

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

☐ New    ☐ OTR    ☐ Sole Source    ☐ Bid Waiver    ☐ Emergency

Previous Contract/Project No.

Contract

**6970-0/18**

☒ Re-Bid

☐ Other

LIVING WAGE APPLIES: ☐ YES ☒ NO

Requisition No./Project No.:

**FB-01018/  
RQID1800147**

TERM OF  
CONTRACT

**5 years**

Requisition /Project Title:

**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

Description:

The purpose of this solicitation is to establish a contract for the purchase of Bio-hazardous waste disposal services and supplies throughout Miami Dade County (County) departments.

Issuing Department:

**WASD**

Contact  
Person:

**Susan Pascul**

Phone:

**(786) 552-8254**

Estimate Cost:

**\$900,000.00**

GENERAL    FEDERAL

OTHER

Funding Source: **X**

**ANALYSIS**

Commodity Codes:

**926-45**

**680-47**

**475-34**

**948-93**

Contract/Project History of previous purchases three (3) years  
Check here ☐ if this is a new contract/purchase with no previous history.

**EXISTING**

**2<sup>ND</sup> YEAR**

**3<sup>RD</sup> YEAR**

Contractor:

**UNITED MEDICAL INDUSTRIES  
CORP**

Small Business Enterprise:

**NO**

Contract Value:

**\$996,000.00**

Comments:

Continued on another page (s): ☐ Yes ☐ No

**RECOMMENDATIONS**

**SBE**

Set-aside

Sub-contractor goal

Bid preference

Selection factor

**X**

Basis of  
recommendation:

If competition yields any SBE vendors who meet the specified qualifications, Bid Preference is recommended.

Signed:

**Shereece George**

Date sent to SBD:

**8/13/18**

Date returned to DPM:

## **SECTION 2**

### **SPECIAL TERMS AND CONDITIONS**

#### **2.1 PURPOSE**

The purpose of this solicitation is to establish a contract for the purchase of Bio-hazardous waste disposal services and supplies throughout Miami Dade County (County) departments.

#### **2.2 TERM OF CONTRACT**

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The contract shall expire on the last day of the 60<sup>th</sup> month.

#### **2.4 METHOD OF AWARD**

Award of this contract will be made to the responsive, responsible bidder who meets the qualification criteria set for in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. The awarded bidder shall have the responsibility of performing the service or deliver the goods identified throughout this solicitation. If the awarded bidder fails to perform, it may be terminated for default in accordance with paragraph 1.25 of the general terms and conditions of Miami-Dade County Procurement Contracts; the County shall have the option to seek the identified services from an alternate bidder.

#### **2.4 QUALIFICATION REQUIREMENTS:**

1. Bidder(s) shall provide contact information to include name of contact, email address, phone number and fax number for Primary (required) and Secondary (optional) Staff within your company who will be responsible for providing a response to Miami-Dade County.
2. Bidder(s) shall provide three (3) references. These references must be from customers for whom the bidder has successfully provided Bio-hazardous waste disposal services and supplies in similar capacity of the services being requested. References shall be from a governmental agency or similar agency.

#### **2.5 BIDDER REQUIREMENTS**

In order to be considered for award of this contract, bidders must provide the following:

- A. A valid Liquid and Solid Waste Transporter Permit issued by Miami-Dade County
- B. A valid General Hauler Permit issued by Miami-Dade County. To obtain the general hauler permit and application please visit the following website: [www.miamidade.gov/DSWM/general\\_hauler.asp](http://www.miamidade.gov/DSWM/general_hauler.asp).
- C. A valid Bio-Medical Waste Transporter Permit issued by the State of Florida, Department of Health (DOH).
- D. Bidders shall submit a copy of the current Biomedical Waste Treatment Facility permit as required by the Department of Health (DOH) Form DH4111 or a copy of the current Biomedical Waste Treatment Facility Annual Report

**2.5 PRICES**

Prices proposed by the Bidder shall remain fixed for the term of the contract. The bidders' price quoted shall be inclusive of all costs, charges, and fees involved in providing the specified service and products. Additional charges of any kind added to the invoice submitted by the bidders will not be allowed.

**2.11 DELIVERY**

The awarded vendor shall make deliveries within two (2) calendar days after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the awarded vendor(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the awarded vendor. In these cases, the awarded vendor shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

**2.11 PACKING SLIP/DELIVERY TICKET**

Awarded vendor(s) shall enclose a complete packing slip or delivery ticket with any items delivered in conjunction with this bid solicitation. The packing slip / delivery ticket shall be made available to the County's authorized representative during delivery. The packing slip / delivery ticket shall include, at a minimum, the following information: purchase order number; requisition number date of order; a complete listing of items being delivered; and back-order quantities and estimated delivery of back-orders if applicable.

**2.11 SCHEDULING**

The scheduled pickup days and times are specified herein. This schedule is tentative and may be modified by the specific County department within 48 hours of existing scheduled date and time.

**2.9 SUBCONTRACTING**

There shall be **NO** subcontracting or assignment of work delegation to any other than the awarded contractor

**2.16 PURCHASE of ANCILLARY SERVICES/SUPPLIES**

While the County has listed all major bio-hazardous waste disposal services and items within this solicitation which are utilized by County departments, there may be similar services or items that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the awarded vendor to obtain a price quote for the similar services or items. The County reserves the right obtain price quotes from alternate awarded vendors and/or award these similar services or items to the existing awarded vendor or an alternate awarded vendor based on the lowest price quoted, or to acquire the services or items through a separate solicitation.

**2.12 CLEAN-UP**

All bio-hazardous waste materials shall be removed from the premises and disposed of in an appropriate manner. Upon final completion, the awarded vendor shall clean up all areas where pick-up services have been conducted. Any spillage of waste on County property or any surrounding public right-of-ways shall be cleaned within two (2) hours or less, after notification by the County personnel. Clean-up shall be in accordance with all Federal, State, and Local laws.

## **SECTION 3**

### **SCOPE OF WORK/TECHNICAL SPECIFICATIONS**

#### **3.1 SCOPE OF WORK**

The purpose of this solicitation is to award a contract for bio-hazardous waste disposal services and supplies as specified herein. The successful awarded vendor shall furnish and provide all materials, labor, equipment and transportation necessary to perform all operations in connection with collection, removal and disposal of bio-hazardous waste, as requested by the County, under the resulting contract.

#### **3.2 GOODS/SERVICES TO BE PROVIDED**

##### **A. Containers**

The awarded vendor shall provide the initial containers with liners as outlined in Section 3.4 of this solicitation and shall exchange one-for-one containers with liners at no additional cost to the County. All containers provided by the awarded vendor, new or used, must be cleaned, deodorized and in good working condition. All containers shall be clearly marked with the universal biological hazard symbol. The containers shall be leak-proof and with a waterproof lid that is lockable with locks included; all locks shall be keyed alike. The awarded vendor shall provide two (2) keys to each user department. Containers shall be emptied and bio-hazardous waste shall be disposed as required by the County in accordance with all Federal, State, and Local laws.

##### **B. Supplies**

All boxes, liners, bags and containers used to provide bio-hazardous waste disposal services shall comply with current Federal, State, and Local regulations, standards and codes for Bio-Hazardous Waste Disposal.

##### **C. Pickup Schedule**

The awarded vendor shall adhere to the pickup schedule set forth in Section 3.4 of this solicitation or otherwise specified by the specific department being serviced. Pick-up schedules shall be arranged by the specific departments. The County reserves the right to select either AM or PM, monthly, weekly, on call and/or specific day pick-up service. All pickups shall be done during the hours of: Monday through Friday 7am to 7pm.

1. On Call Services – The County shall notify the awarded vendor within 24 hours of desired scheduled pickup.
2. Schedule Changes – The County shall notify the awarded vendor in writing within 48 hours of desired schedule change.

The containers shall be returned to the locations from which they were taken during the one for one exchange. All containers shall be properly emptied, cleaned and disinfected. The awarded vendor will be furnished proper access to containers for servicing. Any damaged or stolen containers shall be replaced at no additional charge to the County.

##### **D. Reporting**

The awarded vendor shall develop a chain of custody record keeping format that lists the names and addresses of the County's site manager; County's pickup site address; date and time of pick-up for each County facility; disposal site; estimated quantity of the waste collected and the type of containers used.

The form shall be signed by the County's site manager, the awarded vendor, the disposal site operator and others listed in the chain of custody form as the responsibility for material changes hands.

E. Additional Containers & Supplies

Temporary services and additional containers may be required. The temporary service is for special event(s) (e.g. Miami-Dade Youth Fair and Exposition, Festival etc.) as required. This service shall be invoiced at the price per pick-up (proposed price on Section 4) without any additional charges for the containers.

F. Incineration Services

The awarded vendor shall adhere to the Incineration services schedule set forth in Section 3.4 of this solicitation. Additionally, any user department may request incineration services on an as need basis.

The County will require incineration service for unusable property, evidence, uniforms, bio-hazardous evidence, biological material or waste, narcotics, etc., on an as needed basis. The awarded vendor shall schedule and pickup items for incineration at the earliest dates/times available.

Unusable property and items for incineration services may be delivered by a County representative or the County may also request the successful awarded vendor to pick-up items for incineration at a specified location. The representative of the County may request to witness the total destruction of the items delivered. The incineration service facility shall be located in Miami-Dade County, Broward, and/or Monroe Counties.

Incineration services shall be invoiced at the price per pound (proposed price on Section 4) without any additional charges.

### 3.3 DEPARTMENT SITES

A. COMMUNITY ACTION AND HUMAN SERVICES DEPARTMENT – 5 Sites

B. MIAMI DADE CORRECTION DEPARTMENT – 4 Sites

C. MEDICAL EXAMINER DEPARTMENT – 1 Site

D. MIAMI DADE FIRE RESCUE DEPARTMENT – 74 Sites

E. MIAMI DADE POLICE DEPARTMENT – 7 Sites

F. PUBLIC WORKS AND WASTE MANAGEMENT – 21 Sites

G. PARK AND RECREATION – 1 Site