

**DEPARTMENTAL INPUT  
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

<b>PREVIOUS CONTRACT</b> IB6429-0/17 TIRE DISPOSAL SERVICES	<input checked="" type="checkbox"/> NEW/REPLACEMENT CONTRACT	<input type="checkbox"/> OPTION TO RENEW	<input type="checkbox"/> CO	<input type="checkbox"/> SOLE SOURCE
<b>NEW REQ/CONTRACT NO.</b> RQ1D1800039 / FB-00786	<input type="checkbox"/> BID WAIVER	<input type="checkbox"/> EMERGENCY	<input type="checkbox"/> RE-BID	<input type="checkbox"/> OTHER
<b>CONTRACT TITLE:</b> TIRE REMOVAL & DISPOSAL SERVICES	<b>ESTIMATED COST:</b> \$410,000	<b>TERM:</b> FIVE YEARS (5)	<b>LIVING WAGE APPLIES:</b> __ YES __ NO	

<b>DESCRIPTION:</b> REMOVAL AND DISPOSAL OF WASTE TIRES		
<b>USER DEPARTMENT:</b> VARIOUS COUNTY DEPTS	<b>FUNDING SOURCE:</b> VARIOUS	
<b>ISSUING DEPT:</b> INTERNAL SERVICES / PROCUREMENT MGT.	<b>CONTACT:</b> DEBRA BUTLER PROCUREMENT CONTRACTING	<b>PHONE:</b> 305-375-5663

**ANALYSIS**

<b>COMMODITY / SERVICE NO.:</b> 962-84			
<b>TRADE / COMMODITY / SERVICE OPPORTUNITIES</b>			
Contract/Project History of Previous Purchases, Previous Three (3) Years			
Check here <input type="checkbox"/> if this is a New Contract/Purchase with no Previous History			
	<b>EXISTING</b>	<b>2<sup>ND</sup> YEAR</b>	<b>3<sup>RD</sup> YEAR</b>
<b>Contractor:</b>	BOULEVARD TIRE CENTER		
<b>Small Business Enterprise:</b>			
<b>Contract Value:</b>	\$1		
<b>Comments:</b>			
<b>Continued on another page (s):</b> ____ Yes ____ No			

**RECOMMENDATIONS**

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

<b>Basis of Recommendation:</b>

Signed: *Debra Butler*

Date to SBD: 12/22/2017

Date Returned to DPM:

**SECTION 2 - SPECIAL TERMS AND CONDITIONS****2.1 PURPOSE:**

The purpose of this solicitation is to establish a contract for the pick-up and removal of unusable/usable tires, for Miami-Dade County.

**2.2 TERM OF CONTRACT:**

This contract shall commence on the first calendar day of the month, succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blank Purchase Order (BPO), which is issued by the County's Internal Services Department, Procurement Management Division. The BPO is contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the five-year contract term.

**2.3 METHOD OF AWARD:**

Award of this contract will be made in groups, to the responsive, and responsible Bidder, who meet the minimum requirements listed below in section 2.4. If a bidder lists "0.00" on a line item when quoting, the County will interpret this to mean there's no charge. If a bidder fails to submit an offer on all items listed in the solicitation, the overall offer may be rejected.

**Group 1 Usable Tires:** Will be awarded to the vendor who provides the highest price to be paid to Miami-Dade County when all items are added in the aggregate. This group generates revenue and the awarded bidder will pay Miami-Dade County for tire pickup and disposal.

**Group 2 Unusable Tires:** Will be awarded to the lowest priced vendor, in the aggregate.

**2.4 MINIMUM REQUIREMENTS:**

Bidder must submit a copy of current Waste Tire/Hauler Permit, issued by the Department of Solid Waste Management. Required for any person or business that is either principally or partially engaged in selling, trading, or transferring of new, used or waste tires within Miami-Dade County; Any person or business transporting five or more waste tires for hire within Miami-Dade County.

**2.5 PRICES:** Prices in both groups shall remain fixed and firm for the duration of the contract.

**2.6 PICK-UP RECEIPTS:**

A pick-up receipt must be provided by the awarded Bidder's operator/driver at the time of each removal service performed. The pick-up receipt must clearly state user department and pick-up location address; date of removal; quantity of tires removed and sizes; signature and printed name of the County's location representative; signature and printed name of the Bidder's personnel providing the tire removal service(s). The total number of tires being removed shall be verified by the County representative and will be verified against all invoices to determine payment due to the County or amount due to the awarded vendor.

**2.7 PAYMENT AND INVOICING:**

Bidder shall make payment to the County by check within 30 days of each pick-up (Group 1 Usable Tires). The amount owed to the County shall be based on the number of tires picked up multiplied by the appropriate unit rates. Checks

are to be made payable to the Board of County Commissioners and mailed together with the pickup receipt to the department's location. See section 3.2 for MDR's locations, contact info and mailing address for payments.

The County's standard prompt payment terms can be found in section 1.2.H. and invoicing terms are referenced in section 1.35.

## **2.8 ADDITIONAL TIRES:**

Additional tire brands, sizes and quantities may be added to this contract on an as needed basis, at the County's discretion. The awarded Bidder will be asked to submit pricing for the additional tires. If the prices are considered to be fair and reasonable, the County will update and post the Contract Roadmap to capture the new additions.

## **2.9 ADDITIONAL COUNTY DEPARTMENTS:**

It is hereby agreed and understood that any Miami-Dade County department or agency may access this contract for tire pickup services from the awarded bidder at the prices established herein, if their tires are of same or similar brand, size and condition. The County will update and post the Contract Roadmap to capture the tire requirements and pickup sites of additional County department(s). Upon written notice to the bidder, the County may also delete tire pickup services for any facility when such service is no longer required during the contract period.

## **2.10 INDEMNIFICATION AND INSURANCE:**

The County's indemnification and insurance requirements are established and referenced in Section 1 General Terms and Conditions, paragraph 1.21 Indemnification, and paragraph 1.22 Insurance. Additional coverages may apply **(to be determined by Risk Management)**.



**SECTION 3 – TECHNICAL SPECIFICATIONS**

**3.1 SCOPE OF WORK:**

Miami-Dade County will utilize this contract for the pick-up and proper removal or disposal of tires from various County facilities. All tires (both usable and unusable) being removed from any County facility or shop, must be in accordance with all applicable Federal, State, and Local Ordinances. Tire brands, sizes and estimated quantities are listed on the Bid Submittal Checklist in Section 4.

**3.2 COUNTY DEPARTMENTS / PICK-UP LOCATIONS:**

<p><b>User Department: Fire Rescue (MDFR)</b>                  Mail checks and copy of pick up receipt to -                  Miami-Dade Fire Rescue Department                  Logistics Division                  6000 SW 87th Ave                  Miami, FL 33173                  Attn: Project Manager                  786-336-3170                  786-336-3162</p>	<p><b>Fire locations for pick-up &amp; removal:</b>  <b>Fire Shop 2</b>                  6100 SW 87th Ave                  Miami, FL 33173                  Facility Supervisor 786-336-3052  <b>FIRE SHOP NORTH</b>                  8141 NW 80th Street                  Medley, FL 33166                  Facility Supervisor 786-336-3052</p>
<p><b>User Department: Transportation and Public Works (DTPW)</b>                  Send Invoices to:                  Marva Wilson  <a href="mailto:marva.wilson@miamidade.gov">marva.wilson@miamidade.gov</a>                  Valerie Gary  <a href="mailto:valerie.gary@miamidade.gov">valerie.gary@miamidade.gov</a></p>	<p><b>Transit locations for pick-up and removal:</b>  <b>Metro Mover Maintenance Bldg.</b>                  100 SW 1 Ave. Miami, FL 33130                  Angela Mathews-Tranumn  <a href="mailto:angela.mathews@miamidade.gov">angela.mathews@miamidade.gov</a></p>
<p><b>User Department: Water and Sewer (WASD)</b>                  Send Invoices and/or Payment to:                  Susan Pascul  <a href="mailto:Susan.Pascul@miamidade.gov">Susan.Pascul@miamidade.gov</a>                  Leonard Vargas  <a href="mailto:Leonard.Vargas@miamidade.gov">Leonard.Vargas@miamidade.gov</a></p>	<p><b>WASD locations for pick-up and removal:</b>  <b>Water Distribution Garage</b>                  1001 NW 11 St. Miami, FL 33136                  Andrew Tillman 786-268-5491  <b>Westwood Lakes Garage</b>                  4801 SW 117 Ave. Miami, FL 33156                  Juan Leon 786-268-5536  <b>Central District Garage (Virginia Key)</b>                  3939 Crandon Blvd. Key Biscayne, FL 33149                  Basdeo Budhram 786-552-4244  <b>South District Garage (Blackpoint)</b>                  8950 SW 232 St. Miami, FL 33190                  Joseph Lee 786-268-5676</p>

**3.3 SCHEDULING PICK-UPS:**

Tires are to be picked up during business hours, Monday-Friday between 8:00 AM and 3:00 PM. The awarded bidder and the County Facility manager shall coordinate a mutually acceptable schedule detailing the frequency of routine tire pick-ups per County department and facility or location. A County facility manager or other authorized personnel must be present at each pick-up to release tires to the Bidder, and confirm (by signature) the type, condition and quantity of tires being removed and/or disposed. The service schedule established is based on the County's estimated forecast.

It is critical to our operation that all scheduled and confirmed pick-ups be made on time. If a non-scheduled pick-up is requested by any location, the awarded bidder must respond within 48 hours of notice to coordinate a pick-up date and time. If the awarded bidder fails to pick-up as scheduled on two or more consecutive occasions (unless authorized by the location representative), the County may issue a vendor non-performance. Failure to correct non-performance issues may result in the termination of contract per Section 1.25 and 1.26.

Each department and facility location is responsible for separating and stacking tires prior to the scheduled vendor pick-up time. The awarded bidder is responsible for loading all tires onto their company vehicle, without the use of County equipment or County staff.

**3.4 DETERMINING USABLE TIRES:**

The awarded bidder shall consider tires Usable if they meet the following criteria.

For tire sizes 8.25R-20 through 11R-24.5 (235 thru 285) – (all to be confirmed by Fire)

1. Injuries to crown area cannot be more than 1 5/8" (40MM)
2. Maximum Sidewall injuries cannot be more 3/4" X 5 1/8 (20MM X130MM) or 1 5/8" X 3 1/8" (40MM X80MM).
3. Maximum Sidewall bulge 3/8" (while mounted and pressurized only).

For tire sizes 305 70R22.5 –

1. to be determined by Fire
2. to be determined by Fire

**3.5 VEHICLE SAFETY REQUIREMENTS:**

The awarded bidder's company vehicle must be capable of loading and transporting used tires in a safe manner at all times. All tires being removed and or disposed must be properly secured prior to transport.

**SECTION 4 – BID SUBMITTAL CHECKLIST**

<b>COMPANY NAME:</b>		<b>BIDDER INITIAL TO CONFIRM</b>	<b>PROCUREMENT OFFICER INITIAL IF RECEIVED</b>	
Bidder must submit a copy of current Waste Tire/Hauler Permit, issued by the Department of Solid Waste Management. Required for any person or business that is either principally or partially engaged in selling, trading, or transferring of new, used or waste tires within Miami-Dade County; Any person or business transporting five or more waste tires for hire within Miami-Dade County.				
<b>GROUP 1 USABLE TIRES:</b>				
<b>Item #</b>		<b>Department</b>	<b>Estimated Annual Quantities (each)</b>	
			<b>Price to be Paid to The County (each)</b>	
1	215 85R16 G647 UNISTEEL	Fire	3	\$_____
2	18.5x8.5-8 SCOOTER	Fire	2	\$_____
3	12.00R22.5 G159 UNISTEEL II GC10	Fire	190	\$_____
4	245 70R19.5 G647 (Dept to advise/BRAND???)	Fire	266	\$_____
5	265 70R19.5 G159 UNISTEEL	Fire	285	\$_____
6	LT265 75R16 ALL TERRAIN	Fire	4	\$_____
7	LT265 75R16 ATS ALL TERRAIN	Fire	15	\$_____
8	TIRE 445 65R22.5 G286A (Dept to advise/BRAND??)	Fire	1	\$_____
9	425 65R22.5 G286 UNISTEEL REAR O	Fire	141	\$_____
10	LT265 70R17 SILENT ARMOR	Fire	1	\$_____
11	245/70R19.5 MICHELLIN XZE LRH	Fire	68	\$_____
12	255 70R 22.5 (Dept to advise/BRAND???)	Fire	45	\$_____
13	11R 22.5 (Dept to advise/BRAND???)	Fire	55	\$_____
14	305 70R22.5	Fire	tbd	\$_____

**GROUP 2 UNUSABLE TIRES:**

Item #			Estimated Annual Quantities (each)	Cost to The County (each)
1	215 85R16 G647 UNISTEEL	Fire	1	\$ _____
2	18.5x8.5-8 SCOOTER	Fire	1	\$ _____
3	12.00R22.5 G159 UNISTEEL II GC10	Fire	10	\$ _____
4	245 70R19.5 G647 (Dept to advise/BRAND???)	Fire	26	\$ _____
5	265 70R19.5 G159 UNISTEEL	Fire	15	\$ _____
6	LT265 75R16 ALL TERRAIN	Fire	1	\$ _____
7	LT265 75R16 ATS ALL TERRAIN	Fire	1	\$ _____
8	TIRE 445 65R22.5 G286A (Dept to advise/BRAND???)	Fire	1	\$ _____
9	425 65R22.5 G286 UNISTEEL REAR O	Fire	7	\$ _____
10	LT265 70R17 SILENT ARMOR	Fire	1	\$ _____
11	245/70R19.5 MICHELLIN XZE LRH	Fire	4	\$ _____
12	255 70R 22.5 (Dept to advise/BRAND???)	Fire	15	\$ _____
13	11R 22.5 (Dept to advise/BRAND???)	Fire	20	\$ _____
14	205 75R14 (Dept to advise//BRAND???)	Fire	tbd	\$ _____
15	225 75R15 (Dept to advise//BRAND???)	Fire	tbd	\$ _____
16	245 75R17 (Dept to advise//BRAND???)	Fire	tbd	\$ _____
17	4 X 8 SOLID RUBBER, INNACUSH	Transit	tbd	\$ _____
18	NEED TIRE SIZES AND BRAND	Water & Sewer	tbd	\$ _____
19	NEED TIRE SIZES AND BRAND	Water & Sewer	tbd	\$ _____
20	NEED TIRE SIZES AND BRAND	Water & Sewer	tbd	\$ _____
21	NEED TIRE SIZES AND BRAND	Water & Sewer	tbd	\$ _____
22	NEED TIRE SIZES AND BRAND	Water & Sewer	tbd	\$ _____