



# Small Business Development Division

## Project Worksheet

**Project/Contract Title:** Tarpaulin Covers (Tarps) Parts, Installation and Related Services  
**Received Date:** 12/2/2022  
**Project/Contract No:** EVN0000313  
**Funding Source:** Various  
**Department:** Internal Services  
**Estimated Cost of Project/Bid:** \$368,000.00  
**Description of Project/Bid:** A request to qualify (RTQ) which will establish a prequalified pool of vendors (Pool) that will be used to procure Tarpaulin Covers (tarps), parts, installation, and related services for Miami-Dade County (County).

Contract Measures		
Measure	Program	Goal Percent
Set-Aside	SBE - Goods & Services	
Bid Preference	SBE - Goods & Services	
No Measure	SBE - Goods & Services	

**Reason for Recommendation**

Each spot market quote under this solicitation must be submitted to SBD for review.

SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-Goods and/or Services. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. Additional factors included the verification of availability process to determine availability and assignment of the noted measures. Four (4) SBE firms certified in the commodity codes below were contacted through the Verification of Availability process; however, three (3) or more did not respond as being able to meet the prequalification requirement(s), provide all of the goods and/or service(s) listed in the solicitation and/or provide experience working on contracts of similar scope and/or size. This RTQ will establish two groups: Group 1 Purchase of Tarpaulin Covers (tarps) accessories and related parts | Group 2 Purchase of Installation Services for Tarpaulin Covers (tarps) and related systems. The following measures are applicable to both groups:

Set-Aside: when the funding source allows the application of small business measures and the value of the spot market quote is under \$250k and there are two (2) or more SBE firms prequalified under this pool capable of providing the requested good(s) and/or service(s) or when the value of a spot market quote is above \$250k and there are three (3) or more SBE firms prequalified under this pool capable of providing the requested good(s) and/or service(s).

Bid Preference: when the funding source allows the application of small business measures and a Set-Aside is not applicable.

No Measure: when the funding source precludes the application of small business measures.

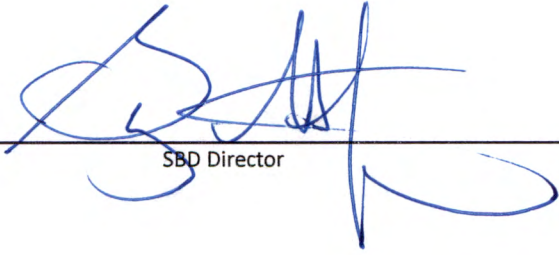
Miami-Dade County Living Wage is not applicable. The goods and/or services under this solicitation do not fall under the covered services listed in article (F) of Sec. 2-8.9 of the Code, Living Wage Ordinance.

The work description codes assigned based on the scope of service(s) are:

NIGP 93678 Tarpaulins, Tents, and Canvas Items, Maintenance and Repair, NIGP 45015 Camping and Outdoor Equipment: Camp Stoves, Cots, Lanterns (See 450-32 for Battery Types), Mantles, Sleeping Bags, Stools, Tarpaulins and Tents, NIGP 45077 Tarpaulins and Tents, Commercial Weight (See 450-15 For Recreational Type), (See 065-84 For Truck Body Type), NIGP 06584 Tarpaulins for Truck Bodies (See 450-15 and 77 for Other Types), NIGP 45081 Tarpaulins, Large Scale Projects, Includes Installation

**Living Wages:** YES  NO 
**Highway:** YES  NO 
**Heavy Construction:** YES  NO

**Responsible Wages:** YES  NO 
**Building:** YES  NO

A handwritten signature in blue ink, consisting of several overlapping loops and strokes, positioned above a horizontal line.

SBD Director

2-8-23

Date