



Small Business Development Division Project Worksheet

Project/Contract Title: HIGH VISIBILITY SHIRTS
Project/Contract No: FB-00697 ~
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$400,000.00
Description of Project/Bid: High visibility shirts used by MD Aviation Department

Funding Source:
 PROPRIETARY FUNDS

Received Date: 08/23/2017

Resubmittal Date(s):

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Set Aside	SBE/GS	100.00%

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Set-Aside is appropriate for this project.

There are thirteen (13) SBE Certified firms under these commodity codes, and three (3) responded as being able to meet the project requirements.



Commodity Code 20031-Hazardous Environment Clothing; 20070-Shirts, Dress And Casual

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Hazardous Environment Clothing	SBE/GS	\$400,000.00	100.00%	
Total		\$400,000.00		

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		 Date