



Office of Small Business Development

Project Worksheet

Project/Contract Title: WASD Integrated Payment Processing Solution

Received Date: 4/20/2025

Project/Contract No: EVN00026422

Funding Source: Revenue Funds

Department: Water & Sewer

Estimated Cost of Project/Bid: \$4,903,973.00

Description of Project/Bid: WASD seeks to expand the choice of secure payment methods available to its customers, enhance customer service and convenience, and achieve operational efficiencies in its depository, accounting, and reconciliation functions through the application of various electronic payment technologies. The initial contract term is for five (5) years with five (5) additional years on a year-to-year basis.

Contract Measures Recommendation		
Measure Selection Factor	Program SBE-GS	Goal Percent
Reasons for Recommendation		
<p>SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-Goods & Services Measures. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source.</p> <p>Additional factors included the verification of availability (VOA) process, which included email and follow-up phone calls to determine availability and assignment of the noted measure.</p> <p>As of April 28, 2025, there are six (6) SBE certified firms under the project description code (s) below at the time of the project review. However, no SBE certified firms responded as being able to meet the project requirements.</p> <p>A Selection Factor is appropriate for this project.</p> <p>Miami-Dade County Living Wage is not applicable. The goods and/or services under this solicitation do not fall under the covered services listed in article (F) of Sec. 2-8.9 of the Code, Living Wage Ordinance.</p> <p>The Project Description Code(s) assigned are:</p> <p>NIGP 92045 Software Maintenance and Support Services, NIGP 20562 Motherboards, Environmentally Certified Products</p>		

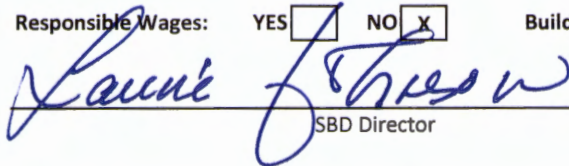
Living Wages: YES ☐ NO ☒

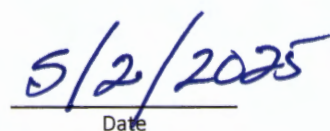
Highway: YES ☐ NO ☒

Heavy Construction: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Building: YES ☐ NO ☒


SBD Director


Date