



Small Business Development Division Project Worksheet

Project/Contract Title: TAPELESS PRODUCTION SOLUTION MAINTENANCE AND SUPPORT SERVICES
Project/Contract No: RQID1800124
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$100,000.00

Received Date: 05/17/2018

Funding Source:
GENERAL FUNDS

Resubmittal Date(s):

Description of Project/Bid: The purpose of this solicitation is to establish a contract for the purchase of Tapeless Production Solution maintenance and support services in conjunction with Miami-Dade County's (County) needs on an as needed basis. This contract will be used to maintain a centralized digital media tapeless solution. This contract will also support our non-linear edit systems, centralized storage services, asset management software, archive software and hardware, as well as the network infrastructure, service, parts and accessories. In addition, this contract will include software version upgrades, service packs and patches.

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for this project.

There are four (4) SBE Certified firms under this commodity, however they were contacted via telephone and none of them were able to meet the project requirements.

Commodity Code: 20554-Software, Application: Preprogrammed Software F

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
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Total

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____ Tier 2 Set Aside _____

Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____

Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____

No Measure _____ Deferred _____ Selection Factor _____

CWP _____

SBD Director

Date