



## Small Business Development Division Project Worksheet

Project/Contract Title: SOUND SYSTEM AND EVENT RENTAL SERVICES

Received Date: 12/20/2017

Project/Contract No: FB-00784

Funding Source:

Department: VARIOUS

Estimated Cost of Project/Bid: \$0.00

Resubmittal Date(s):

Description of Project/Bid: To establish a contract for rental of sound system, turnkey sound system and event rental services inclusive of technical support, equipment, labor and supplies

### Contract Measures Recommendation

Measure	Program	Goal Percent
Set Aside (Up To 100k)	SBE/GS	100.00%
Bid Preference	SBE/GS	

### Reasons for Recommendation

Estimate Cost of Project is \$409,000.00 for five years.

The purpose of this contract is to establish a pre-qualified pool of vendors will be invited to participate in future spot market purchases. The contract will result in two (2) award groups (Group A and Group B).

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates the following SBE-G/S is appropriate:

- Set-Aside for work orders up to \$100,000: Where there are three (3) or more certified SBE firms available in an established pre-qualification pool, the work order competition must be sheltered among those firms.

- Bid Preference: 10% Bid Preference applies when there are less than three (3) certified SBE firms in the established pre-qualified pool.

There are six (6) certified SBE firms in the applicable commodity codes.

Commodity Code: 80318-Electronic Sound Equipment (Not Otherwise Classified); 85570-Sound Effects Equipment; 93977-Sound Equipment (Including Microphones, Speakers, Recording Equipment, Etc.) Maintenance And Repair; 98130-Electrical Equipment And Supply Rental Or Lease; 98143-Generator Rental Or Lease; 98512-Audio/Video Equipment And Accessory Rental Or Lease

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Electronic Sound Equipment (Not Otherwise Classified)	SBE/GS		100.00%	

Total

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



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REVIEW RECOMMENDATION

Tier 1 Set Aside \_\_\_\_\_ Tier 2 Set Aside \_\_\_\_\_

Set Aside \_\_\_\_\_ Level 1 \_\_\_\_\_ Level 2 \_\_\_\_\_ Level 3 \_\_\_\_\_

Trade Set Aside (MCC) \_\_\_\_\_ Goal \_\_\_\_\_ Bid Preference \_\_\_\_\_

No Measure \_\_\_\_\_ Deferred \_\_\_\_\_ Selection Factor \_\_\_\_\_

CWP \_\_\_\_\_

SBD Director

Date