the previous three years (2012-May 2015), MDPD employees utilized "Deadly Force" an average of 23 times each year. Each of the incidents involved situations in which MDPD officers "purposely pulled the trigger of their firearm" during encounters with a subject. Given the events surrounding police-involved deadly force encounters occurring across the United States and the subsequent questioning of police tactics being utilized, MDPD feels that it is imperative that its deadly force policy be reviewed.. Additionally, recommendations for specific training will be offered based on a review of previous "Deadly Force" incidents, which will allow MDPD to better train its staff in the appropriate use of force to take during specific violent encounters.

The specific purpose of this study will be:

1. Review the MDPD Departmental Manual as it relates to use of "Deadly Force."
2. Review training specific to force that MDPD staff receives.
3. Review discipline resulting from deadly force cases reviewed.
4. Review of Professional Compliance Bureau files related to "Deadly Force."
5. Establish a working group for the study and conduct interviews with officers involved in "Deadly Force" incidents during the past three years.
6. Report findings, make recommendations, and issue a formal report.

2.2 Requirement

Establishment of a "work advisory group" from current MDPD personnel that will serve as internal experts to answer questions and provide feedback as necessary by the researcher. The work advisory group will be used to discuss ideas, problems, and direction as the project progresses. It is anticipated that meetings will be held every other month or when necessary. Conduct briefings with MDPD Command Staff after each major phase of the study and discuss the need for additional review or direction as needed.

2.3 Services and Deliverables

2.3.1: Review of Deadly Force Policy

A. Services and Task

Review and analyze the current MDPD Departmental Manual as it relates to "use of deadly force by firearms." This task will include a thorough understanding of the policy and making sure the language is sufficient to provide police

officers with an understanding of what is expected of them, the rules and regulations regarding the use of deadly force, and make sure it covers the necessary areas of the use of deadly force. The goal is to suggest a comprehensive policy that is legally sufficient. The review will include a comparison of other policies that have been approved by the U.S. Department of Justice from agencies that have been involved in Consent Decrees.

B. Deliverable

A written report to include comments on the current MDPD Policy and suggestions for change.

2.3.2: Review of Deadly Force Training

A. Services and Task

Review MDPD training procedures for officers involving "deadly force by firearm" encounters. This includes observing the live training and discuss any shortcomings with the trainers and academy staff and review all lesson plans and curricula. The selected Proposer will attend academy classes as well as in-service classes on the use of firearms and firearms decision-making. (Note, a component of this task will be to discuss the training with those who provide the training as well as with their supervisors.)

B. Deliverable

A written report to include comments on the training comments on the training, curricula, and lesson plans, as well as suggestions for changes. This report will be presented to MDPD Command Staff and designees at an agreed upon day and time.

2.3.3: Review of Deadly Force by Firearm Case Files

A. Services and Task

Review MDPD relevant policies and procedures, organize the data, conduct statistical analysis, review disciplinary action related to "deadly force," and review Professional Compliance (PCB) and Homicide Bureaus' files involving MDPD "deadly force" by firearm incidents. This activity will include a review of the incident files and a compilation of the quantitative and qualitative data available. The data will be analyzed for thoroughness, content, appropriateness of questions, interrogations, and how these files should be used. The investigators and their supervisors will be interviewed. Any shortcomings in the process(es) will be discussed with PCB staff and investigators.

B. Deliverable

A written report to include comments on the policy and suggestions for change. The report will be presented to MDPD Command Staff and designees at an agreed upon day and time.

2.3.4: MDPD Police Officer Interviews

A. Services and Task

Conduct interviews with all MDPD police officers involved in "deadly force" incidents who have been approved by MDPD Command Staff to be interviewed and who are willing to provide input regarding their specific incidents. This will require advice and support from the Dade County Police Benevolent Association (PBA). The interviews will cover the police officers' recall of their encounters, perceptions, distortions and reactions. Additionally, officers will be asked about MDPD's response to their needs as police officers involved in the discharge of a firearm. They will be asked about the sufficiency or lack of policy, training, supervision and accountability. The police officer will be promised anonymity and no information will be linked to an individual. All information will be reported in the aggregate.

B. Deliverable

A written report to include comments on the policy and suggestions for changes. This report will be presented to MDPD Command Staff and designees at an agreed upon day and time.

2.4 Reporting

A. Draft Report

At the conclusion of the study, the selected Proposer will provide MDPD with a comprehensive Draft Report which will include recommendations for policy revision and training improvements. Upon Submission of the Draft Report MDPD Command Staff and designees will review and advise the selected Proposer of any concerns and/or questions regarding the Draft Report that may require review or revision.

B. Final Report.

Once all concerns have been adequately addressed, the County shall provide written acceptance of the Draft Report. The selected Proposer shall conduct a final quality review of the Draft and shall provide an electronic copy and a hard copy of the Final Report

2.5 Additional Optional Services/Studies

The County may, in its sole discretion, request that the selected Proposer provide additional optional services which are related to, but not included in the services outlined above. Such services may include, but are not limited to additional Review and Audit projects and deliverables in the form of Reports.