

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

**This revised Input Document is issued to document the requisition number RQID1700068**

<input checked="" type="checkbox"/> <b>New contract</b>	<input type="checkbox"/> <b>OTR</b>	<input type="checkbox"/> <b>CO</b>	<input type="checkbox"/> <b>SS</b>	<input type="checkbox"/> <b>BW</b>	<input type="checkbox"/> <b>Emergency</b>	Previous Contract/Project No.:
<input type="checkbox"/> <b>Re-Bid</b>	<input type="checkbox"/> <b>Other</b>					

LIVING WAGE APPLIES: ☐ YES ☒ NO

**Requisition/Project No: FB-00542**

**TERM OF CONTRACT: Five-year period**

**Requisition/Project Title: Emergency Bottled Water-**

Description: **The purpose of this Invitation to Bid (ITB) is to establish a FEMA reimbursable contract for the emergency purchase and delivery of bottled water (spring and purified) for Miami-Dade County (County), on an as-needed basis.**

User Department: **Multiple**

Issuing Department: **ISD / PM**

Estimated Cost: **\$150,000**

Contact Person: **Indira Rajkumar-Futch; INDI@miamidade.gov ; (786) 469-4164**

**Norma Fernandez; Fernandez, NORMAF@miamidade.gov; (786) 469-4170**

Funding Source: **Federal**

**ANALYSIS**

390-91 - Water, Drinking (incl. Distilled, Mineral, Sparking and Spring); 578-95 - Water, Potable (see 390-91 for Bottled Water); 962-94 - Water Services, Bottled and Bulk Delivery (tanker Services)

**Trade/Commodity/Service Opportunities**

Contract/Project History of Previous Purchases For Previous Three (3) Years  
Check Here ☐ if this is a New Contract/Purchase with no Previous History

**EXISTING**

**2<sup>ND</sup> YEAR**

**3<sup>RD</sup> YEAR**

Contractor:

Small Business Enterprise:

Contract Value:

Comments:

Continued on another page (s): ☐ Yes ☒ No

**RECOMMENDATIONS**

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

Signed: Alexandra Napoles

Date to DBD: 03/29/17

Date Returned to DPM: \_\_\_\_\_

**TECHNICAL SPECIFICATIONS****3.1 SCOPE OF WORK**

To establish a contract for the emergency purchase and delivery of bottled water (spring and/or purified), for various departments, on an as-needed basis.

**3.2 BOTTLE DEPOSIT**

Under no circumstances will Miami Dade County be subject to deposits. Bidders shall waive all deposit fees on all items.

**3.3 BOTTLED WATER**

All single serve bottled water shall be provided to the County in cases and delivered to the authorized County departments, as needed. The standard single serve bottled water shall be 16.9 fluid ounces.

**3.4 CONFORMANCE TO FEDERAL STANDARDS**

The awarded Bidder(s) shall conform to all of the U.S. Environmental Protection Agency (EPA) and the U.S. Food and Drug Administration (FDA) set of drinking water standards for water purification and/or bottled water throughout the term of the resultant contract. Bidders are to provide the required documentation to demonstrate their firm's compliance as required in Section 2.3.1 "Minimum Requirements".

