



Small Business Development Division Project Worksheet

Project/Contract Title: MICROFILM STORAGE AND MANAGEMENT SERVICES
 Project/Contract No: FB-00607
 Department: INTERNAL SERVICES
 Estimated Cost of Project/Bid: \$99,500.00

Received Date: 07/10/2017

Funding Source:
GENERAL/ OTHER

Resubmittal Date(s):

Description of Project/Bid: The purpose of this re-bid is to establish a contract to provide for the storage of the County's vital microfilm records within a leased, climate controlled, 24-hour monitored facility on an as-needed basis

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for this project

There are three (3) SBE Certified firms under this commodity code, however none were able to meet the project requirements

Commodity Code: 96295-Warehousing And Storage Services (Not Storage Space Rental) (Includes Farm Product Storage In Silos And Grain Elevators)

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____ Tier 2 Set Aside _____

Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____

Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____

No Measure _____ Deferred _____ Selection Factor _____

CWP _____


 SBD Director
 Date: 7-13-17