

DEPARTMENTAL INPUT CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

X New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. Contract N/A
 Re-Bid Other LIVING WAGE APPLIES: NO

Requisition No./Project No.: RQID1800124 TERM OF CONTRACT **Three (3) YEARS** WITH **Three (3)** OTR

Requisition /Project Title: Tapeless Production Solution Maintenance and Support Services

Description: The purpose of this solicitation is to establish a contract for the purchase of Tapeless Production Solution maintenance and support services in conjunction with Miami-Dade County's (County) needs on an as needed basis. This contract will be used to maintain a centralized digital media tapeless solution. This contract will also support our non-linear edit systems, centralized storage services, asset management software, archive software and hardware, as well as the network infrastructure, service, parts and accessories. In addition, this contract will include software version upgrades, service packs and patches.

Issuing Department: Communications

Contact Person: Sherry Y. Crockett Phone: 305-375-4593

Estimate Cost: \$100,000

Funding Source: General Funds

ANALYSIS

Commodity Codes: 205-54				
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.				
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>	
Contractor(s):	Niche Video Products Inc.	Same	Same	
Small Business Enterprise:				
Contract Value:				
Comments: 				
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO				
<u>RECOMMENDATIONS</u>				
	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				
Basis of recommendation: 				
Signed: <i>Sherry Y. Crockett, CPPB</i>			Date sent to SBD: <i>May 17, 2018</i>	
			Date returned to DPM: 	

SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of Tapeless Production Solution maintenance and support services in conjunction with Miami-Dade County's (County) needs on an as needed basis. This contract will be used to maintain a centralized digital media tapeless solution. This contract will also support our non-linear edit systems, centralized storage services, asset management software, archive software and hardware, as well as the network infrastructure, service, parts and accessories. In addition, this contract will include software version upgrades, service packs and patches.

2.2 TERM OF CONTRACT:

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Procurement Management Division. The contract shall remain in effect for three (3) years. The contract shall expire on the last day of the last month of the contract term.

2.3 OPTION TO RENEW

The County, at its sole discretion, reserves the right to exercise the option to renew this Contract for three (3) additional years on a year-to-year basis. The County reserves the right to exercise its option to extend this Contract for up to one hundred-eighty (180) calendar days beyond the current Contract period and will notify the Contractor in writing of the extension. This Contract may be extended beyond the initial one hundred-eighty (180) calendar day extension period by mutual agreement between the County and the Contractor, upon approval by the Board of County Commissioners.

2.4 METHOD OF AWARD

Award of this contract will be made to the responsive, responsible Awarded Bidder who submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If an Awarded Bidder fails to submit an offer on all items, its overall offer may be rejected. The County will award the total contract to a single Awarded Bidder.

If the Awarded Bidder fails to perform in accordance with the terms and conditions of the contract, the Awarded Bidder may be deemed in default of the contract. If the Awarded Bidder defaults, the County shall have the right to negotiate with the next responsive, responsible Awarded Bidder.

2.5 PRICES

Prices shall remain firm and fixed for the term of the Contract, including any option or extension periods; however, the Contractor may offer incentive discounts to the County at any time during the Contract term, including any renewal or extension thereof.

2.6 METHOD OF PAYMENT

All invoices shall be submitted within the time period required and shall include, at the minimum, the following information:

- A) Name and address of the requesting agency being billed;
- B) Vendor name, remittance address and telephone number;

- C) Products(s) and/or service(s) purchased listed separately including the amount for each individual charge;
- D) Federal taxpayer identification number;
- E) Invoice period, invoice date, invoice number and amount due, and;
- F) PO number(s) being billed.

Invoices submitted without the required information will not be processed until the required information is provided.

2.7 PURCHASE OF UPGRADES NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE QUOTES:

While the County has listed all major items within this solicitation which are utilized by Information Technology Department (ITD) in conjunction with their operations, there may be upgrades that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary vendor to obtain a price quote for the upgrades. If there are multiple vendors on the contract, the County representative may also obtain price quotes from these vendors. The County reserves the right to award these upgrades to the primary contract vendor, another contract vendor based on the lowest price quoted, or to acquire the upgrades through a separate solicitation.

2.8 INSURANCE REQUIREMENTS

See Section 1, Paragraph 1.22 in General Terms and Conditions.

SECTION 3 – TECHNICAL SPECIFICATION

3.1 SCOPE:

The purpose of this solicitation is to establish a contract for the purchase of Tapeless Production Solution maintenance and support services. This contract will be used to maintain a centralized digital media tapeless solution. This contract will also support our non-linear edit systems, centralized storage services, asset management software, archive software and hardware, as well as the network infrastructure, service, parts and accessories. In addition, this contract will include software version upgrades, service packs and patches. This technology is a critical aspect in operation of digital medial service for the creation, distribution, and archive of public record in the video format. All video events and projects that is covered throughout Miami Dade County is stored, backed up, managed and edited with this equipment.

3.2 SOFTWARE AND HARDWARE SUPPORT SERVICES TO BE PROVIDED:

Bidder is to provide audio and visual support of software and hardware for our Facilis storage service, Archiware LTO backup media storage and 5 editing systems as follows:

- ~~○ Provide customer service via phone, remote (IP) and email support~~
- ~~○ Provide temporary equipment supplied in emergencies~~
- Provide certified technicians
- Provide major and minor release licenses for servers and client software updates for supported client platforms
- Provide remote access for troubleshooting and diagnostics support
- Provide phone and email support from 8am to 8pm Monday through Friday
- Provide advanced parts replacement (2 business days)
- Provide Web and email support (24/7)
- Provide firmware updates and patches
- Provide telephone consultation assistance which shall include failure isolation and identification providing standard fixes and workarounds to known failures; utilize support lab equipment to replicate customer problems if necessary; apply advance troubleshooting techniques to the extend required to determine root cause and final resolution of customer issues; work with the customer to apply the resolution and confirm return to correct operating conditions.

Formatted: Font: (Default) Arial Narrow
Formatted: Bulleted + Level: 1 + Aligned at: 0.75" + Indent at: 1"
Formatted: Font: (Default) Arial Narrow
Formatted: Bulleted + Level: 1 + Aligned at: 0.75" + Indent at: 1"
Formatted: Font: (Default) Arial Narrow
Formatted: Bulleted + Level: 1 + Aligned at: 0.75" + Indent at: 1"

Our Tapeless Production System consist of the following:

Formatted: Font: (Default) Arial Narrow
Formatted: Indent: Left: 1", No bullets or numbering
Formatted: Don't add space between paragraphs of the same style

Non-Linear Edit System Workflow

- (5) HP Z6 G4 Workstation Stations HP Z6 G4 Dual Xeon Workstation Tower - 1000W Chassis meeting the following specifications per workstation:
- (5) Intel 6 core Xeon Gold 6128 3.4Ghz CPUs 64 GB Ram
- (5) 512GB HP Z Turbo Drive M.2 SSD,
- (5) 1TB HP Z Turbo Drive M.2 SSD

- (5) 9.5mm Blu-ray Writer Drive (BD)/Digital Video Disc(DVD)/Compact Disc (CD) rewritable drive,
- (5) HP Serial Port Adapter; 2x USB 3.1 Type-C; 2x USB 3.0 Type-A
- (5) Windows 10 Pro 64 (OS Load to M.2)
- (5) PNY GeForce GTX 1080 8GB Graphic Card
- (3) Blackmagic Design UltraStudio 4K Thunderbolt 2
- (3) 10Gb Single Port Ethernet Upgrade Card with Copper RJ45 Connection
- (5) HP DreamColor Z32x Professional Display - 3840 x 2160 @ 60 Hz
- (3) TVLogic LVM 21.5" 1920 x 1080 19" Rack-size LCD Broadcast Monitor

Centralized Storage Workflow

- (4) TerraBlock 24EX/16 - 128TB (16 x 8TB HDD)
- (4) TerraBlock 24D Unit 1 & 2
- (4) TerraBlock 8Gb Fibre Channel Dual Port Adapter
- (2) 10Gb Dual Port Ethernet Upgrade card with Copper RJ45 Connection (1) for Existing and (1) for FTI-TB1284 TB Server
- (4) TerraBlock 8Gb Fibre Channel Dual Port Adapter
- (4) 10Gb/1Gb Ethernet Switch with (16) 10Gb/1Gb RJ45 Copper Ports
- (4) 146GB 10000 RPM SAS 3Gb/s 2.5" Internal Hard Drive
- (4) Terrablock 12TB 24EX 5U SAN Chassis w/8gb Upgrade for Dual Ports
- (4) Qlogic 5802 8Gb Fiber Channel (FC) Switch; 12 ports (expandable to 20); (10) 4Gb & (2)8Gb Small form factor pluggables (SFPs)
- (4) 3 meter LC to LC Multimode Fiber Cable

Formatted: Font: Arial Narrow

Formatted: List Paragraph, Indent: Left: 0.75", Hanging: 0.06", Bulleted + Level: 1 + Aligned at: 0.25" + Indent at: 0.5"

Formatted: List Paragraph, Bulleted + Level: 2 + Aligned at: 0.75" + Indent at: 1"

Formatted: List Paragraph, Indent: Left: 0.75", Hanging: 0.06", Bulleted + Level: 1 + Aligned at: 0.25" + Indent at: 0.5"

Formatted: List Paragraph, Bulleted + Level: 1 + Aligned at: 0.75" + Indent at: 1"

Formatted: List Paragraph, Indent: Left: 0.75", Hanging: 0.06", Bulleted + Level: 1 + Aligned at: 0.25" + Indent at: 0.5"

Asset Management Solution

- (4) Squarebox Enterprise Server 10 – Clients (including My Structured Query Language (MySQL) license.
- (4) CatDV Digital Video (DV) Hyper Text Markup Language (HTML) Publisher
- (4) Cat DV Worker Node
- (4) Server (2) QC 2Ghz Xeon, 4GB, 2x80GB, 4x2TB Win 2003 (w/15 Cals.), Blu-ray, 4Gb FC

Formatted: Font: Arial Narrow

Formatted: List Paragraph, Bulleted + Level: 1 + Aligned at: 0.75" + Indent at: 1"