



## Small Business Development Division Project Worksheet

**Project/Contract Title:** AVIATION STAFF SCHEDULING ANALYSIS  
**Project/Contract No:** EPPWOPR-00313-04  
**Department:** INTERNAL SERVICES  
**Estimated Cost of Project/Bid:** \$200,000.00

**Funding Source:**  
 GENERAL FUNDS

**Received Date:** 07/21/2017

**Resubmittal Date(s):**

**Description of Project/Bid:** MDAD is looking to expand the services, and is soliciting, through full and open competition, for a consultant to evaluate airport queuing management and staffing schedules throughout the facilities at Miami International Airport (MIA), to include but not limited to Customs and Border Patrol (CBP) and Transportation Security Administration (TSA), roadway analysis and staffing schedule analysis.

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	


Reasons for Recommendation
Award will be made to the lowest responsive and responsible bidder from a pre-qualified pool of vendors. A "Bid Preference" is appropriate for this project. Verifications of Availability to Bid Letters were sent to the nine (9) pre-qualified firms certified and one (1) of them responded as being able to meet the project's requirements.
Commodity Code: 91875-Management Consulting

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
				<b>Total</b>

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director	7-28-17 Date	