



## Small Business Development Division Project Worksheet

**Project/Contract Title:** MICROSOFT SOFTWARE LICENSING SOLUTIONS PARTNER  
**Project/Contract No:** FB-00472  
**Department:** INFORMATION TECHNOLOGY DEPARTMENT  
**Estimated Cost of Project/Bid:** \$21,000,000.00

**Received Date:** 11/17/2016

**Funding Source:**

INTERNAL SERVICE FUNDS

**Resubmittal Date(s):**

**Description of Project/Bid:** The purpose of this solicitation is to establish a contract with an authorized Microsoft License Solution Partner for the purchase of Microsoft software licenses, and software assurance that aligns with the County's needs. The resultant contract will be awarded on behalf of the Information Technology Department as the program administrator for selected County department.

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	

### Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates a Bid Preference is appropriate for this contract due to the unavailability of SBE firms to meet the project's requirements. There are thirteen (13) certified SBE firms in the applicable commodity codes.

Commodity Code: 20554-Software, Application: Preprogrammed Software F; 20556-Software, Application: Preprogrammed Software F; 20558-Software, Application: Preprogrammed Software F; 92045-Software Maintenance/Support; 92046-Software Updating Services

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
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Total

**Living Wages:** YES ☐ NO ☒

**Responsible Wages:** YES ☐ NO ☒

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

### REVIEW RECOMMENDATION

**Tier 1 Set Aside** \_\_\_\_\_ **Tier 2 Set Aside** \_\_\_\_\_

**Set Aside** \_\_\_\_\_ **Level 1** \_\_\_\_\_ **Level 2** \_\_\_\_\_ **Level 3** \_\_\_\_\_

**Trade Set Aside (MCC)** \_\_\_\_\_ **Goal** \_\_\_\_\_ **Bid Preference** \_\_\_\_\_

**No Measure** \_\_\_\_\_ **Deferred** \_\_\_\_\_ **Selection Factor** \_\_\_\_\_

**CWP** \_\_\_\_\_

SBD Director

Date