



# Small Business Development Division

## Project Worksheet

Project/Contract Title: Lawn Equipment, Parts & Repair Services Received Date: 10/19/2022

Project/Contract No: EVN0000228 Funding Source: Other

Department: Strategic Procurement Department

Estimated Cost of Project/Bid: \$6,665,000.00

Description of Project/Bid: The purpose of this Pool is to continue receiving lawn equipment, parts, and repair services. Lawn equipment services are essential in keeping the appearance of County properties and in preserving the value of the County's investment of plant material.

### Contract Measures

Measure	Program	Goal Percent
Set-Aside	SBE/GS	
Bid Preference	SBE/GS	
No Measure	SBE/GS	

### Reasons for Recommendation

SBD reviewed this project pursuant to Implementing Order 3-41 SBE-G/S measures. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. Additional factors did include surveys with certified firms.

#### Group 1: Purchase of Lawn Equipment

#### Group 2: Purchase of Lawn Equipment Replacements Parts, Consumables, Accessories, and Trailers

#### Group 3: Repair Services In-Shop

#### Group 4: Repair Services Mobile

#### Group 5: Rental/Lease of Lawn Equipment

**A Set-Aside:** when the value of a spot market quote is under \$250k and there are two (2) SBE firms pre-qualified under this pool capable of providing the requested good(s) and/or service(s) or when the value of a spot market quote is above \$250k and there are three (3) or more certified SBE firms pre-qualified under this pool capable of providing the requested good(s) and/or service(s).

**Bid Preference:** when a Set-Aside is not applicable and the funding source allows the application of small business measures.

**No Measure:** when the funding source precludes the application of small business measures.

Each spot market quote under this solicitation must be submitted to SBD for review.

There are six (6) SBE certified firms under these commodity codes, and two (2) of them responded as being able to meet the project requirements.

NIGP 44543 Hoes, Leaf Loaders, Rakes, Weed Cutters, etc., NIGP 51507 Blowers, Lawn, Power, NIGP 51510 Edgers, Trimmers, and Weed Cutters, NIGP 51515 Engines, Motors, and Parts, For Lawn Equipment, NIGP 07308 Trailers, With Enclosed Refrigeration Unit

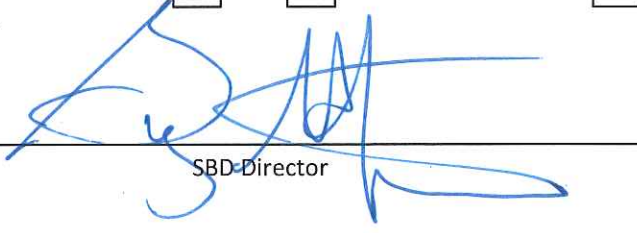
Living Wages: YES  NO

Highway: YES  NO

Heavy Construction: YES  NO

Responsible Wages: YES  NO

Building: YES  NO



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SBD Director

11-8-22

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Date