



Small Business Development Division Project Worksheet

Project/Contract Title: POLO SHIRTS

Project/Contract No: FB-00685

Department: INTERNAL SERVICES

Estimated Cost of Project/Bid: \$1,700,000.00

Description of Project/Bid: Purchase of various manufactures' polo shirts with embroidery and/or screening.

Funding Source:

GENERAL, PROPRIETARY,
FEDERAL FUNDS

Received Date: 10/03/2017

Resubmittal Date(s):

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Set Aside (Group A)	SBE/GS	100.00%
No Measure (Group B)	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates a SBE-GS Set Aside is appropriate for this project.

Verifications of Availability to Bid Letters were previously sent out for project RQID1700045 to fourteen (14) firms certified in the required Commodity Codes and three (3) or more of them responded as being able to meet the project's requirements.

-Set Aside for Group A Part 1 and Part 2

-No Measure for Group B (Federally Funded) Part 3 and Part 4

Commodity Code: 200-Clothing, Apparel, Uniforms, And Accessorie; 200-Clothing, Apparel, Uniforms, And Accessorie; 20070-Shirts, Dress And Casual; 20072-Uniforms, Cotton, Blends And Synthetic; Band, Fire; 20085-Uniforms, Blended Fabric

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Shirts, Dress and Casual	SBE/GS			
Shirts, Dress and Casual	SBE/GS	\$1,700,000.00	100.00%	
Total		\$1,700,000.00		

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____	Tier 2 Set Aside _____
Set Aside _____	Level 1 _____
Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____
Bid Preference _____	No Measure _____
Deferred _____	Selection Factor _____
CWP _____	SBD Director _____
Date	10-10-17