

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☒ New ☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency Previous Contract/Project No. 9504-2/17

☐ Contract
☐ Re-Bid ☐ Other LIVING WAGE APPLIES: ☐ YES ☒ NO

Requisition No./Project No.: RQET1800001/FB-00714 TERM OF CONTRACT 3 YEAR(S) WITH 3 1 YEAR OTRs

Requisition /Project Title: Adobe Software Licenses and Maintenance Support

Description:

The purpose of this solicitation is to establish a contract, awarded by group, for the purchase of Adobe Software License and Maintenance Support in conjunction with the County's needs on an as needed when needed basis. This resultant contract will be awarded on behalf of the Enterprise Technology Services Department for all County departments as the program administrator. The contract will be awarded to the authorized Adobe partner offering the lowest price for all of the following groups:

- Group 1 – Adobe Enterprise License Agreement (ETLA)
- Group 2 – Adobe Acrobat Connect Products and Related Services
- Group 3 – Adobe Cumulative Licensing Program (CLP) Products

Issuing Department: ITD Contact Person: Juliana Manjarres Phone: 305-375-3065

Estimate Cost: \$900,000.00

Funding Source: Internal Service Funds

ANALYSIS

<u>Commodity Codes:</u>	<u>205</u>				
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>		
Contractor:					
Small Business Enterprise:					
Contract Value:	\$	\$	\$		
Comments: This document has been sent to you as a courtesy. The previous contracts all had an SBE Bid Preference.					
Continued on another page (s): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
<u>RECOMMENDATIONS</u>					
	Set-aside	Sub-contractor goal	Bid preference	Selection factor	
SBE					
Basis of recommendation:					

See bid document	
Signed: Juliana Manjarres	Date sent to SBD: 10/05/2017
	Date returned to ISD Procurement:

Revised April 2005