



## Small Business Development Division Project Worksheet

**Project/Contract Title:** HEWLETT PACKARD (HP) HARDWARE AND SERVICES - ONE TIME PURCHASE  
**Project/Contract No:** FB-00686  
**Department:** INFORMATION TECHNOLOGY DEPARTMENT  
**Estimated Cost of Project/Bid:** \$246,881.00  
**Description of Project/Bid:** The purpose of this solicitation is to purchase Hewlett Packard (HP) hardware and services. The equipment is required by the Miami-Dade Information Technology Department (ITD) as part of its server recapitalization, which require HP Servers.

**Received Date:** 08/15/2017  
**Funding Source:** INTERNAL SERVICE FUNDS  
**Resubmittal Date(s):**

Contract Measures Recommendation		
Measure	Program	Goal Percent
Bid Preference	SBE/GS	


Reasons for Recommendation
<p>The estimated value of contract FB-00686 is \$246,881.00 for a one (1) time purchase</p> <p>An analysis of the factors contained in Implementing Order 3-41 as well as, an analysis of the project package indicates that a Bid Preference is appropriate for this project. Verifications of Availability calls were made to six (6) firms certified in the required Commodity Code and only one (1) responded as being able to meet the project's requirements There are six (6) certified SBE firms in the applicable commodity code.</p> <p>Commodity Code: 20554-Software, Application. Preprogrammed Software F</p>

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
<b>Total</b>				

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		8-21-17 Date