

**DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

CURRENT CONTRACT FB-00158	<input type="checkbox"/> NEW / REPLACEMENT CONTRACT	<input type="checkbox"/> OTR	<input type="checkbox"/> CO	<input checked="" type="checkbox"/> SOLE SOURCE
	<input type="checkbox"/> BID WAIVER	<input type="checkbox"/> EMERGENCY	<input type="checkbox"/> RE-BID	<input type="checkbox"/> ACCESS OTHER ENTITY
NEW REQ/CONTRACT NO. RQSW2000002 SS - To Be Determined	CONTRACT TITLE: AFEX Fire Suppression Systems Inspection & Repair Services	ESTIMATED VALUE: \$230,000	TERM: Four Years	LIVING WAGE APPLIES: ___ YES ___ NO
DESCRIPTION: Inspection, Certification, Parts and Repairs to AFEX systems on DSWM Heavy Equipment and Landfills				
USER DEPARTMENT: Department of Solid Waste Management			FUNDING SOURCE: Proprietary Funds	
ISSUING DEPT: INTERNAL SERVICES / PROCUREMENT MGT.		CONTACT: DEBRA BUTLER CONTRACTING OFFICER	PHONE: 305-375-5663	

ANALYSIS

COMMODITY / SERVICE NO.: 990-42 Fire and Safety Services			
TRADE / COMMODITY / SERVICE OPPORTUNITIES			
Contract/Project History of Previous Purchases, Previous 3 – 5 Years			
Check here ___ if this is a New Contract/Purchase with no Previous History			
	EXISTING	2 ND YEAR	3 RD YEAR
Current Contractor:	Specialty Fire Suppression Inc. FEIN 650799502-01		
Small Business Enterprise:			
Contract Value:	\$ 345,875		
Comments:			
Continued on another page (s): ___ Yes ___ No			

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

Signed: *Debra Butler*

Date to SBD: **11/26/2019**

Date Returned to DPM:



**Internal Services Department
Strategic Procurement Division
Request For Quote (RFQ9562-51DTPW)
111 NW 1st Street, Suite 1300, Miami, FL 33128**

SECTION 2 – SPECIAL TERMS AND CONDITIONS

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2.1 PURPOSE

The purpose of this Request for Quote (RFQ) is to secure quotes for Bus Cleaning janitorial Services for the Miami-Dade Transit Metrobus fleet at various Parks and Recreation Golf and Recreation locations as listed and specified herein and in accordance with the terms and conditions of ITQ9562-5/22-1.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The contract shall expire on the last day of the ~~four~~ **(45)** year term.

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2.3 PRE-BID SITE VISIT

It is highly recommended that Bidders visit the sites of the proposed work and become familiar with any conditions which may in any manner affect the work to be done or affect the equipment, materials and labor required prior to submitting an offer. No additional allowances will be made because of lack of knowledge of these conditions. The site visits have been scheduled for the following dates and time:

<u>Location Name</u>	<u>Address</u>	<u>Date/Time</u>
<u>Northeast Bus Garage</u>	<u>360 NE 185 St Miami, FL 33179</u>	<u>TBD</u>
<u>Central Bus Garage</u>	<u>3311 NW 31 St. Miami, FL 33142</u>	<u>TBD</u>
<u>Coral Way Bus Garage</u>	<u>2775 SW 74 Ave. Miami, FL 33155</u>	<u>TBD</u>
<u>Location Name</u>	<u>Address</u>	<u>Date/Time</u>
<u>Palmetto Golf Course</u>	<u>9300 SW 152 Street, Miami, FL 33157</u>	<u>Tuesday October 22nd, 2019 Starting at 9:00 A.M. at Community Room (located thru the main entrance)</u>
<u>Briar Bay Golf Course</u>	<u>9373 SW 134 Street, Miami, FL 33176</u>	<u>Tuesday October 22nd, 2019</u>
<u>Grandon Golf Course</u>	<u>6700 Crandon Blvd, Key Biscayne, FL 33144</u>	<u>Tuesday October 22nd, 2019</u>
<u>Greynolds Park Golf Course</u>	<u>17530 W Dixie Highway,</u>	<u>Wednesday October 23rd, 2019 Starting at 9:00 A.M.</u>

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	Miami, FL 33176	
Country Club of Miami	6804 NW 186 Street, Miami, FL 33015	Wednesday October 23rd, 2019
North Pointe Center	7351 NW 186 St, Miami, FL 33015	Wednesday October 23rd, 2019

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2.4 METHOD OF AWARD

~~Award will be made to the lowest, responsive, responsible Bidder in the aggregate who has been pre-qualified under Pool No. ITQ9562-5/22-1 for Group(s) 1, 2 or 3, by the time of Bid Submittal. Bidder(s) must submit a price for all items to be considered for award. If a Bidder fails to submit an offer for all items listed, its offer may be rejected. Award of this contract will be made to the lowest priced responsive, responsible Bidder on an item by item basis who has been pre-qualified under Pool No. ITQ9562-5/22-1 for Group(s) 1, 2 or 3, at the time of Bid Submittal.~~

If the Awarded Bidder fails to perform in accordance with the terms and conditions of the contract, the Awarded Bidder may be deemed in default of the contract. If the Awarded Bidder defaults, the County shall have the right to negotiate with the next responsive, responsible bidder.

2.5 STAFFING REQUIREMENTS / SCHEDULING

~~The Awarded Bidder shall provide personnel for each location within the specified time and complete work no later than the specified end time as identified in Section 3.3 Service Requirements, unless otherwise specified.~~

2.5.6 IDENTIFICATION AND UNIFORM

The Awarded Bidder's employees shall wear identification badges at all times. Awarded Bidder shall provide identification badges for each employee, showing the employee's picture, name, signature, company name/logo and expiration date. New or temporary employees may wear temporary badges.

2.67 SMALL BUSINESS MEASURES

The following small business measure will apply to the resultant contract:

~~SBE Set Aside - Per Sec. 1, Para. 1.44 TBD~~

2.78 LIVING WAGE

The Living Wage Ordinance will apply to any resultant contract award that exceeds \$100,000 annually.

2.9 SHANNON MELENDI AFFIDAVIT

~~Bidders are required to complete this affidavit pursuant to Miami Dade County Code Chapter 26, Article III; The Shannon Melendi Act. A copy of the Ordinance may be obtained online at: <http://intra.Miamidade.gov/gis/legistarfiles/Matters/Y2008/080439.pdf>.~~

2.840 LIQUIDATED DAMAGES

Liquidated damages may be assessed in accordance with ITQ9562-5/22-1 Section 2.10, 3.9, and 3.10.



~~2.11~~ ~~2.9~~ **PRICES**

The prices offered shall remain fixed and firm for the term of the contract. All prices shall be inclusive of all Routine and Project Work at frequencies stated in each item of Section 3.3 and contemplate any changes in economic factors (including living wage requirements) or any other factors that otherwise affect pricing.

2.10 ADDITION AND REMOVAL OF SERVICES AND/OR BUS QUANTITIES

Although this solicitation identifies specific services and bus quantities to be serviced, it is hereby agreed and understood that DTPW may add/delete services and/or bus quantities for any facility(ies) when such service and/or bus quantities are required or no longer required during the contract period; upon fourteen (14) calendar day's written notice to the vendor.

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SECTION 3 – SCOPE OF WORK

3.1 SCOPE

To procure Bus Cleaning Services for the Miami-Dade Transit (DTPW~~MDT~~) Metrobus fleet of approximately ~~8242~~754 buses, five (5) nights a week, 52 weeks a year, at the following locations:

Location Name	Address	32'	40'	45.5' (MCI)	60'	Total Buses
<u>Northeast Bus Garage</u>	<u>360 NE 185 St. Miami, FL 33179</u>	<u>0</u>	<u>240</u>	<u>11</u>	<u>19</u>	<u>270</u>
<u>Central Bus Garage</u>	<u>3311 NW 31 St. Miami, FL 33142</u>	<u>0</u>	<u>214</u>	<u>0</u>	<u>25</u>	<u>239</u>
<u>Coral Way Bus Garage</u>	<u>2775 SW 74 Ave. Miami, FL 33155</u>	<u>3</u>	<u>197</u>	<u>0</u>	<u>45</u>	<u>245</u>

Northeast,

~~3. Central and Coral Way bus garages. Regular cleaning services shall include the entire interior and exterior of the bus. On occasion, as required, cleaning services may include the exterior vertical sides of the bus.~~

2 SCHEDULING

A. Work Nights and Hours

~~14. Services shall be required Monday through Friday, from 7:30 p.m. to 3:30 a.m. (may differ slightly at each division).~~

~~22. DinnerLunch and rest breaks shall be scheduledmay have to conform to DTPW~~MDT~~ time periods to facilitate scheduling.~~

~~3. 52 weeks a year.~~

~~43. Temporary Saturday and/or Sunday scheduling may be initiated by DTPW~~MDT~~ as agreed to by the Contractor.~~

~~54. Holidays shall be as determined by DTPW~~MDT~~ as agreed to by the Contractor, but likely to be limited to:~~

- | | |
|--|-----------------------------------|
| New Year's Day | Columbus Day |
| Martin Luther King Jr.'s Birthday | Thanksgiving Day |
| President's Day | Day after Thanksgiving |
| Memorial Day | Christmas Eve |
| Independence Day | Christmas Day |
| Labor Day | |

B. Nightly Maximum Authorizations

~~In order to clean the interior of each METROBUS bus on a regular basis, a minimum nightly maximum nightly authorizations ~~per~~ shall has been established at each division as specified below. At the current maximum authorization of ~~29~~30 buses per night at each division, the cleaning process is completed on each Metrobus on average every ~~498~~ days.~~

~~Northeast Division 360 NE 185 Street 20 30~~

~~Central Division 3300 NW 32 Avenue 20 30~~

~~Coral Way Division 2700 SW 72 Avenue 20 30~~

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~~At the beginning of the second week of each month DTPWMDT shall provide the maximum nightly authorizations for the following month at each division. This will be the maximum number of buses that will be authorized for cleaning at each site per night. If the maximum number of buses authorized for cleaning ~~cleaned is will be increased~~, the vendor ~~sh~~ will have three (3) weeks to secure ~~the~~ additional staff to meet the new requirement.~~

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~~All goals above will be a mix of 30 ft., 40 ft., 45.5 ft., and 60 ft. buses. These goals ~~maximums~~ can be expected to ~~increase or decrease~~ due to DTPWMDT needs, ~~over the course of the contract period depending on additions and/or deletions to the fleet.~~~~

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3.3 MDT BUS STAGING

~~A. DTPWMDT shall designate an adequate area within the bus compound with sufficient water supply and lighting to clean a minimum of five (5) buses at a time.~~

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~~B. A minimum of 25 or more buses shall be staged prior to the beginning of each nightly shift.~~

~~C. The DTPWMDT Yard Supervisor or designee shall designate a hostler to continuously stage (park) the buses to be cleaned each night in ~~the~~ designated staging area. Various phases of staged buses ~~will~~ occur as buses are cleaned and inspected at ~~each~~ division due to space limitations.~~

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~~D. DTPWMDT manpower shortages resulting in reduced availability of buses, or requiring cancellation of bus cleaning services at a site, shall be conveyed as early as possible.~~

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3.4 All goals above will be a mix of 30 ft., 40 ft., and 60 ft. buses. These goals can be expected to increase or decrease over the course of the contract period depending on additions and/or deletions to the fleet. INSPECTION

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3. BUS STAGING/INSPECTION/PASS FAIL

Staging

~~The MDT Yard Supervisor or designee shall designate a hostler to stage (park) the buses to be cleaned each night in a designated staging area. Various phases of staged buses occur at each division due to space limitations.~~

Inspection

~~Cleaning is performed under the direction of the Contractor's Supervisor who ensures that each bus is cleaned according to these specifications. Inspection of buses is performed by the DTPWMDT Yard Supervisor or designee in a timely manner.~~

Pass-Fail

~~Payment shall be made only for passed buses as indicated on the completed Detailed Bus Cleaning Summary Report (sample provided as Attachment 1). If a bus fails inspection, Contractor's Supervisor shall ensure that the deficiencies are corrected. DTPWMDT shall re-inspect a failed bus upon the Contractor's correction of deficiencies(s). No payment shall be made for a failed bus.~~

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3.58 WORK REQUIREMENTS

A. Interior



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Completely clean and disinfected by hand every exposed interior surface of the staged metrobus vehicle. The finished bus shall be clean, sanitary, and free from foreign and body substances, gum, graffiti and unpleasant odors. The entire interior of the bus shall be designated as a Hot Zone as specified in ITQ9562-5/22, Section 3, Para. 3.02.22. Cleaning shall consist of but not be limited to the following:

- 1A. Defect Reporting: Contractor's Supervisor shall report any defects such as inoperative interior lighting, torn or loose seats, broken windows, broken panels, etc. to the DTPWMDT Yard Supervisor immediately. Contractor shall utilize the DTPW MDT provided bus-Bus Cleaning Checklist defect forms if required (Attachment 2).
- 2B. Deodorize: a DTPWMDT approved Deodorizer shall be sprayed throughout the bus interior and included in mop water creating an effective, pleasing product. MDT shall approve the deodorizer. The presence of any unpleasant odor shall result in a failed inspection.
- 3C. Glue and Stickers: Remove all stickers and residual glue using an effective removal product. The presence of stickers or residual glue shall result in a failed inspection.
- 4D. Graffiti: Remove all graffiti using effective removal products. The presence of graffiti shall result in a failed inspection.
- 5E. Gum: Remove all gum using effective removal products. The presence of gum shall result in a failed inspection.
- 6F. Litter: Remove all litter and debris from bus interior. All collected trash shall be bagged and placed nightly in dumpsters. The presence of litter will result in a failed inspection
- 7G. Operator's Area: Clean thoroughly using all-purpose cleaner; dry. Area includes the seat, frame, dashboard, visor, window framing, steering wheel and mount, telephone and call box, vanity panel, area around the brake and accelerator pedals, etc. Seat shall be moved fully forward in order for debris to be removed from behind and beneath it. Apply a DTPWMDT approved Armor All-type product (see Para. 9). Buff dry, leaving no residue. Clean/Wipe Operator's fabric seats with a DTPWMDT approved upholstery cleaner/upholstery shampoo laden cloths. The presence of litter, trash, dirt, or smudges shall result in a failed inspection.
- 8H. Fire Extinguisher and Flare Kit: Remove dust using water-dampened cloth; dry. Items remain mounted. The presence of dust shall result in a failed inspection.
- 9. Ceiling, Lighting and Escape Hatches: Clean thoroughly using all-purpose cleaner; dry, leaving no smudges or streaks. The presence of dirt, grime, smudges, or streaks shall result in a failed inspection.
- 9J. Destination Signs: Clean all sides thoroughly by wiping with a water-dampened soft cloth; dry, leaving no smudges or smears. The presence of smudges or streaks shall result in a failed inspection.
- 10K. Passenger Signal Pull Cord: Clean thoroughly by wiping with a water-dampened soft cloth; dry. The presence of dirt or grime shall result in a failed inspection.
- 11L. Wall Panels, Advertising Panels, and Rear A/C Wall Panel including Vents: Clean thoroughly using all-purpose cleaner; dry. Leave no streaks, smudges or residue. Prevent drips to fabric seats. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.

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142M. Windows, Windshield and Mirrors: Clean thoroughly using glass cleaner leaving no residue, streaks or smears. Squeegee dry where possible. Dry wipe any residual marks. Prevent drips to fabric seats. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.

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13N. Grab rails: Clean and thoroughly using all-purpose cleaner leaving no streaks or smudges. Apply DTPWMDT Shine Plus or approved equal product. Buff dry, leaving no residue. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.

144Q. Seats: Clean thoroughly all plastic and vinyl parts of the seats using all-purpose cleaner; dry clean fabric seat inserts and seat backs thoroughly, if equipped, by wiping with cloths containing upholstery shampoo. Apply DTPWMDT approved Armor All type product to vinyl seat backs, or fiberglass seat inserts and seat backs, if equipped, -buff dry leaving no residue. Wipe seat belt mounts with dampened cloths, apply a DTPWMDT approved product that brightens metal. CWipe

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Clean fabric passenger seats thoroughly with DTPW approved upholstery shampoo, dry leaving no residue. Clean the metal underside of the folding seats; apply metal brightening product to metal parts and a Armor All type DTPWMDT approved product to vinyl pouch. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.

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15P. Window Sills: Clean thoroughly using all-purpose cleaner; dry, !-Leaveing no streaks or smudges. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.

16. Floors: Remove all gum; sweep and wet floor with mop. Scrub thoroughly using floor soap and brush. Mop rinse with clean water. Mop dry. No running water shall be permitted on bus floor. The presence of dirt, grime, or residue shall result in a failed inspection.

17R. Stepwells: Remove all gum and -sSweep clean. Hand clean thoroughly by scrubbing with floor soap and brush. Close doors to clean corners and step edges. Rinse with clean water, mop dry. Deodorize if necessary. -NOTE: This is the only interior area where running water is permitted. The presence of dirt, grime, or residue shall result in a failed inspection.

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18S. Wheel Well Covers: Clean all covers thoroughly, apply DTPWMDT approved Armor All type product. The presence of dirt, grime, or residue shall result in a failed inspection.

149F. Doors: Clean thoroughly using glass cleaner on all interior and exterior glass areas and the all-purpose cleaning on remainder of door panels including

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touch bars, handles and rubber stripping. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.

20U. Fare Collection Equipment: Clean exterior using clean, lint-free cloth dampened with all-purpose cleaner. wipe with water-dampened clean, lint-free cloth, then dry with a clean, lint-free cloth. No liquids permitted. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.



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21V. Bellows (accordion on the articulated bus fleet): Clean interior side only using all-purpose cleaner. Dry. The presence of dirt, grime, or residue shall result in a failed inspection.

22W. Foreign/Body Substances: Completely and properly remove substances; clean surface thoroughly using quaternary disinfectant cleaner pursuant to U.S. OSHA regulations. Deodorize if required. The presence of any foreign/body substances or residue shall result in a failed inspection.

B. Exterior

1. Bus body shall be cleaned with non-abrasive cleaning solution removing surface dirt, oil, fuel, grease, exhaust deposits, road film, bus residue, and road grime. The presence of surface dirt, oil, fuel, grease, exhaust deposits, road film, bus residue, and road grime shall result in a failed inspection.
2. Cleaning solution shall be applied to by bus brush by manually agitating surfaces of bus (excluding roof area). The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.
3. Bus bumpers (front and rear) shall be cleaned. All windows and windshields are to be cleaned. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.
4. Tires and rims shall be cleaned removing grease, road grime, and brake dust. Hand agitate; using an effective DTPW/MDT approved cleaner to brighten rims; rinse using hose or pressure washing machine pressure washer not to exceed 1500psi, as determined by MDT. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.
5. All exterior lighting lenses shall be cleaned. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.
6. All advertisements shall be cleaned. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.
7. Bike rack surfaces shall be cleaned. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.
8. All destination signs shall be cleaned. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.
9. All molding surfaces are to be cleaned. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.
10. Frames of outside mirrors are to be cleaned. The presence of dirt, grime, streaks, smudges, or residue shall result in a failed inspection.
11. All exterior surfaces shall be clean and free of any graffiti, glue, and stickers. The presence of graffiti, glue, or stickers shall result in a failed inspection.

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12. Rubbers around door shall ~~are to be wiped clean~~. The presence of dirt, grime, or residue shall result in a failed inspection.

13. Bus exterior shall ~~to be rinsed with pressure washer not to exceed 1500psi~~.

54. CONTRACT ADMINISTRATION

The DTPW~~MDT~~ Yard Supervisor or designee shall be responsible for bus staging and inspection. The completed inspection sheets shall be transmitted each night to the DTPW~~MDT~~ Administrative Officer responsible for processing invoices and to the Contractor's Supervisor. This sheet shall be used as the basis for payment to the Contractor. The DTPW~~MDT~~ Yard Supervisor or designee shall communicate only with the Contractor's Supervisor and/or the Contractor's Contract Representative at the assigned division.

Contract Representative will report any disputes or conflicts to the DTPW~~MDT~~ Administrative Officer overseeing this contract who will attempt to resolve the dispute. If a dispute cannot be resolved, ~~he~~ the Internal Services Department will be notified for resolution.

65. EQUIPMENT AND TOOLS

Contractor shall own and furnish all materials, equipment and tools necessary to perform the work properly as defined in this contract. They shall be used exclusively to perform the work defined in these specifications and not for any other contract. The equipment shall be well maintained, in good repair and properly identified as belonging to the Contractor. The Contractor's Contract Representative shall ensure that, prior to the beginning of each shift, the cleaning crew at each division is provided with appropriate and adequate equipment, tools and materials. Contractor shall maintain adequate inventories of same. MSDS (Material Safety Data Sheet-) shall be maintained at each division.

The Contractor's Supervisor shall ~~be responsible for contacting the Contractor's Contract Representative~~ ensure appropriate inventory prior to commencement of work to avoid inventory deficiencies any night.

76. STORAGE SHED

Contractor ~~shall be required~~ to provide, at Contractor's expense, ~~a~~ storage shed for each division ~~three (3) portable storage sheds, one at each division,~~ in which to store its materials, equipment, tools and a minimum one week's worth of cleaning supplies. Each shed shall be required to house the Contractor's time clock and telephone, installed at Contractor's expense, which are to remain in good working order ~~during the life of this contract~~. No flammable chemicals are to be stored within shed at any time. One working fire extinguisher is required in each shed at all times. The sheds are to be secured by Contractor when not in use~~e~~. Contractor shall keep these structures neat and clean at all times, including the surrounding areas. Contractor shall obtain DTPW~~MDT~~ approval of all structures prior to installation and commencement of work.

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CContractor may install, at its expense, a bulk soap tank near each shed at each division. DTPW~~MDT~~ criteria for security and cleanliness shall be as above. DTPW~~MDT~~ shall approve all structures prior to installation and commencement of work. ~~Is this soap tank still required?~~

NOTE: Contractor is responsible for all hurricane preparedness required to secure the auxiliary storage sheds and bulk tanks.

87. CLEAN UP

All trash and debris removed from bus interiors shall be bagged and disposed of properly in containers provided by the County. All Contractor-produced debris (rags, paper towels, etc.) shall be picked up from entire Contractor staging area prior to Contractor leaving property each night.



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All work materials shall be placed in the auxiliary storage shed which shall be secured each night following the cleaning operation. DTPW/MDT Yard Supervisor, or his designee, may, at his discretion, terminate cleaning early in order that the Contractor's Supervisor and cleaners remediate the staging area.

8. WORK REQUIREMENTS

Interior

Completely clean by hand every exposed interior surface of the staged metrobus vehicle. The finished bus shall be clean, sanitary, and free from foreign and body substances, gum, graffiti and unpleasant odors. Cleaning shall consist of but not be limited to the following:

A. Defect Reporting: Contractor's Supervisor shall report any defects such as inoperative interior lighting, torn or loose seats, broken windows, broken panels, etc. to the MDT Yard Supervisor immediately. Contractor to utilize MDT provided defect forms if required.

B. Deodorize: Deodorizer shall be sprayed throughout the bus interior and included in mop water creating an effective, pleasing product. MDT shall approve the deodorizer.

C. Glue and Stickers: Remove all stickers and residual glue using an effective removal product.

D. Graffiti: Remove all graffiti using effective removal products.

E. Gum: Remove all gum using effective removal products.

F. Litter: Remove all litter and debris from bus interior. All collected trash shall be bagged and placed nightly in dumpsters.

G. Operator's Area: Clean thoroughly using all purpose cleaner; dry. Area includes the coat, frame, dashboard, view, window framing, steering wheel and mount, telephone and call box, vanity panel, etc. Seat shall be moved fully forward in order for debris to be removed from behind and beneath it. Apply an MDT approved Armor All type product (see Para. 9). Buff dry, leaving no residue. Wipe fabric seats with upholstery shampoo laden cloths.

H. Fire Extinguisher and Flare Kit: Remove dust using water dampened cloth; dry. Items remain mounted.

I. Coiling, Lighting and Escape Hatches: Clean thoroughly using all purpose cleaner; dry, leaving no smears.

J. Destination Signs: Clean all sides thoroughly by wiping with a water dampened soft cloth; dry, leaving no smears.

K. Passenger Signal Pull Cord: Clean by wiping with a water dampened soft cloth; dry.

L. Wall Panels, Advertising Panels, Rear A/C Wall Panel including Vents: Clean thoroughly using all purpose cleaner; dry. Leave no smears, smudges or residue. Prevent drips to fabric seats.

M. Windows, Windshield and Mirrors: Clean thoroughly using glass cleaner leaving no residue, streaks or smears. Squeegee dry where possible. Dry wipe any residual marks. Prevent drips to fabric seats.



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N. Grab rails: Clean thoroughly using all purpose cleaner leaving no smudges. Apply Shine Plus or approved equal. Buff dry, leaving no residue.

O. Seats: Clean thoroughly all plastic and vinyl parts of the seats using all purpose cleaner; dry. Clean fabric seats and seat backs thoroughly by wiping with cloths containing upholstery shampoo. Apply MDT approved Armor All type product to vinyl seat backs, buff dry leaving no residue. Wipe seat belt mounts with dampened cloths, apply an MDT approved product that brightens metal. Wipe

clean the metal underside of the folding seats; apply metal brightening product to metal parts and an Armor All type product to vinyl pouch.

P. Window Sills: Clean thoroughly using all purpose cleaner; dry. Leave no smudges.

Q. Floors: Remove all gum; sweep and wet floor with mop. Scrub thoroughly using floor soap and brush. Mop rinse with clean water. Mop dry. No running water shall be permitted on bus floor.

R. Stopwells: Remove all gum. Sweep. Hand clean thoroughly by scrubbing with floor soap and brush. Close doors to clean corners and stop edges. Rinse with clean water, mop dry. Deodorize if necessary. **NOTE: This is the only interior area where running water is permitted.**

S. Wheel Well Covers: Clean all covers thoroughly, apply MDT approved Armor All type product.

T. Doors: Clean thoroughly using glass cleaner on all interior and exterior glass areas and the all purpose cleaning on remainder of door panels including touch bars, handles and rubber stripping.

U. Fare Collection Equipment: Clean exterior using clean, lint free cloth dampened with all purpose cleaner, wipe with water dampened clean, lint free cloth, then dry with a clean, lint free cloth. No liquids permitted.

V. Bellows: Clean interior side only using all purpose cleaner. Dry.

W. Foreign/Body Substances: Completely and properly remove substances; clean surface thoroughly using quaternary disinfectant cleaner pursuant to U.S. OSHA regulations. Deodorize if required.

Exterior

Bus body to be cleaned with non-abrasive cleaning solution removing surface dirt, oil, fuel, grease, exhaust deposits, road film, bus residue, and road grime.

Cleaning solution is to be applied by bus brush by manually agitating surfaces of bus (excluding roof area).

Bus bumpers (front and rear) are to be cleaned. All windows and windshields are to be cleaned.

Tires and rims are to be cleaned removing grease, road grime, and brake dust. Hand agitate using an effective cleaner to brighten rims; rinse using hose or pressure washing machine, as determined by MDT.

All exterior lighting lenses are to be cleaned.

All advertisements are to be cleaned.

Bike rack surfaces to be cleaned.

All destination signs are to be cleaned.

All molding surfaces are to be cleaned.

Frames of outside mirrors are to be cleaned.

All exterior surfaces are to be clean and free of any graffiti, glue, and stickers.

Rubbers around door are to be wiped clean.

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Bus exterior to be rinsed with pressure washer not to exceed 1500psi.

99. APPROVED CHEMICALS TO BE USED FOR EXTERIOR CLEANING/MDT APPROVAL OF PRODUCTS

Prior to contract commencement, Contractor shall provide a list of product chemicals to be used that will be subject to approval by DTPW/MDT. Vendor shall provide complete Safety Data Sheets (SDS) documents in which the Section 3 (Composition/Information on Ingredients) MUST include ALL ingredients totaling to 100% of volume. This includes all proprietary ingredients.

3.1 SCOPE OF WORK

The Awarded Bidder shall furnish all supplies, materials, equipment, machinery, tools, supervision, labor and services necessary to perform the work called for in the contract specifications. These responsibilities shall be carried out through planning, assignment, coordination, inspections, quality control, field operations, reporting, and other forms of administrative management required to optimize services and support in compliance with the terms of the contract specifications. Services shall be provided by the Awarded Bidder to the acceptance of the Building Manager and to maintain the facilities in an attractive, neat, clean, organized and safe manner.

3.2 QUALITY ASSURANCE

The County shall be entitled to a satisfactory performance of all services described herein and to full and prompt cooperation by the Awarded Bidder in all aspects of the services.

The Awarded Bidder shall at all times employ, maintain and assign to the performance of the services a sufficient number of competent and qualified professionals and other personnel to meet the requirements to which reference is herein made. The Awarded Bidder agrees to adjust its personnel staffing levels or to replace any of its personnel if so directed upon reasonable request from the County, should the County make a determination, in its sole discretion that said personnel staffing is inappropriate or that any individual is not performing in a manner consistent with the requirements for such a position.

The Awarded Bidder warrants and represents that its personnel have the proper skill, training, background, knowledge, experience, rights, authorizations, integrity, character and licenses as necessary to perform the services described herein, in a competent and professional manner. The Awarded Bidder must implement a training program and train all personnel in the hazards, use, maintenance, disposal and recycling of cleaning chemicals, etc. Procedures set forth by the Center for Disease Control (CDC) for the prevention of Infectious disease must be implemented and followed.

The Awarded Bidder shall at all times cooperate with the County and coordinate its respective work efforts to most effectively and efficiently maintain the progress in performing the services.

3.3 SERVICE REQUIREMENTS

As identified in ITQ9562-5/22-1, Section 3 Awarded Bidder are required to perform Routine Work per Area Types and Project Work at frequencies for each item specified below:

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Item 4	
Facility Name:	North Pointe Center
Address:	7351 NW 186 St Miami, FL 33045
No. of days/week services required:	Mondays thru Sundays
Time frame per day services required:	9:00PM to 4:00AM
No. of floors:	4
No. of occupants:	400



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Total square feet to be cleaned:				5353.4
Interior Floor Types				
Type	Sq. Ft			
Ceramic Tile	5353.4			
Total Int. Sq. Ft.	5353.4			
Area Types				
Type	Qty	Sq. Ft	Appearance Level	
Building Amenity Area	4	3284	Assigned Per Sect.3.03-ITQ9562-5/22-1	
Corridors/Entry/Foyers	4	515.25	Assigned Per Sect.3.03-ITQ9562-5/22-1	
Lobbies (Interior)	4	4046	Assigned Per Sect.3.03-ITQ9562-5/22-1	
Offices (Private and Chambers)	4	433.5	Assigned Per Sect.3.03-ITQ9562-5/22-1	
Restrooms (Public)	2	203.5	Assigned Per Sect.3.03-ITQ9562-5/22-1	
Project Work				
Task	Frequency			
Windows Exterior-Interior-Cleaning	Monthly-48 windows			



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Item 2			
Facility Name:	Crandon Golf Course		
Address:	6700 Crandon Blvd Key Biscayne, FL 33144		
No. of days/week services required:	7 Days per week		
Time frame per day services required:	7:00 AM - 3:00 PM		
No. of floors:	4		
No. of occupants:	450		
Total square feet to be cleaned:	4249.6		
Interior Floor Types			
Type	Sq. Ft		
Carpet Tile	566.7		
Ceramic Tile	3682.9		
Total Int. Sq. Ft.	4249.6		
Area Types			
Type	Qty	Sq. Ft	Appearance Level
Corridors/Entry/Foyers	4	391.45	Assigned Per Sect.3.03-ITQ9562-5/22-1
Janitor Closets	2	32	Assigned Per Sect.3.03-ITQ9562-5/22-1
Lobbies (Interior)	4	1683	Assigned Per Sect.3.03-ITQ9562-5/22-1
Offices (Private and Chambers)	4	521.2	Assigned Per Sect.3.03-ITQ9562-5/22-1
Restrooms (Public)	8	1347.0	Assigned Per Sect.3.03-ITQ9562-5/22-1
Project Work			
Task	Frequency		
Window and Window Doors Interior/Exterior Cleaning	Monthly 22 windows		

Item 3



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Facility Name:	Greynolds Park Golf Course		
Address:	17530 W Dixie Highway Miami, FL 33176		
No. of days/week services required:	7 Days		
Time frame per day services required:	7:00 AM - 3:00 PM		
No. of floors:	4		
No. of occupants:	50		
Total square feet to be cleaned:	2483		
Interior Floor Types			
Type	Sq. Ft		
Carpet Tile	1624		
Ceramic Tile	859		
Total Int. Sq. Ft.	2483		
Area Types			
Type	Qty	Sq. Ft	Appearance Level
Kitchenette/Pantry	4	187	Assigned Per Sect.3.03-ITQ9562-5/22-1
Janitor Closets	4	46	Assigned Per Sect.3.03-ITQ9562-5/22-1
Lobbies (Interior)	4	4237.5	Assigned Per Sect.3.03-ITQ9562-5/22-1
Open Office Areas	4	360	Assigned Per Sect.3.03-ITQ9562-5/22-1
Restrooms (Public)	4	543.9	Assigned Per Sect.3.03-ITQ9562-5/22-1
Project Work			
Task	Frequency		
Window and Window Doors Interior/Exterior Cleaning	Monthly - 50 windows		



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Item 4			
Facility Name:	Briar Bay Golf Course		
Address:	9373 SW 134 St. Miami, FL 33176		
No. of days/week services required:	7 Days		
Time frame per day services required:	7:00 AM - 3:00 PM		
No. of floors:	4		
No. of occupants:	20		
Total square feet to be cleaned:	664.9		
Interior Floor Types			
Type	Sq. Ft		
Carpet Tile	333.8		
Ceramic Tile	331.1		
Total Int. Sq. Ft.	664.9		
Area Types			
Type	Qty	Sq. Ft	Appearance Level
Corridors/Entry/Foyers	4	418	Assigned Per Sect.3.03 ITQ9562 5/22-1
Lobbies (Interior)	4	428	Assigned Per Sect.3.03 ITQ9562 5/22-1
Offices (Private and Chambers)	4	205.6	Assigned Per Sect.3.03 ITQ9562 5/22-1
Restrooms (Public)	4	213.5	Assigned Per Sect.3.03 ITQ9562 5/22-1
Project Work			
Task	Frequency		
Window and Window Doors Interior/Exterior Cleaning	Monthly 7 windows		

Item 5	
Facility Name:	Country Club of Miami



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Address:	6801 NW 186 St. Miami, FL 33016		
No. of days/week services required:	7 Days		
Time frame per day services required:	7:00 AM - 3:00 PM		
No. of floors:	4		
No. of occupants:	250		
Total square feet to be cleaned:	11205.7		
Interior Floor Types			
Type	Sq. Ft		
Carpet Tile	1263.4		
Ceramic Tile	9942.6		
Total Int. Sq. Ft.	11205.7		
Area Types			
Type	Qty	Sq. Ft	Appearance Level
Building Amenity Area	1	1307	Assigned Per Sect.3.03 ITQ9562-5/22-4
Conference/Meeting Rooms	1	255	Assigned Per Sect.3.03 ITQ9562-5/22-4
Corridors/Entry/Foyers	1	460.4	Assigned Per Sect.3.03 ITQ9562-5/22-4
Janitor Closets	3	48	Assigned Per Sect.3.03 ITQ9562-5/22-4
Lobbies (Interior)	2	1859	Assigned Per Sect.3.03 ITQ9562-5/22-4
Offices (Private and Chambers)	6	797	Assigned Per Sect.3.03 ITQ9562-5/22-4
Open Office Areas	1	619	Assigned Per Sect.3.03 ITQ9562-5/22-4
Restrooms (Public)	9	2514	Assigned Per Sect.3.03 ITQ9562-5/22-4
Project Work			
Task	Frequency		
Window and Window Doors Interior/Exterior Cleaning	Monthly - 24 windows		



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Item 6			
Facility Name:	Palmetto Golf Course		
Address:	9300 SW 152 St. Miami, FL 33157		
No. of days/week services required:	7 Days		
Time frame per day services required:	7:00 AM - 3:00 PM		
No. of floors:	4		
No. of occupants:	400		
Total square feet to be cleaned:	4120		
Interior Floor Types			
Type	Sq. Ft		
Ceramic Tile	4120		
Total Int. Sq. Ft.	4120		
Area Types			
Type	Qty	Sq. Ft	Appearance Level
Building Amenity Area	4	735	Assigned Per Sect. 3.03 ITQ9562 5/22 4
Conference/Meeting Rooms	4	2000	Assigned Per Sect. 3.03 ITQ9562 5/22 4
Corridors/Entry/Foyers	2	503	Assigned Per Sect. 3.03 ITQ9562 5/22 4
Janitor Closets	4	16	Assigned Per Sect. 3.03 ITQ9562 5/22 4
Offices (Private and Chambers)	4	300	Assigned Per Sect. 3.03 ITQ9562 5/22 4
Restrooms (Public)	4	631.5	Assigned Per Sect. 3.03 ITQ9562 5/22 4
Project Work			
Task	Frequency		
Window and Window Doors Interior/Exterior Cleaning	Monthly 38 windows		



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SECTION 4 – PRICING

4.1 Prices

Bidder must provide a price per bus monthly price for Years 1 through 4 for all each items they wish to be considered for award. All prices shall be inclusive of all Work Requirement Routine and Project Work at frequencies stated in each item of Section 3.53.

4.1.1 BUS CLEANING

<u>Item</u>	<u>Description</u>	<u>Current Price</u>	<u>Price Year 1 Per Bus</u>	<u>Price Year 2 Per Bus</u>	<u>Price Year 3 Per Bus</u>	<u>Price Year 4 Per Bus</u>
<u>1</u>	<u>32 ft bus</u>	<u>\$42.62</u>	-	-	-	-
<u>2</u>	<u>40 ft bus</u>	<u>\$47.94</u>	-	-	-	-
<u>3</u>	<u>45.5 ft bus</u>	<u>\$50.60</u>	-	-	-	-
<u>4</u>	<u>60 ft bus</u>	<u>\$61.49</u>	-	-	-	-

4.1.2 SHINING OF BUS WHEELS AND BUMPERS

<u>Item</u>	<u>Description</u>	<u>Current Price</u>	<u>Price Year 1 Per Bus</u>	<u>Price Year 2 Per Bus</u>	<u>Price Year 3 Per Bus</u>	<u>Price Year 4 Per Bus</u>
<u>1</u>	<u>32 ft bus</u>	<u>\$33.49</u>	-	-	-	-
<u>2</u>	<u>40 ft bus</u>	<u>\$34.68</u>	-	-	-	-
<u>3</u>	<u>45.5 ft bus</u>	<u>\$35.29</u>	-	-	-	-
<u>4</u>	<u>60 ft bus</u>	<u>\$37.67</u>	-	-	-	-

4.2 Optional Services Hourly Rate/ Project Work Unit Prices

Pricing provided herein for use only in the event of an increase or decrease to project work frequency and/or Special Request/Emergency requests and **NOT FOR EVALUATION PURPOSE.**

4.2.1 CLEANING OUTSIDE OF BUS

<u>Item</u>	<u>Description</u>	<u>Current Price</u>	<u>Price Year 1 Per Bus</u>	<u>Price Year 2 Per Bus</u>	<u>Price Year 3 Per Bus</u>	<u>Price Year 4 Per Bus</u>
<u>1</u>	<u>32 ft bus</u>	<u>\$21.31</u>	-	-	-	-
<u>2</u>	<u>40 ft bus</u>	<u>\$23.97</u>	-	-	-	-
<u>3</u>	<u>45.5 ft bus</u>	<u>-</u>	-	-	-	-
<u>4</u>	<u>60 ft bus</u>	<u>\$30.74</u>	-	-	-	-

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4.2.2 DAYTIME BUS CLEANING

Task	Unit	Price
Special Request/Emergency Services per Sect. 2 Para.2.58 of ITQ9562-5/22-4	Hourly Rate	\$ _____
Clean Interior-Exterior Windows	Per Floor	\$ _____

Item	Description	Current Price	Price Year 1 Per Bus	Price Year 2 Per Bus	Price Year 3 Per Bus	Price Year 4 Per Bus
<u>1</u>	<u>32 ft bus</u>	<u>\$32.29</u>	-	-	-	-
<u>2</u>	<u>40 ft bus</u>	<u>\$33.49</u>	-	-	-	-
<u>3</u>	<u>45.5 ft bus</u>	<u>\$34.09</u>	-	-	-	-
<u>4</u>	<u>60 ft bus</u>	<u>\$35.88</u>	-	-	-	-

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4.2.3 DAYTIME BUS CLEANING (hourly rate)

Item	Description	Current Price	Price Year 1 Per Bus	Price Year 2 Per Bus	Price Year 3 Per Bus	Price Year 4 Per Bus
<u>1</u>	<u>Hourly rate for daytime bus cleaning at field locations</u>	<u>\$29.90</u>	-	-	-	-

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