

Small Business Development Division Project Worksheet

Project/Contract Title: OCCUPATIONAL SAFETY HEALTH ADMINISTRATION (OSHA) TRAINING PROGRAM
Project/Contract No: EPPRFP-00470 **Funding Source:**
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$812,250.00 **Resubmittal Date(s):**
Description of Project/Bid: TO ESTABLISH A CONTRACT TO PROVIDE FOR FEDERALLY MANDATED OCCUPATIONAL SAFETY & HEALTH ADMINISTRATION (OSHA) TRAINING TO COUNTY EMPLOYEES, FOR USE BY THE DEPARTMENT OF ENVIRONMENTAL RESOURCES MANAGEMENT, AND OTHER COUNTY DEPARTMENTS AS NEEDED.

Received Date: 11/18/2016

Resubmittal Date(s):

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Selection Factor	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 indicates a Section Factor is appropriate for this contract as it is a Request for Proposal.
 Letters of Availability to Bid were sent out to the firms certified in the applicable commodity codes however, less than three (3) firms responded as being available to meet the contract requirements.

Commodity Code: 90772-Safety Engineering And Accident Studies, Osha Studies; 91838-Education And Training Consulting; 99077-Safety Training And Awareness Services (Highway Safety, Boating, Seat Belt, Etc.)

Small Business Contract Measure Recommendation


Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____	Tier 2 Set Aside _____
Set Aside _____	Level 1 _____ Level 2 _____ Level 3 _____
Trade Set Aside (MCC) _____	Goal _____ Bid Preference _____
No Measure _____	Deferred _____ Selection Factor _____
CWP _____	 SBD Director
	Date 11/30/16