

ISSUING DEPARTMENT INPUT DOCUMENT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. FB-01376 & FB-01122

Re-Bid
 Other – Access of Other Entity Contract
 LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: EVN0000327
 TERM OF CONTRACT 5 YEAR(S) WITH YEAR(S) OTR

Requisition /Project Title: Helicopter Parts and Repair Services

Description: This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit the provision of helicopter parts, avionics, flight instruments, accessories, consumables, and related services, as needed for Miami-Dade County (County).

Issuing Department: SPD
 Contact Person: Saba Musleh
 Phone: 305-375-2851

Estimate Cost: \$10,300,000

Funding Source:
 GENERAL General
 FEDERAL
 OTHER Fire Distric

ANALYSIS

| | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------|
| Commodity Codes: | 03590 | 90514 | 03535 | 03545 | 03575 |
| Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history. | | | | | |
| | <u>EXISTING</u> | <u>2ND YEAR</u> | <u>3RD YEAR</u> | | |
| Contractor: | | | | | |
| Small Business Enterprise: | | | | | |
| Contract Value: | | | | | |
| Comments: | 03550, 03565 | | | | |

Continued on another page (s): YES NO

RECOMMENDATIONS

| | Set-Aside | Subcontractor Goal | Bid Preference | Selection Factor |
|------------|--------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|
| SBE | | | | |

Basis of Recommendation:

| | |
|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| Signed: Saba Musleh | Date sent to SBD: 02/13/23 |
| | Date returned to SPD: |

SECTION 2

ADDITIONAL/SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit helicopter parts, avionics, flight instruments, accessories, consumables, and related services, as needed for Miami-Dade County (County). Placement in the Pool is **not** a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool.

2.2 DEFINITIONS

Invitation to Quote (ITQ) – Shall refer to the solicitation of quotes from the Pool for specific goods and/or services; and awarded based on lowest price, or other quantifiable criteria.

Original Equipment Manufacturer (OEM) – Shall refer to the Company which is the manufacturer of origin for helicopter-related items, engines, parts, accessories, following either in-house manufacturing or assembly.

Prequalified Pool of Vendors (Pool) – Shall refer to business entities/individuals determined by the County, as meeting the minimum standards of business competence, financial ability, and/or product quality for placement in the Pool, and which may submit quote or proposal, at the time of need.

Submittal – Shall refer to all information, attachments and forms submitted in response to this RTQ.

Vendor – Shall refer to a business entity/individual responding to this RTQ.

Work Order Proposal Request (WOPR) – Shall refer to a competitive process involving the solicitation of proposals, by Strategic Procurement, from the Pool for specific goods and/or services; and evaluated and awarded based on best value.

2.3 TERM

The Pool shall be established on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Purchase Order issued by the County. The Pool shall expire on the last day of the last month of the five-year term. The County, at its sole discretion, shall have the option to renew this Pool for an additional five-year term.

2.4 PRE-QUALIFICATION POOL (BY GROUP)

This solicitation will establish four (4) different prequalification pool groups as mentioned below. Responsive and responsible vendors who meet the minimum requirements and provide all the necessary documentation will be placed in a pre-qualification group(s) for future spot market price competitions.

Vendors may participate in any number of group(s), up to and including all groups listed below:

- Group 1: Helicopter parts and repair services, and related component or tool rental
- Group 2: Helicopter accessories, components, consumables, equipment, OEM and non-OEM parts, and related component or tool rental
- Group 3: Engine parts and repair services and related component or tool rental
- Group 4: Avionics, flight instruments, parts and repair services, and related component or tool rental

2.5 QUALIFICATION CRITERIA

Vendor shall meet the following criteria to be considered for placement in the Pool and for participation in future spot market competition:

- 2.5.1. Applicable to all groups:** The Vendor shall provide the contact information of a designated representative to provide the County with support and information concerning orders placed. The contact information shall include the representative's name, title, phone number, and email address.
- 2.5.2. Applicable to all groups:** Vendor shall provide three professional references to demonstrate that the Vendor is regularly engaged in the business of providing: helicopter parts and repair services and related component or tool rentals, helicopter accessories, consumables, equipment, OEM and non-OEM parts and related component or tool rentals, engine parts and repair services and related component or tool rental, avionics, flight instruments, parts and repair services, and related component or tool rentals and/or aircraft repainting services (contingent on group(s) applied for), to government agencies and/or private corporations on a similar scale, to be considered for prequalification.
- In lieu of the references from the Vendor or Vendor's Subcontractor, the County will consider the references from Vendor's key personnel in accordance with Resolution No. 1122-21. The County must be able to ascertain from Vendor provided references, to its satisfaction, at the County's sole discretion, that Supplier/Vendor holds sufficient experience and capacity in providing: helicopter parts and repair services and related component or tool rentals, helicopter accessories, consumables, equipment, OEM and non-OEM parts and related component or tool rental, engine parts and repair services and related component or tool rental, avionics, flight instruments, parts and repair services, and component or tool rental and/or aircraft repainting services (contingent on group(s) applied for).
- 2.5.3. Applicable to group 1,3, and 4:** The Vendor shall demonstrate proof that they either own or operate a service facility. Such proof can be in the form of a local business tax receipt, occupational license, lease agreement, or similar document to corroborate the Vendor owns, leases, or operates within this facility.
- 2.5.4. Applicable to groups 1,3, and 4:** The Vendor shall be an FAA-certified repair station and shall provide documentation to confirm compliance with this requirement. This can be satisfied by providing a copy of the FAA certificate including the Part 145 repair station, or any other verifiable proof indicating as such.
- 2.5.5. Applicable to groups 1 and 3:** The Vendor shall have at least one (1), or more, technician that is FAA-certified as an Aviation Mechanic. Such certification shall include two ratings: the Airframe (A) and the Powerplant (P), commonly referred to as an "A&P Certificate". The Vendor shall provide documentation to confirm compliance with this requirement, such as a copy of the FAA certificate or any other verifiable proof.

Vendor shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Vendors to complete, supplement or supply the required documents throughout the term of the RTQ. It shall be the sole right of the County to determine the number of Vendors which will be included in the Pool. During the term of the RTQ, the County reserves the right to add or

delete Vendors as it deems necessary, and in its best interest.

2.6 INSURANCE

Insurance is **not** required in order to be prequalified under this RTQ. Insurance requirements will be detailed in subsequent ITQ or WOPR.

2.7 SPOT MARKET COMPETITION

Vendors prequalified under the Pool, for the applicable group(s), will be invited to participate in future spot market competition, as needed. The spot market competition will be in the form of an ITQ or WOPR that will include the specific goods and/or services required, and may include provisions, as applicable, such as:

- Small Business Enterprise (SBE) Measures
- Warranty Requirements
- Liquidated Damages
- Living Wage

For federally funded projects/programs, additional provisions may apply in accordance with the funding source. The following provisions from Section 1, General Terms and Conditions shall be exempted from such solicitations, as indicated in the ITQ or WOPR.

- Article 1.2(H) Prompt Payment Terms
- Article 1.11 Local Preference
- Article 1.29 Office of the Inspector General (*only the cost of the random audits, as specified*)
- Article 1.37 County User Access Program (UAP)
- Article 1.45 Small Business Enterprise (SBE) Measures
- Article 1.46 Local Certified Veteran's Business Enterprise Preference
- Article 1.47 Application of Preferences
- Article 1.49 First Source Hiring Referral Program (FSHRP)

SECTION 3
SCOPE OF WORK

3.1 SCOPE OF WORK

The County will use this prequalification pool, under the applicable group(s), to solicit for helicopter parts, avionics, flight instruments, accessories, consumables, and related services, for the Miami-Dade Fire Rescue Department and the Miami-Dade Police Department.

3.2 GOODS/SERVICES TO BE PROVIDED

The following goods or services may be requested in subsequent spot market solicitations, and may include but are not limited to:

Group 1: Helicopter parts and repair services, and related component or tool rental

Group 2: Helicopter accessories, components, consumables, equipment, OEM and non-OEM parts, and related component or tool rental

Group 3: Engine parts and repair services and related component or tool rental

Group 4: Avionics, flight instruments, parts and repair services, and related component or tool rental

3.3 GROUP 1: HELICOPTER PARTS AND REPAIR SERVICES, AND RELATED COMPONENT/TOOL RENTAL

The County anticipates issuing spot market competition(s), under this group via an ITQ or WOPR, for the performance of ad hoc/non-ad hoc airworthiness directives, periodic inspections, maintenance, overhaul, refurbishments, and repairs on helicopter transmissions, mast assembly, and other related components, and/or aircraft repainting services, as needed. The scope of work and technical requirements will be further detailed at the time of future spot market competition in the ITQ or WOPR, as such work may require to be performed in accordance with the manufacturer's specifications and recommendations.

Aircraft repainting services may require the awarded Vendor to be responsible for stripping, cleaning, treating, and/or repairing corrosion in accordance with manufacturer recommendations. All repainting services must be performed per Miami-Dade County departmental paint schemes.

3.4 GROUP 2: HELICOPTER ACCESSORIES, COMPONENTS, CONSUMABLES, EQUIPMENT, OEM AND NON-OEM PARTS, AND RELATED COMPONENT/TOOL RENTAL

The County anticipates issuing spot market competition(s), under this group via an ITQ or WOPR, for the purchase of helicopter accessories, components, consumables, equipment, OEM and Non-OEM parts, and related component/tool rental. Future spot market competitions under this group may include repairs that include parts and/or labor. Items that may be purchased under this group may include, but are not limited to:

- | | | | |
|-------------------------|-----------------------|--------------------------|--------------------------------|
| • adhesive | • clips and clamps | • freon | • lacquer thinners |
| • bearings | • compressors | • gloss white enamel | • lamps |
| • black electrical tape | • connectors | • gray Imron paint | • lava hand soap |
| • blowers | • corrosion x-type II | • grommets | • Lear chemicals |
| • bolts | • drier bottles | • guides | • lenses (red) |
| • bulbs | • ducts | • heavy duty silicone | • lines, liners |
| • carbon-x degreaser | • engine oil | • hydraulic couplings | • LPS cfc free contact cleaner |
| • casters | • filters | • hydraulic fluids | • LPS electro contact cleaner |
| • cleaners | • fire extinguishers | • ignitors | |
| • chains | • flat black enamel | • Imron paint activators | |

- Mobil 28 grease
- nuts and nut plates
- oils
- o-rings
- packing
- parts bags
- plexus plastic cleaners
- pulley assy
- radius blocks
- Raychem butt
- red enamel
- rivets
- rods and rod ends
- Scotch Brite
- screws
- seals and sealant
- servicing tanks
- slides
- silicon fusion tape
- solders
- speaker-marine
- spiral wraps
- splices squibs
- stiffeners
- support switches
- toluene
- turbine oils
- Turco5884cleaners
- or MEK

The following is a list of brands, and or manufacturers, typically purchased and utilized by the County for various helicopter accessories, components, consumable items, equipment, parts, pilot supplies, and tools.

- 3M Corporation
- Adel Wiggins Group
- Aero Products
- AeroComputers, Inc.
- Aerodynamics, Inc.
- Aerodynamic Engineering
- AgustaWestland
- Air Comm Corp.
- Airborne Displays, Inc.
- Airbus
- Allied Signal Canada AMP Corp.
- AN/MS Grade Miscellaneous Hardware
- Anderol Corporation
- Artex Avico
- Bendix
- Carbon-X
- Churchill Navigation, Inc.
- Cobham Aerospace Communications
- Concorde Battery Corporation
- Corrosion-X
- Dart Aerospace
- David Clark Company
- Dayton-Granger
- Dow Corning
- DuPont
- EDC Aerofilter, Inc.
- Ferno
- Flir Systems
- Frakka Systems
- Future Aviation
- G.E. Lighting
- Geneva Aviation
- Heli-Dyne Systems Henkel Corporation (Loctite)
- Honeywell Aerospace Electronics
- Honeywell Hobbs
- Honeywell Lighting & Electronics
- Integrated Flight Systems
- Kester Solder
- Lear Chemical Research Corp.
- LPS Laboratory Magnaflux
- Macro Blue, Inc.
- Microwave Radio Communications (MRC)
- Plexus
- PRC Desoto International Quam Nichols
- Raychem
- Raytheon
- RSG Products, Inc
- Shell Oil
- Spectrolab
- Szus/Southco Thomas & Betts
- Tempo Products Company
- Tool Tech
- Tri-Flow
- Tronair
- Tyco Electronics Universal Searchlights, Inc.
- Vislink
- Wescam Inc.
- Whelen Engineering Company
- Wysong Enterprise Inc.

3.5 GROUP 3: OEM ENGINE PARTS AND REPAIR SERVICES AND RELATED COMPONENT/TOOL RENTAL

The County anticipates issuing spot market competition(s), under this group via an ITQ or WOPR, for the purchase of the following parts and/or services, that may include but are not limited to:

Providing aircraft engines, engine parts, and other related components, as needed. Performing airworthiness Directives, periodic inspections, repairs, overhauls or exchanges on helicopter engines, engine accessories, main drive shaft, and other related services, as needed. Such work may be required to be performed in accordance with the helicopter manufacturer's specifications and recommendations at the time of future spot market competition.

The scope of work and technical requirements will be further detailed at the time of future spot market competition in the ITQ or WOPR, as such work may require to be performed in accordance with the manufacturer's specifications and recommendations.

3.6 GROUP 4: AVIONICS, FLIGHT INSTRUMENTS, PARTS AND REPAIR SERVICES, AND REALTED COMPONENT/TOOL RENTAL

The County anticipates issuing sport market competition(s), under this group via an ITQ or WOPR, for the purchase of avionics, flight instruments, parts and repair services, and component or tool rental.

Avionics are the electronic systems used on aircraft. These electronic systems include communications, navigation, the display and management of multiple systems, and the hundreds of systems that are fitted to aircraft to perform individual functions.

Flight instruments are the instruments in the cockpit of an aircraft that provide the pilot with information about the flight situation of that aircraft, such as altitude, speed and direction.

Avionic systems parts and service purchased under this group may include, but are not limited to:

- Very High Frequency (VHF) transceivers
- R-Navigation equipment
- Very High Frequency Omni-directional Radio Range (VOR) receivers
- Transponders
- Very High Frequency Omni-directional Radio Range (VOR) indicators
- Audio switching panels
- Instrument Landing System (ILS) glide slope indicators
- Fuel flow distance time indicator
- Distance measuring equipment
- Auto pilots - # axial
- Storm scope radar
- Wulfsburg transceiver and components
- Ultra-High Frequency radio
- Loran C navigation system
- A.D.F. radio receiver
- GPS Navigational Receiver / Transmitters
- Emergency Locator Transmitters
- Traffic Avoidance Systems (TAS)
- Traffic and Collision Alert Devices (TCAD)
- Moving Map Systems
- Microwave Downlink Equipment
- SAS System Components
- DVR Digital Recording Systems
- NVG Compatible Instruments and Avionics
- Public Address System Amplifiers
- Technisonic Radio Components
- GoPro Video equipment and accessories
- Handheld Aviation Radios
- Communication printed circuit boards and backplanes
- Trulink
- Perform IFR Certification

Flight instruments parts and service purchased under this group may include, but are not limited to:

- Oil Pressure Indicator
- Fuel pressure indicator
- Compass
- Direction gyros
- Altimeters
- Airspeed indicators
- Engine and rotor tachometers
- Fuel flow meters
- Manifold pressure gauges
- Artificial horizon indicators
- Turn co-coordinators
- Digital and Analog Clocks
- Vertical Speed Indicators
- Pulselight Control Units
- Radar Altimeters
- Dynamometers
- Video Monitors
- Video Camera Control Components
- Power Converters / Inverters
- Air Data Computers
- Altitude Encoders
- Emergency Lighting Components
- Headsets and Flight Helmets
- IFR Certification Perform leak checks for Pitot and Static Systems

SECTION 4
SUBMITTAL FORM
(FOR ALL GROUPS)

| Vendor Contact Information (2.5.1) | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Provide the name and contact information of a designated representative capable of providing information and support to the County during normal business hours (8 A.M. and 5 P.M. Monday through Friday, exclusive of observed County Holidays and Weekends). | |
| Company Contact Person Name: | |
| Contact Telephone Number: | |
| Contact E-Mail Address: | |

DRAFT

SECTION 4
SUBMITTAL FORM
(FOR GROUPS 1, 3, &4)

| Service Facility/Repair Station (2.5.3 & 2.5.4) | | |
|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Reference Section | Requirements | Copy Provided |
| Section 2.5.3 | The Vendor shall demonstrate proof that they either own or operate a service facility. Such proof can be in the form of a local business tax receipt, occupational license, lease agreement, or similar document to corroborate the Vendor owns, leases, or operates within this facility. | <input type="checkbox"/> |
| Section 2.5.4 | The Vendor shall be an FAA-certified repair station and shall provide documentation to confirm compliance with this requirement. This can be satisfied by providing a copy of the FAA certificate including the Part 145 repair station, or any other verifiable proof indicating as such. | <input type="checkbox"/> |

DRAFT

SECTION 4
SUBMITTAL FORM
(FOR GROUPS 1 & 3)

| FAA Certification (2.5.5) | | |
|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Reference Section | Requirements | Copy Provided |
| Section 2.5.5 | The Vendor shall have at least one (1), or more, technician that is FAA-certified as an Aviation Mechanic. Such certification shall include two ratings: the Airframe (A) and the Powerplant (P), commonly referred to as an "A&P Certificate". The Vendor shall provide documentation to confirm compliance with this requirement, such as a copy of the FAA certificate or any other verifiable proof. | <input type="checkbox"/> |

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SECTION 4
SUBMITTAL FORM
(FOR GROUP 1 ONLY)

| Reference Contact Information (2.5.2) | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Provide contact information for three references to demonstrate that Vendor is regularly engaged in the business of providing <u>helicopter parts and repair services and related component or tool rentals</u> , to government agencies or similar non-governmental entities. | |
| <u>Reference #1:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |
| <u>Reference #2:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |
| <u>Reference #3:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |

SECTION 4
SUBMITTAL FORM
(FOR GROUP 2 ONLY)

| Reference Contact Information (2.5.2) | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Provide contact information for three references to demonstrate that Vendor is regularly engaged in the business of providing <i>helicopter accessories, components, consumables, equipment, OEM and non-OEM parts, and related components or tool rental</i> to government agencies or similar non-governmental entities. | |
| <u>Reference #1:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |
| <u>Reference #2:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |
| <u>Reference #3:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |

SECTION 4
SUBMITTAL FORM
(FOR GROUP 3 ONLY)

| Reference Contact Information (2.5.2) | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Provide contact information for three references to demonstrate that Vendor is regularly engaged in the business of providing <u>helicopter engine parts and repair services and related component or tool rental</u> to government agencies or similar non-governmental entities. | |
| <u>Reference #1:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |
| <u>Reference #2:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |
| <u>Reference #3:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |

SECTION 4
SUBMITTAL FORM
(FOR GROUP 4 ONLY)

| Reference Contact Information (2.5.2) | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Provide contact information for three references to demonstrate that Vendor is regularly engaged in the business of providing <u>avionics, flight instruments, parts and repair services, and related component or tool rental</u> to government agencies or similar non-governmental entities. | |
| <u>Reference #1:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |
| <u>Reference #2:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |
| <u>Reference #3:</u> | |
| Reference Company Name: | |
| Reference Company Address: | |
| Reference Company Contact Person Name and Title: | |
| Reference Company Contact Telephone Number: | |
| Reference Company Contact E-Mail Address: | |
| Reference Company Length of Business Relationship: | |