

**ISSUING DEPARTMENT INPUT DOCUMENT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

New     OTR     Sole Source     Bid Waiver     Emergency    Previous Contract/Project No. \_\_\_\_\_  
Contract \_\_\_\_\_  
 Re-Bid     Other – \_\_\_\_\_    LIVING WAGE APPLIES:  YES     NO

Requisition No./Project No.: FB-01140-01    TERM OF CONTRACT: 5 YEAR(S) WITH \_\_\_\_\_ YEAR(S) OTR

Requisition /Project Title: Tires and Related Services

Description: The scope of this solicitation includes specific groups for the purchase of new tires; tire service and repairs; and recapped/retreaded tires. All new tires and tire services shall be per the Brand’s manufacturer’s specification, and conform to all applicable US DOT.

Issuing Department: ISD    Contact Person: Katherine Sosa    Phone: 305-375-2851  
Estimate Cost/Value: \$28,000,000    GENERAL    FEDERAL    OTHER  
Funding Source: \_\_\_\_\_

**ANALYSIS**

<b><u>Commodity Codes:</u></b>	<u>863-05</u>	<u>060-93</u>	<u>928-94</u>		
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<b><u>EXISTING</u></b>	<b><u>2<sup>ND</sup> YEAR</u></b>	<b><u>3<sup>RD</sup> YEAR</u></b>		
<b>Contractor:</b>	_____	_____	_____		
<b>Small Business Enterprise:</b>	_____	_____	_____		
<b>Contract Value:</b>	_____	_____	_____		
<b>Comments:</b>	_____				
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO					

**RECOMMENDATIONS**

	<u>Set-Aside</u>	<u>Subcontractor Goal</u>	<u>Bid Preference</u>	<u>Selection Factor</u>
<b>SBE</b>	_____	_____	_____	_____

Basis of Recommendation:

Signed: \_\_\_\_\_    Date sent to SBD: 05/09/2022

	Date returned to SPD:	
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Rev. 072518



**INVITATION TO QUOTE (ITQ)**

**PART I. ITQ OVERVIEW AND GENERAL TERMS AND CONDITIONS**

<b>ITQ No.:</b> FB-01140-01	<b>ITQ Due Date and Time:</b> at _____ am/pm (Local Time)
<b>ITQ Title:</b> Tire Retreading and Solid Fill Services	
<b>This ITQ is issued pursuant to Miami-Dade County Pool of Prequalified Vendors No.</b>	
<input type="checkbox"/> Quotes will be accepted until the due date and time, via email at _____ and copy the Clerk of the Board at Clerk.Board@miamidade.gov.	
<input type="checkbox"/> Quotes must be received by the due date and time, in a sealed envelope, identified on its outside as a quote for the above given ITQ number. Deliver or mail sealed quotes to:	
<b>County Department:</b>	
<b>Department Contact:</b>	<b>E-Mail:</b>
<b>Delivery/Service Address:</b>	
<b>Delivery/Service Required:</b> within _____ calendar days from receipt of Purchase Order (PO)	
<b>Method of Award:</b>	
Award of this Contract will be made to multiple bidders, up to five (5) based on the lowest overall NET fixed price, recapping service type, and solid fill application/ service type:	
<input type="checkbox"/> in the aggregate for all items listed in this ITQ. If a Bidder fails to submit an offer for all items, its offer may be rejected.	
<input type="checkbox"/> on an item-by-item basis.	
<input checked="" type="checkbox"/> on a group-by-group basis.	

**A. Information**

**B. Instruction to All Bidders**

- Section 1, General Terms and Conditions of Miami-Dade County (County) shall apply to all resultant contracts from this ITQ. This Section is available on demand at the County's Strategic Procurement Division's (SPD) webpage:  
<https://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r21-2.pdf>  
 General Terms and Conditions of Section 1 are non-negotiable.
- All questions must be submitted in writing by **[INSERT DATE]** to the attention of the department contact, via e-mail address indicated above, with a copy sent to [Clerk.Board@miamidade.gov](mailto:Clerk.Board@miamidade.gov). The County will issue responses to inquiries and any changes to the ITQ via written addenda issued prior to this ITQ due date and time.
- The use of Federal funds is anticipated in the resultant contract. As such, the following Section 1 General Terms and Conditions provisions **shall not apply to this ITQ:**
  - Article 1.2(H) Prompt Payment Terms
  - Article 1.11 Local Preference
  - Article 1.29 Office of the Inspector General (*only the cost of the random audits, as specified*)
  - Article 1.37 County User Access Program (UAP)



## INVITATION TO QUOTE (ITQ)

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- Article 1.45 Small Business Enterprise (SBE) Measures
  - Article 1.46 Local Certified Veteran's Business Enterprise Preference
  - Article 1.47 Application of Preferences
  - Article 1.49 First Source Hiring Referral Program (FSHRP)
4. Pursuant to Section 2-11.1 (t) of the Code of Miami-Dade County, as amended, a "**Cone of Silence**" is imposed upon issuance of this ITQ after advertisement and terminates at the time a written recommendation is issued. (Use this new link to enter the ITQ information in the Cone of Silence Report: [\\*NEW CONE OF SILENCE WEBSITE\\*](#))
  5. Complete **PART IV. Pricing Form** and **PART V. ITQ Submittal Form** and ascertain their timely submission as stipulated in this ITQ.

### **PART II. ADDITIONAL TERMS**

#### **NOTICE TO ALL BIDDERS:**

Electronic bids are to be submitted through a secure mailbox at BidSync ([www.bidsync.com](http://www.bidsync.com)) until the date and time as indicated in this solicitation document. It is the sole responsibility of the Bidder to ensure their Bid reaches BidSync before the solicitation closing date and time. There is no cost to the Bidder to submit a Bid in response to a Miami-Dade County solicitation via BidSync. Electronic submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning the scope of work/technical specifications, please utilize the question/answer feature provided by BidSync at [www.bidsync.com](http://www.bidsync.com) within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, specifications/scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all Bid documents. Bidders should not wait until the last minute to submit their Bid. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged ("Confirm") and recorded into BidSync before the closing time or the system will stop the process and the Bid will be considered late and will not be accepted.

#### **PLEASE NOTE THE FOLLOWING:**

No part of Bidder's Bid can be submitted via **HARDCOPY, EMAIL, or FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a Bid will be considered evidence that the Bidder has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire Bid must be submitted in accordance with all specifications contained in the solicitation electronically.

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## INVITATION TO QUOTE (ITQ)

### SECTION 2 – SPECIAL TERMS AND CONDITIONS

#### 2.1 PURPOSE

The purpose of this Invitation to Quote (ITQ) is to obtain Firm Fixed prices for purchase of tire service and repairs; and recapped/retreaded tires listed in the Price Submittal Form (Excel format labeled Attachment A) to Miami-Dade County contract FB-01140 is available via the link below. All tire services shall be per the Brand's manufacturer's specification, and conform to all applicable US Department of Transportation (DOT), Federal Motor Vehicle Safety Standards (FMVSS), American Society of Testing and Materials (ASTM), State, and/or County safety regulations.

Below is a sample list of tires the County may purchase and/or require tire repairs and service.

<https://www.miamidade.gov/DPMww/SearchAwardSheetAttachments.aspx?ContractId=8318-5/17>

#### 2.2 METHOD OF AWARD

Award will be made on a group by group basis as defined below. Bidders may bid on all groups or on an individual group.

- **Group 3 Tire Retreading:**  
Award of this group will be made to multiple bidders; up to five (5); based on the lowest overall **NET** fixed price.
- **Group 4 Solid Fill:**  
Award of this group will be made to multiple bidders; up to five (5); based on the lowest overall **NET** fixed price.

Award will be made to the lowest price, responsive and responsible Bidder by each product/line item. In accordance with [Sec. 2-8.1.1.1.2 - Small Business Enterprise Goods Program](#), when two or more responsive and responsible SBEs bid on a line item, that line item will be awarded to a as Set-aside for SBEs only. Thereafter, for continuity of County operations, orders may be placed with the next lowest priced Bidders in ascending order for any line item or when the awarded Bidder and/or its product is found to not meet the terms, conditions, specifications, unit of measure, of the respective ITQ - including Attachment A (see both tabs of Attachment A), or if at the time of need the lowest priced Bidder's product is not available, or not available in sufficient quantities to meet the entire need of the ordering department.

#### 2.3 CONTRACT TERM

Six (6) months, from July 1, 2022, through November 30, 2022.

Small Business Enterprise (SBE) (As provided by the Small Business Development Division)

1. **Insurance Requirements** (List insurance requirements provided by the Risk Management Division below, if different than those listed in Section 1, Article 1.22)



## INVITATION TO QUOTE (ITQ)

### 2. Wage Requirements (As provided by the Small Business Development Division)

#### 2.6 BIDDING INSTRUCTIONS

2.6.1 Download the ITQ and Attachment A from BidSync.

2.6.2 In Attachment A, in the two far right columns, enter your product's brand name and the numeric price pursuant to each line item's unit of measure; i.e. if unit of measure is per case of 12 cans, enter price per case, not per each can. If unit of measure is for a 55 gallon drum, enter the price per drum, not per each gallon.

2.6.3 Do not submit a price for a substitute product when the line item specification states No Substitute.

2.6.4 For "No Bids", leave the price cell blank, do not enter zero (0) or letters such as No Bid or N/A. However, should a zero (0) be entered, it will be treated as a No Bid.

Note: Failure to comply with the submittal instructions above may result in offer(s) for any or all line items not being considered for award.

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## **PART III. SCOPE OF WORK/TECHNICAL SPECIFICATIONS**

### **SECTION 3**

#### **SCOPE OF WORK/TECHNICAL SPECIFICATIONS**

##### 3.1 **SCOPE OF WORK**

The scope of this solicitation includes specific groups for the purchase of tire service and repairs; and recapped/retreaded tires. All new tires and tire services shall be per the Brand's manufacturer's specification, and conform to all applicable US Department of Transportation (DOT), Federal Motor Vehicle Safety Standards (FMVSS), American Society of Testing and Materials (ASTM), State, and/or County safety regulations.

##### 3.2 **GROUP 3 TIRE RETREADING**

Tire retreading services provided under this group shall include the recapping of various sizes of truck and Off-The-Road (OTR) construction equipment tires including foam filled tires for the County. The recapping of truck tires will be performed either on tire casings owned by the County, or on a bidder supplied "virgin" casing. All recapped tires must be of good quality workmanship, fully suitable for their intended use and purpose, and conform to all commercial techniques endorsed by the Rubber Manufacturer's Association (RMA), Tire Industry Association (TIA), and the Tire Retread & Repair Information Bureau (TRIB). Below is a list of repairs and services the County may require.

1. **Truck Tires:** The retreading of truck tires shall be done by using a pre-cured top cap; or a one piece seamless ring tread, pre-cured top cap which has the tire tread imbedded at time of production.



## **INVITATION TO QUOTE (ITQ)**

2. **OTR Tires:** The retreading of OTR tires for construction equipment will be accomplished by the application of layers of bands of rubber to a properly buffed casing, with a sufficient amount of rubber layered to achieve the final required tread depth, after the grooving of the tires.

Bidder shall have and maintain all equipment, application tools and vehicles needed to perform service within this group; in accordance with industry standards. Bidder shall provide the County with the retread manufacturer's guide(s) for the recommended tread size/width for specific tire brand size and series.

### **3.3 GROUP 4 SOLID FILL**

Tire fill shall be new, virgin polymer, or polyurethane; known as Arnco RePneu. This fill shall eliminate flat tires and be utilized on existing tractor and loader tires, and to fill new tractor and loader tires. Services may also include wheel assembly, mounting, and all related products or services. Service may be performed at a County shop or facility; and/or at the awarded bidders shop or facility.

### **3.4 OEM PARTS AND ADDITIONAL SERVICE (all groups)**

The awarded Bidder may be required to provide Original Equipment Manufacturer (OEM) parts and service to Miami-Dade County, and/or to supply parts, repairs, service and training at the County's discretion. Parts and labor rates shall not be higher than industry standard.

### **3.5 APPROVED EQUIVALENTS**

Tires offered as an alternate to the OEM's brand, must be equal to or greater than the OEM's level of quality. The Bidder shall provide a cross reference listing to identify and substantiate equivalence. This shall include the manufacturer's name and item number, indicate any deviations from the OEM's specifications. Technical literature is also required to further describe in detail equivalence and conformance in design, construction, performance and quality. The approval to allow and accept alternate equivalents will be at Miami-Dade County's discretion, if determined to be in the best interest of the County.

### **3.6 DELIVERY**

After a purchase order is issued, the awarded Bidder is responsible for contacting the issuing County department to establish and confirm all delivery requirements. Including but not limited to date, time and location, item(s) and quantities. Deliveries that do not comply with the purchase order requirements may be rejected; and will have to be redelivered at the bidder's expense. The issuing County department may choose to pick up the tires at the manufacturers authorized dealer's facility or other agreed upon location.

### **3.7 TESTING**

Samples of delivered tires may be selected at random and tested for compliance using the following standards:



**INVITATION TO QUOTE (ITQ)**

- ASTM Standard F1922, Test Method-for Tires, Pneumatic, and Vehicular Highway.
- ASTM Standard F1923, Test Method-for Tires, Pneumatic, Vehicular Low Speed, Off Highway.

**3.8 ACCEPTANCE**

The County shall thoroughly inspect each tire or service prior to acceptance. Tires and or related services may be inspected and evaluated per bid specifications, purchase order, manufacturer’s labeling, or dealer’s invoice to ensure tires and or related service meets or exceeds the requirements of the technical bid specifications, purchase order or work order. If the bidder delivers an item or service this is in error or defective, the bidder shall either remedy the error and/or defect, at their own expense, within forty-eight (48) hours (not including weekends and holidays), after notification by the County. Delivery will not be considered complete until all items and/or service are satisfactory and accepted by the County.

**3.9 SAFETY STANDARDS**

It is intended that all specifications be in full and complete compliance with all Federal, State and County laws, regulations or ordinances applicable to tires and tire related services. This includes, but not limited to, U.S. Department of Transportation, FDOT, NHTSA, Federal MVSS, OSHA and EPA standards and Florida requirements for external noise control that apply to the type of tire or related service being provided.

All environmental fees imposed by the state, federal or local governments, and in effect at the time of the bid opening shall be listed separately, and will be added to invoices.

**PART IV. PRICING FORM**

**PRICE AND PRODUCT LIST**

**GROUP 3: Tire Retreading**

Bidder/Dealer Company Name:	FEIN:
Authorized Representative Name:	Signature

**\*\* List NET price per each service offered \*\* Add additional lines if needed \*\***

RECAPPING OF COUNTY SUPPLIED CASING WITH PRECURED TOP CAP						
Reference Tire	Minimum Tread Depth	NET Per Tire	Tire Dismounting	Tire Mounting	Tire and Rim Balancing	Total Cost
11 R 22.5	18/32 Highway All Position	\$	\$	\$	\$	\$
12 R 22.5	18/32 Highway All Position					
12 R 22.5	24/32 In a Waste Hauler Design					
315 80 R 22.5	24/32 In a Waste Hauler Design					





**INVITATION TO QUOTE (ITQ)**

<b>RECAPPING OF COUNTY SUPPLIED CASING WITH ONE PIECE SEAMLESS RING TREAD PRE-CURED TOP CAP</b>					
11 R 22.5	18/32 Highway All Position Tread Design	\$	\$	\$	\$
12 R 22.5	18/32 Highway All Position Tread Design				
12 R 22.5	24/32 In a Waste Hauler Design				
315 80 R 22.5	24/32 In a Waste Hauler Design				
<b>RECAPPING OF BIDDER SUPPLIED <b>USED VIRGIN</b> CASING WITH A PRE-CURED TOP CAP</b>					
11 R 22.5	18/32 Highway All Position Tread Design	\$	\$	\$	\$
12 R 22.5	18/32 Highway All Position Tread Design				
12 R 22.5	24/32 In a Waste Hauler Design				
315 80 R 22.5	24/32 In a Waste Hauler Design				
<b>RECAPPING OF BIDDER SUPPLIED <b>USED VIRGIN</b> CASING WITH ONE PIECE SEAMLESS RING TREAD PRE-CURED TOP CAP</b>					
11 R 22.5	18/32 Highway All Position Tread Design	\$	\$	\$	\$
12 R 22.5	18/32 Highway All Position Tread Design				
12 R 22.5	24/32 In a Waste Hauler Design				
315 80 R 22.5	24/32 In a Waste Hauler Design				
<b>RECAPPING OF BIDDER SUPPLIED NEW VIRGIN CASING WITH PRE-CURED TOP CAP</b>					
11 R 22.5	18/32 Highway All Position Tread Design	\$	\$	\$	\$
12 R 22.5	18/32 Highway All Position Tread Design				
12 R 22.5	24/32 In a Waste Hauler Design				
315 80 R 22.5	24/32 In a Waste Hauler Design				
<b>RECAPPING OF BIDDER SUPPLIED NEW VIRGIN CASING WITH ONE PIECE SEAMLESS RING THREAD PRE-CURED TOP CAP</b>					
11 R 22.5	18/32 Highway All Position Tread Design	\$	\$	\$	\$
12 R 22.5	18/32 Highway All Position Tread Design				
12 R 22.5	24/32 In a Waste Hauler Design				
315 80 R 22.5	24/32 In a Waste Hauler Design				
<b>RECAPPING OF COUNTY SUPPLIED SOLID FILLED (OTR) BIAS PLY CASING WITH RE PRESSURIZING (as needed)</b>					
23.5 x 25 L5 G-Lug	102/32 and 601 Design	\$	\$	\$	\$



**INVITATION TO QUOTE (ITQ)**

26.5 X 25 L5 G-Lug	112/32 and 601 Design						
29.5 X 25 L5 G-Lug	128/32 and 601 Design						

<b>RECAPPING OF BIDDER SUPPLIED BIAS PLY CASING FOAM FILL WHEEL ASSEMBLY ( DISMOUNT, DISPOSAL, REMOUNT)</b>							
23.5 x 25 L5 G-Lug	102/32 and 601 Design	\$	\$	\$	\$	\$	\$
26.5 X 25 L5 G-Lug	112/32 and 601 Design						
29.5 X 25 L5 G-Lug	128/32 and 601 Design						
<b>RIM REFURBISHMENT</b>							
22.5 Inch Diameter x 8.25 Inch Width		\$	\$	\$	\$	\$	\$
22.5 Inch Diameter x 9.00 Inch Width							
22.5 Inch Diameter x 12.25 Inch Width							





**INVITATION TO QUOTE (ITQ)**

**PART V. SUBMITTAL FORM**

**Bidder's Legal Name (include d/b/a if applicable):**

**Federal Tax Identification Number:**

**A. SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (if applicable):**

A Small Business Enterprise (SBE) must be certified by the Small Business Development Division (SBD) for the type of goods and/or services the Bidder provides in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information, contact SBD at (305) 375-3111 or access <http://www.miamidade.gov/smallbusiness/certification-programs.asp>. The SBE must be certified by this Solicitation's submission deadline, at Contract award, and for the duration of the Contract to remain eligible for the preference. Firms that graduate from the SBE Program during the Contract may remain on the Contract.

Place a check mark here **only** if affirming Bidder is a Miami-Dade County Certified Small Business Enterprise.

**IN ACCORDANCE WITH [CFR 200.319 \(b\)](#), SMALL BUSINESS ENTERPRISE MEASURES SHALL NOT APPLY TO FEDERALLY FUNDED PURCHASES.**

**B. LOCAL PREFERENCE CERTIFICATION:**

For the purpose of this certification, and pursuant to Section [2-8.5](#) of the Code of Miami-Dade County, a "local business" is a business located within the limits of Miami-Dade County that has a valid Local Business Tax Receipt issued by Miami-Dade County at least one year prior to bid submission; has a physical business address located within the limits of Miami-Dade County from which business is performed and which served as the place of employment for at least three full time employees for the continuous period of one year prior to bid submittal (by exception, if the business is a certified Small Business Enterprise, the local business location must have served as the place of employment for one full time employee); and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here **only** if affirming the Bidder meets requirements for Local Preference. **Failure to complete this certification at this time may render the vendor ineligible for Local Preference.**

**IN ACCORDANCE WITH [CFR 200.319 \(b\)](#), LOCAL PREFERENCE SHALL NOT APPLY TO FEDERALLY FUNDED PURCHASES.**

**C. LOCALLY HEADQUARTERED BUSINESS CERTIFICATION:**

For the purpose of this certification, and pursuant to Section [2-8.5](#) of the Code of Miami-Dade County, a "locally headquartered business" is a Local Business as defined above, which has a "principal place of business" in Miami-Dade County. "Principal place of business" means the nerve center or the center of overall direction, control, and coordination of activities of the Bidder. If the Bidder has only one business location, such business location shall be its principal place of business.



**INVITATION TO QUOTE (ITQ)**

Place a check mark here **only** if affirming the Bidder meets requirements for the Locally Headquartered

Preference (LHP). **Failure to affirm this certification at this time may render the vendor ineligible for the LHP.** The address of the Locally Headquartered office is:

**IN ACCORDANCE WITH [CFR 200.319 \(b\)](#), LOCALLY HEADQUARTERED BUSINESS PREFERENCE SHALL NOT APPLY TO FEDERALLY FUNDED PURCHASES.**

**D. LOCAL CERTIFIED VETERAN'S BUSINESS ENTERPRISE CERTIFICATION:**

A Local Certified Veteran's Business Enterprise is a firm that is: (a) a local business pursuant to Section [2-8.5](#) of the Code of Miami-Dade County, and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a veteran business enterprise pursuant to [Section 295.187](#) of the Florida Statutes.

Place a check mark here **only** if affirming the Bidder is a Local Certified Veteran's Business Enterprise. **A copy of the certification must be submitted with the bid.**

**IN ACCORDANCE WITH [CFR 200.319 \(b\)](#), LOCAL CERTIFIED VETERAN'S BUSINESS ENTERPRISE PREFERENCE SHALL NOT APPLY TO FEDERALLY FUNDED PURCHASES.**

**E. CONVICTION DISCLOSURE:**

Pursuant to Section [2-8.6](#) of the Code of Miami-Dade County, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid submittal.

Place a check mark here **only** if the Bidder has such conviction to disclose to comply with this requirement.

**F. CONFLICT OF INTEREST DISCLOSURE:**

Pursuant to Section [2-11.1 \(c\) and \(d\)](#) of the Code of Miami-Dade County, please respond to the following questions posed.

1. ARE ANY OWNERS/PRINCIPALS/PERSONS WITH OWNERSHIP INTEREST IN THE COMPANY, A MIAMI-DADE COUNTY ELECTED OFFICIAL, AGENCY BOARD MEMBER OR EMPLOYEE(S)?

YES or  NO

**If Yes, attach Conflict-of-Interest Opinion provided by Miami-Dade County Commission on Ethics and Public Trust.**

2. ARE ANY IMMEDIATE FAMILY MEMBERS OF THE COMPANY'S OWNERS/PRINCIPALS/PERSONS WITH OWNERSHIP INTEREST IN THE COMPANY, A MIAMI-DADE COUNTY ELECTED OFFICIAL, AGENCY BOARD MEMBER OR EMPLOYEE?

YES or  NO



**INVITATION TO QUOTE (ITQ)**

If Yes, attach Conflict-of-Interest Opinion provided by Miami-Dade County Commission on Ethics and Public Trust.

**G. WAIVER OF CONFIDENTIALITY AND TRADE SECRET TREATMENT OF BID:**

The Bidder acknowledges and agrees that the submittal of the Bid is governed by Florida’s Government in the Sunshine Laws and Public Records Laws, as set forth in Florida Statutes Section [286.011](#) and Chapter [119](#). As such, all material submitted as part of, or in support of, the Bid will be available for public inspection after opening of bids and may be considered by the County in public.

**By submitting a bid pursuant to the Solicitation, Bidder agrees that all such materials may be considered public records. The Bidder shall not submit any information in response to the Solicitation which the Bidder considers to be a trade secret, proprietary or confidential.** If the Bid contains a claim that all or a portion of the Bid submitted contains confidential, proprietary or trade secret information, the Bidder, **by signing below**, knowingly and expressly **waives** all claims made that the Bid, or any part thereof no matter how indicated, is confidential, proprietary or a trade secret and authorizes the County to release such information to the public for any reason.

**Acknowledgment of Waiver:**

**Bidder’s Authorized Representative’s Signature:**

**Date:**

**Representative’s Name:**

**Representative’s Title:**

**H. BIDDER’S CONTACT INFORMATION**

**Bidder’s Contact Person:**

**Email Address:**

**Phone Number (include area code):**

**I. ACKNOWLEDGEMENT OF BINDING OFFER**

The execution of this form constitutes the consent of the Bidder to be bound by the terms of its Bid and the Solicitation. Failure to sign where indicated below by an authorized representative shall render the



**INVITATION TO QUOTE (ITQ)**

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**Bid non-responsive. The County may, however, in its sole discretion, accept any response that includes an executed document which unequivocally binds the Bidder to the terms of its Bid and the Solicitation.**

**Bidder's Authorized Representative's Signature:**

**Date:**

**Representative's Name:**

**Representative's Title:**

This ITQ includes the following attachments:

- Drawings/Pictures/Site Maps
- Subcontracting Form
- Certificate of Assurance (if applicable)
- Contractor Due Diligence Affidavit (if award is over \$1,000,000)