

ISSUING DEPARTMENT INPUT DOCUMENT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. FB-00058

Re-Bid
 Other – Access of Other Entity Contract
 LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: FB-01114
 TERM OF CONTRACT 5 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Backboard and Miscellaneous Medical Equipment Pick-Up and Decontamination

Description: This contract is utilized for the cleaning/decontamination of backboards, traction splints, vacuum splints and Kendrick Extrication Devices (KED's).

Issuing Department: FR
 Contact Person: Marianela Betancourt
 Phone: 786-331-4241

Estimate Cost: \$288,000

Funding Source:
 GENERAL
 FEDERAL
 OTHER Fire Dist.

ANALYSIS

Commodity Codes:	948-93	962-39		
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.				
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>	
Contractor:	Stericycle Inc.			
Small Business Enterprise:				
Contract Value:				
Comments:				

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
SBE				

Basis of Recommendation:

Signed: 	Date sent to SBD:
	Date returned to SPD:

SECTION 2

SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the pick-up, cleaning and decontamination of multi-governmental agency backboards and miscellaneous equipment. Backboards and miscellaneous equipment shall be picked up from Miami-Dade County and Broward County hospitals, cleaned and delivered to the Miami-Dade Fire Rescue (MDFR) warehouse.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The contract shall expire on the last day of the sixtieth (60th) month.

2.3 METHOD OF AWARD

Award of this contract will be made to the responsive, responsible Bidder that submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a Bidder fails to submit an offer on all items, its overall offer may be rejected. The County will award the total contract to a single Bidder.

MINIMUM REQUIREMENTS:

Bidders must meet the minimum qualifications as stipulated herein. The County may, at its sole discretion and in its best interest, allow the Bidder(s) to provide the required documents during the bid evaluation period. Failure to provide the required documentation as specified by the County will result in the Bidder(s) not being considered for contract award.

- A. Bidders shall have the following two plans and corresponding documentation as it pertains to the Florida Administrative Code, Chapter 64E-16, Biomedical Waste.
 - 1. Biomedical Waste Operating Plan
 - 2. Biomedical Waste Treatment Plan

- B. Bidders shall provide a copy of both their Biomedical Waste Operating Plan and Biomedical Waste Treatment Plan along with their bid submittal.

Note: Bidders may attain a copy of Chapter 64E-16, Biomedical Waste by visiting the following website:

<https://www.flrules.org/gateway/ChapterHome.asp?Chapter=64e-16>

2.4 PRICES

The prices proposed by the awarded Bidder shall remain fixed for a period of one (1) year after the commencement of the contract. After this period, the awarded Bidder may submit a price adjustment request before the annual anniversary of the contract start date. The request for a price adjustment to the County shall be based on the most recent annual index of the following: Consumer Price Index (CPI), All Urban Consumers, Miami/Ft. Lauderdale/West Palm Beach Area, Other Goods and Services.

It is the awarded Bidder responsibility to request any price adjustment under this provision. For any adjustment to be considered it must be submitted 90 days prior to annual anniversary of the then one (1) year period.

The County reserves the right to negotiate lower pricing for any subsequent one (1) year period based on market research information or other factors that influence price. The County reserves the right to apply any reduction in pricing for the one (1) year period based on the downward movement of the applicable index.

The County reserves the right to reject any price adjustments submitted by the awarded Bidder.

2.5 FEDERAL STANDARDS

All items/services to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to meeting guidelines set forth in Chapter 64-E-16 F.A.C. as well as those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), the Florida Department of Health (DOH), Department of Emergency Protection (DEP) and the National Fire Protection Association (NFPA).

2.6 POLLUTION CONTROL

It is the intent of these specifications to comply with the Miami-Dade County Pollution Control Ordinance as stated in Chapter 24 of the Miami-Dade Code. This ordinance is made a part of these specifications by reference and may be obtained, if necessary, by the Bidder through the Regulatory and Economic Resources Department and their address is: Overtown Transit Village North, 701 NW 1st Court, Miami, Florida 33136, Telephone number (305) 372-6700.

2.7 INSURANCE (1) - GENERAL SERVICE AND MAINTENANCE CONTRACT

The following supersedes the insurance coverage listed in Section 1, Paragraph 1.22:

- A. Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
- B. Commercial General Liability Insurance on a comprehensive basis in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

2.8 STAFF IDENTIFICATION

The awarded Bidder's personnel must wear proper identification as a representative of the awarded Bidder. Bidder's staff must wear a visible photo ID badge and check with nurse in charge at each hospital before removing any backboards and miscellaneous medical equipment.

2.9 LICENSES, PERMITS AND FEES

The awarded Bidder shall obtain and pay for all licenses, permits and applicable fees required for this project; and shall comply with all laws, ordinances and regulations applicable to the work contemplated herein. Damages, penalties and or fines imposed on the County or the awarded Bidder for failure to obtain required licenses, permits or fines shall be borne by the awarded Bidder.

2.10 ADDITIONS AND DELETIONS

It is hereby agreed and understood that additional hospitals may be added or deleted to this Contract at the County's option. The addition of hospital locations will not affect the prices offered by the awarded Bidder under this contract.

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SECTION 3

SCOPE OF WORK/TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

This contract will be utilized for pick-up, cleaning and decontamination of Miami-Dade County multi-governmental agency orange backboards, Freno EXL Scoop Stretchers, Ferno Pedi-Paks, Ferno traction splints, vacuum splints, Miami-Dade patient carriers, and Ferno Kendrick Extrication Devices (KED). These items will be picked up from Miami-Dade County and Broward County hospitals, cleaned and delivered to the Miami-Dade Fire Rescue (MDFR) warehouse.

3.2 GOODS/SERVICES TO BE PROVIDED

The awarded Bidder shall provide required services as follows:

- 3.2.1 The awarded Bidder shall pick-up backboards, traction splints, vacuum splints and KED devices at each hospital at least twice a week (or as often as deemed necessary by the County Department) with the exception of Jackson Memorial Hospital which will be picked up no less than three times per week and the Broward County Hospitals which will be picked up once a week.
- 3.2.2 The awarded Bidder will clean the backboards and miscellaneous medical equipment (traction splints, vacuum splints, and KED devices) and deliver to MDFR's Inventory and Supply Bureau Warehouse, located at 6000 SW 87th Avenue, Miami, Florida 33173, every Friday. Should the awardee encounter issues with the pick-up and delivery of required items, the awarded Bidder must contact the MDFR, Logistics Supply Bureau Supervisor for resolution.
- 3.2.3 Pickup and deliveries shall commence on Mondays at 7:30 a.m. and conclude Fridays at 3:00 p.m.
- 3.2.4 The awarded Bidder shall promptly correct all deficiencies in the work and/or any work that fails to conform to the contract documents. The cleaned backboards and miscellaneous medical equipment will be inspected by MDFR's Inventory and Supply Bureau Warehouse personnel at time of delivery. Any backboards and miscellaneous medical equipment delivered by the awarded Bidder and found to be cleaned improperly by MDFR, will be returned to the awarded Bidder at the next delivery date.

3.3 LIST OF HOSPITALS

The awarded Bidder shall pick up from the following hospitals:

- A. Miami Dade County:
 - 1. Aventura Hospital
20900 Biscayne Boulevard, Miami, Florida 33180
(305) 682-7000

2. Baptist Hospital of Miami
8900 N. Kendall Drive, Miami, Florida 33176
(786) 596-5437
3. Doctors Hospital
500 University Drive, Coral Gables, Florida 33146
(786) 308-3000
4. Hialeah Hospital – 24 Hour Emergency Services
651 E 25th Street, Hialeah, Florida 33013
(305) 693-6100
5. Homestead Hospital (Baptist South)
975 Baptist Way, Homestead, Florida 33033
(786) 243-8000
6. Jackson Memorial Hospital & Ryder Trauma Center
1611 NW 12th Avenue, Miami, Florida 33136
(305) 585-1111
7. Jackson North Medical Center (formerly Parkway Regional Medical Center)
160 Northwest 170th Street, North Miami Beach, Florida 33169
(305) 651-1100
8. Jackson South Community Hospital
9333 SW 152nd Street, Miami, Florida 33157
(305) 251-2500
9. Kendal Regional Medical Center
1170 SW 40th Street, Miami, Florida 33157
(305) 223-3000
10. Larkin Community Hospital
7031 SW 62nd Avenue, South Miami, Florida 33143
(305) 284-7500
11. Mercy Hospital
3663 S Miami Avenue, Miami, Florida 33133
(305) 854-4400
12. Nicklaus Children's Hospital
3000 Southwest 62nd Avenue, Miami, Florida 33155
(305) 666-6511

13. North Shore Medical Center
1100 NW 95th Street, #2, Hialeah, Florida 33150
(305) 822-6914
14. Palmetto General Hospital
2001 NW 68th Street, Miami, Florida 33147
(305) 325-5511
15. South Miami Hospital
6200 SW 73 Street, South Miami, Florida 33143
(786) 662-4000
16. West Kendall Baptist Hospital
9555 SW 162nd Avenue, Miami, FL 33196
(786) 467-2911
17. UHealth Tower (University of Miami Hospital)
1400 NW 12th Avenue, Miami, FL 33136
(305) 325-5511
18. Coral Gables Hospital
3100 Douglas Rd., Coral Gables, FL 33134
(305) 445-8461
19. Kendall Regional Medical Center
Town & Country Emergency Room
(Free Standing Emergency Department)
11800 Sherry Lane
(305) 630-7900
20. Larkin Community Hospital – Palm Springs Campus (Hialeah)
1475 W 49th Place Hialeah, FL 33012
(305) 558-2500
21. Mount Sinai Medical Center Aventura
2845 NE 199th St, Aventura, FL 33180
(305) 692-1010
22. Mount Sinai Medical Center
4300 Alton Rd, Miami Beach, FL 33140
(305) 674-2273
23. Bruce W. Carter VA Medical Center
1201 N.W. 16th St., Miami, FL 33125

(305) 575-7400

24. Kendall Regional Medical Center
Doral Emergency Room
(Free Standing Emergency Department)
TBA

B. Broward County Hospitals:

1. Cleveland Clinic Florida- Weston
2950 Cleveland Clinic Blvd, Weston, Florida 33331
(954) 659-5124

2. Memorial Hospital-Miramar
1901 SW 172nd Ave Miramar, Florida 33029
(954) 538-5000

3. Memorial Hospital- Pembroke
7800 Sheridan St., Pembroke Pines, Florida 33024
(954) 962-9650

4. Memorial Hospital- West
703 N Flamingo Rd Pembroke Pines, Florida 33028
(954) 436-5000

5. Memorial Regional Hospital
3501 Johnson St Hollywood, Florida 33021
(954) 987-2000

6. Memorial Regional Hospital- South
3600 Washington St, Hollywood, Florida 33021
(954) 966-4500

3.5 ITEMS TO BE PICKED UP AND DECONTAMINATED

1. Multi-Governmental Agency Backboard



2. Ferno KED



3. Ferno Traction Splint



4. FERNO EXL Scoop Stretcher



5. FERNO Pedi-Pac



6. FERNO Vacuum Splint



7. Miami-Dade Patient Carrier



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