



Small Business Development Division Project Worksheet

Project/Contract Title: LEGAL RESEARCH SERVICES FOR INMATES
Project/Contract No: FB-00625
Department: CORRECTIONS & REHABILITATION
Estimated Cost of Project/Bid: \$750,000.00
Description of Project/Bid: Legal research services for inmates

Received Date: 06/19/2017
Funding Source: GENERAL FUND
Resubmittal Date(s):

Contract Measures Recommendation		
Measure	Program	Goal Percent
Bid Preference	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for this project.

There are eight (8) SBE Certified firms under these commodity codes, however none were able to meet the project requirements.

Commodity Code: 91874-Legal Consulting; 95670-Research Services (Other Than Business); 96149-Legal Services, Attorneys; 96150-Legal Services Including Depositions And Expert Witness Testimony

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	SBD Director		6-27-17 Date