

ISSUING DEPARTMENT INPUT DOCUMENT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. N/A

Re-Bid
 Other – Access of Other Entity Contract
 LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: EPPRFP-02156
 TERM OF CONTRACT 4 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Consultant Services for ADA Assessment at MIA Terminals

Description: Establish a contract with a vendor to assess MIA passenger terminal facilities for compliance with current ADA and FAA standards and guidelines, identify ADA barrier removal in public spaces & general accessibility within MIA, & provide 2 resultant assessment reports.

Issuing Department: ISD
 Contact Person: Marie Williams
 Phone: 3053753248

Estimate Cost: \$200,000

Funding Source: GENERAL
 FEDERAL
 OTHER Propriet Rev

ANALYSIS

Commodity Codes:	91817	91819	91858	91812	918
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>		
Contractor:					
Small Business Enterprise:					
Contract Value:					
Comments:					

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
SBE				

Basis of Recommendation:

Signed: Marie Williams
 Date sent to SBD: 02/11/22

Date returned to SPD:

This document is a draft Scope of Services for a future solicitation and is subject to change without notice.

This is not an advertisement.

2.0 SCOPE OF SERVICES

2.1 Background

In accordance with the Code of Federal Regulations (CFR) 28 Parts 36 and CFR 49 Parts 27 & 37, MDAD is required to periodically review and update ADA surveys for compliance with applicable regulations of Americans with Disabilities Act Accessibility Guidelines (ADAAG). An ADA survey conducted by a consultant in 2007 only addressed the Central Terminal area since it was deemed that South Terminal and North Terminal areas were new construction and were designed to comply with ADA. A survey conducted by the Federal Aviation Administration (FAA) in February 2014 identified deficiencies throughout the Terminal Complex. Thereafter, internal audits/surveys have been performed in-house by MDAD.

2.2 Sustainable Procurement Practices

The County is committed to responsible stewardship of resources and to demonstrating leadership in sustainable business practices. Accordingly, the County has adopted sustainability policies which are incorporated into this Solicitation. The County will continue to explore and pursue sustainable procurement, development and business practices that: (a) reduce greenhouse gases; (b) foster and integrate supplier small business opportunities; (c) support safe and fair labor practices and ethical behavior throughout the supply chain, and (d) maximize fiscally responsible “high value, high impact” actions.

2.3 Service to be Performed

The Contractor shall assess MIA passenger terminal facilities for compliance with current ADA and FAA standards and guidelines, to identify ADA barrier removal in public spaces and general accessibility within MIA including navigation. The Contractor will provide two (2) resultant assessment reports accordingly; one (1) report at Year 1 and one (1) report at Year 4.

The Contractor shall provide the staff, resources, expertise, labor, equipment, and materials necessary and as may be required to perform and complete the Services in this Solicitation.

For use at its discretion, the Contractor can access the publicly available documents:

- ADA Checklist for Existing Facilities at (link):
<https://www.adachecklist.org/doc/fullchecklist/ada-checklist.pdf>.
- FAA Airport Accessibility Checklist at (link):
https://www.faa.gov/sites/faa.gov/files/about/office_org/headquarters_offices/acr/ADA_Self_Assessment_Form.pdf NOTE: Not all nondiscrimination-related regulations are included on the FAA checklist or are applicable for this Agreement.

A. Assessment

The Contractor shall physically visit MIA and conduct a walkthrough(s) of the below locations/areas identifying each physical element within the public areas of the MIA terminal facilities that constitutes a code violation or otherwise hinders or prevents access to persons with disabilities, as well as inspecting the locations/areas for the below barrier removal priorities.

Locations/areas:

1. North Terminal and Concourse D
2. Central Terminal, Concourse E and E Satellite, Concourse G , and Concourse F
3. South Terminal, Concourse J, and Concourse H
4. Flamingo and Dolphin Parking Garages
5. Public areas in Customs/Federal Inspection Systems (FIS)
6. Public areas in Security Checkpoints
7. Publicly accessible routes to concessions areas, restaurants, lounges, multi-sensory room, pet relief areas, baggage claim and restrooms.
8. Public MIA transportation, the MIA Mover train/Station, the E Satellite Train/station, the Skytrain/stations

The following locations/areas are **excluded** from the assessment:

- Ramp areas that are considered non-terminal and/or nonpublic facing
- Restrooms under the Terminal Restroom Modernization Projects
- The Rental Car Center parking garage and any other garage that is not the Flamingo or Dolphin Parking Garage
- Lower (Vehicular) Drive, Upper (Vehicular) Drive, Terminal Complex Bus Stops, or any area under the Landside system

Barrier removal priorities include:

1. Accessible approach and entrance
2. Accessible route to the altered area
3. Access to goods and services
4. Access to public toilet rooms
5. Access to other elements including accessible telephones and accessible drinking fountains

B. Assessment Report

Upon completion of the assessment, the Contractor shall provide MDAD with a written report which shall include:

1. An evaluation of non-compliant areas and conditions with photos of areas of violations, and
2. A facility diagram of each item found to be in noncompliance with photos of each barrier to access, including reference to code defining the barrier to access, and
3. Recommendations for corrective solutions to bring MIA in full compliance with the current FAA standards and guidelines, 2010 ADAAG and 2012 Florida Accessibility Code for Building Construction., and
4. Financial analyses or cost estimates for physical alterations, remediations, or enhancements of solutions that may be required as a result of this assessment.

NOTE: Any future or subsequent projects as a result of this assessment are not included in this Agreement.

2.4 Credentialing/Badging/Parking

Contractor shall be subject to all Aviation requirements, TSA, and CBP, pertaining to the issuance of airport identification badges, including: personnel completion of the Security Identification Display Area (SIDA) training conducted by Aviation, and respective background checks required by the TSA and CBP Unescorted Access Privilege Rule. Contractor shall be required to conduct background investigations and to furnish certain data on such personnel before issuance of such ID badges, which data may include fingerprinting applicants for such badges. All personnel working need to be badged before work commences. Badges must be displayed at all times. The fee for ID badges/background checks is approximately \$58.00 per employee biannually. Parking for the Contractor, its staff and any Subcontractors shall be provided at the Contractor's expense. The current rates per decal are as follows: Four (4) months – Fee of \$120; Eight (8) months – Fee of \$240; Twelve (12) months – Fee of \$360. Rates are subject to change. Updated rates are published at <http://www.miami-airport.com/airport-parking.asp#short>.

2.5 Price

The Contractor shall propose a total price on Attachment 2 – Price Proposal Schedule for providing all Services as outlined in this Solicitation. Contractor's price shall include full compensation for labor, equipment, materials, and all out-of-pocket expenses, such as travel, per diem, and miscellaneous costs and fees, which shall be incorporated in this Price Proposal Schedule, as they will not be reimbursed separately by the County.