



Small Business Development Division

Project Worksheet

Project/Contract Title: Retail Consultant Services **Received Date:** 1/17/2023
Project/Contract No: EVN0000296 (BW-10186) **Funding Source:** Operating
Department: Strategic Procurement
Estimated Cost of Project/Bid: \$250,000.00
Description of Project/Bid: A bid waiver contract for continuity of retail consultant services while a replacement contract is undergoing the evaluation, negotiation and award process. A non-competitive agreement is recommended with Unison as the only reasonable source that will satisfy MDAD's operational needs and requirements in a timely manner.

Contract Measure		
Measure	Program	Goal Percent
Goal	SBE - Services	25.00%
Reason for Recommendation		
<p>SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-Good(s) and Service(s) measures. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. Additional factors did not included the Verification of Availability process due to this bid waiver being a bridge contract for continuity of services. There were ninety eight (98) SBE firm certified in the commodity codes below at the time of project review. As such, the 25.00% SBE-Services Subcontractor Goal that was applicable to RFP-MDAD-05-14 is also applicable to this solicitation. Competition will be waived due to MDAD needing a continuity of retail consultant services and and deeming it in the best interest of the County to enter into a non-competitive agreement with Unison as the firm is the only reasonable source that will satisfy MDAD's operational needs and requirements in a timely manner.</p> <p>Miami-Dade County Living Wage is not applicable. The goods and/or services under this solicitation do not fall under the covered services listed in article (F) of Sec. 2-8.9 of the Code, Living Wage Ordinance.</p> <p>NIGP 91852 Food Service Consulting, NIGP 91858 Governmental Consulting, NIGP 91875 Management Consulting, NIGP 91876 Marketing Consulting</p>		

Living Wages: YES NO
Highway: YES NO
Heavy Construction: YES NO

Responsible Wages: YES NO
Building: YES NO



 SBD Director

1-27-23

 Date