

DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New
 ☐ OTR
 ☐ Sole Source
 ☐ Bid Waiver
 ☐ Emergency
 Previous Contract/Project No. FB-00141 and 9671-0/18

FB-01197

☒ Re-Bid
 ☐ Other

LIVING WAGE APPLIES: ☐ YES ☒ NO

Requisition RQID1900062 No./Project No.: TERM OF CONTRACT 5 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Mattresses, Bedding & Refurbishment Services

Description:

The purpose of this Solicitation is to establish a contract for purchase of pillows, bed linens, blankets, towels, wash cloths, mattresses, box springs, frames, and refurbishment services for Maimi Dade-County.

Issuing Department: **ISD-Procurement**
 Estimate Cost: **\$2,194,000.00**

Contact Person: **Mary Hammett** Phone: **375-5471**

Funding Source:
 ☒ GENERAL
 ☒ FEDERAL
 ☒ OTHER

ANALYSIS

Commodity Codes:	420-68	565-54	850-52	850-56	850-63
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	EXISTING	Term	3RD YEAR		
Contractor:	ACME Supply Co LTD	5 Year Term			
Contractor:	Symbol Mattress of Wisconsin Inc	5 Year Term			
Contractor:	Pride Enterprises	5 Year Term			
Small Business Enterprise:					
Contract Value:	\$1,087,576.00		\$		

Comments:

Continued on another page (s): ☐ YES ☒ NO

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation:

Signed: **Mary Hammett**
 Date sent to DBD: **3/19/2019**

	Date returned to DPM:	
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Revised April 2005

SECTION 2 - SPECIAL TERMS AND CONDITION

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for purchase of pillows, bed linens, blankets, towels, wash cloths, mattresses, box springs, frames, and refurbishment services for Miami-Dade County.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The contract shall expire on the last day of the last month of the five-year term.

2.3 METHOD OF AWARD

Award of this contract will be made to the lowest priced responsive, responsible Bidder in the aggregate on a group-by-group basis. To be considered for award of a group, the Bidder shall offer prices for all items within a given group. The County will then select the Bidder(s) for award for each group by totaling the extended pricing for the unit prices for all of the items within each group. If a Bidder fails to submit an offer for all items within the group, its offer for that specific group may be rejected.

Groups:

- Group A: Purchase of Pillows and Bed Linens Non-Federal Funds
- Group B: Purchase of Pillow and Bed Lines Federal Funds
- Group C: Purchase of Mattresses, Box Springs, and Bedframes Non-Federal Funds
- Group D: Purchase of Mattresses, Box Springs, and Bedframes Federal Funds
- Group E: Purchase of Clearview Mattresses and Pillows
- Group F: Refurbishment of Mattresses

2.4 SMALL BUSINESS CONTRACT MEASURES

TBD

2.5 MINIMUM REQUIREMENT FOR ALL GROUPS

Bidder(s) shall meet the following qualifications to be considered for award:

1. Bidder(s) shall provide information of a designated contact person including their name, title, email address, and phone number for purchases pursuant to this solicitation.

2.6 ADDITIONAL QUALIFICATION FOR GROUP F

Bidder(s) shall meet the following qualifications to be considered for award:

1. Bidder(s) shall submit two (2) reference letters from current/existing or past customers who have had refurbishment services provided within the last two (2) years on company letterhead, signed to demonstrate that the Bidder is regularly engaged in the business of refurbishing mattresses. The County shall be able to ascertain from these references to its satisfaction that the Bidder has sufficient experience and expertise in refurbishing mattresses.

Bidders shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this Bid. However, the County may, at its sole discretion and in its best interest, allow Bidders to complete, supplement or supply the required documents during the evaluation period of this Bid.

2.7 PRICING

The initial contract prices resulting from this solicitation shall remain fixed and firm for no less than 12 months from the contract commencement date. It is the Awarded Bidder's responsibility to request any adjustment. The Awarded bidder's request for adjustment must be submitted to the county's Internal Services Department for review no less than 90 days prior to expiration of the then current contract year. The County may consider an adjustment based upon the **Producer Price Index (PPI) Mattress MFG PCU33791 or Textile and Fabric Finishing Mills PCU33133**

If no adjustment request is received from the awarded Bidder, the County will assume that the Awarded Bidder has agreed that the next contract year will remain at the then current price.

The County reserves the right to reject any price adjustments submitted by the Awarded Bidder or to negotiate lower pricing during the contract period based on market conditions or other factors that influence price. The County also reserves the right to apply any reduction in pricing based on the downward movement of the applicable index.

2.8 PURCHASE OF OTHER ITEMS AND SERVICES NOT LISTED WITHIN THIS SOLICITATION

While the County has listed all major items and services within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar items or services that may be purchased by the County during the term of this contract. Under these circumstances, a County representative may contact the awarded Bidder(s) to obtain a price quote for the similar items or services. The County reserves the right to award these similar items or services to the awarded Bidder(s) based on a price quote, to negotiate pricing, or to acquire the items or services through a separate solicitation.

2.9 SAMPLES MAY BE REQUIRED DURING EVALUATION

Bidders may be required to submit a sample of the goods being offered for evaluation. If samples are required, the County will notify the bidders of such in writing and will specify the deadline for submission of the samples. Bidders shall be prepared to provide samples no later than ten (10) calendar days after request by the County. Each individual sample shall be clearly labeled with the bidders name, bid number, bid title, manufacturer's name and brand name, and style number if applicable. If the bidder fails to submit the samples, properly labeled, within the specified date stipulated in the notice, the county may not consider the bidder's proposal for that item(s); provided however, that in the event of a category or aggregate award, the bidder's proposal will not be eligible for that category or in the aggregate as applicable. All samples shall become the property of Miami-Dade County.

Any sample submitted shall create an express warranty that the whole of the goods to be provided by the bidder during the contract period shall conform to the sample submitted. The bidders shall be required to provide adequate restitution to the County, in the manner prescribed by the County, if this warranty is violated during the term of the contract.

2.10 SUBSTITUTION OF ITEMS DURING TERM OF CONTRACT

Substitute brands, styles or models may be considered during the contract period for discontinued products. The Bidder shall not deliver any substitute item as a replacement to an awarded brand or model without express written consent of the Internal Services Department, Strategic Procurement Division prior to such delivery. Substitute items must be of equal or better quality than the awarded item. Substitutes shall be considered only in emergency situations and excessive substitution requests may be cause to cancel the contract.

2.11 APPROVED "EQUAL" PRODUCT

The manufacturer's name, brand name and/or model number information contained in this solicitation is being used for the sole purpose of establishing the minimum requirement and level of quality, standard of

performance, and design and is in no way intended to prohibit the offer of another manufacturer's items of equal material unless otherwise indicated on the Bid Submission Form. This specific solicitation requires submission of the following documentation to enable the County's evaluation of "equal" products:

X: Product Information Sheets

For an "equal" product to be considered by the County the unit shall be equal in quality and standards of performance to the item specified in the solicitation. Where an "equal" product is offered, the submission must be accompanied with a complete sets of product information sheets (such as factory specifications, standard manufacturer information sheets, catalogues, and brochures), and if required, a copy of performance test results. Also, for product information submittals, all supporting documentation submitted by the Bidder must in total meet the required specifications set forth in this solicitation. When the standard product literature submitted with the offer provides information that does not comply with the specifications, the Bidder shall state, in an official letter on corporate letterhead as part of their initial offer, the differences between the product they are specifically offering, and the product described by the standard product literature, to substantiate compliance to all of the specifications set forth in this solicitation. If an offer is submitted that does not include the letter explaining compliance with the specifications it will result in the rejection of the offer.

The County shall be sole judge of equality, based on the best interests of the County, and its decision in this regard shall be final. Items labeled "No Substitute" are the only products that will be accepted under this solicitation.

2.12 DELIVERY OF GOODS AND SERVICES SHALL BE FIFTEEN (15) DAYS AFTER DATE OF ORDER

The Awarded Bidder(s) shall make deliveries and perform services within fifteen (15) calendar days after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the Awarded Bidder(s); except in such cases where the delivery will be delayed due to acts of force majeure, strikes, or other causes beyond the control of the Awarded Bidder. In these cases, the Awarded Bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County. Should the Bidder(s) to whom the contract(s) is awarded fail to deliver items or perform services in the number of days stated above, the County reserves the right to cancel the order on a default basis after any back order period that has been specified in this contract has lapsed. If the order is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent Bidder with any re-procurement costs.

2.13 BACK ORDERS MUST BE FILLED WITHIN FIVE (5) CALENDAR DAYS

If the Awarded Bidder cannot deliver an ordered item in accordance with the scheduled delivery date due to a current existing backorder of that item with the Bidder's manufacturer or distributor; the Bidder shall insure that such back orders are filled within five (5) calendar days from the initial scheduled delivery date for the item. The Bidder shall not invoice the County for back ordered items until such back orders are delivered and accepted by the County's authorized representative. It is understood and agreed that the County may, at its discretion, verbally cancel back orders after the grace period identified in this paragraph has lapsed, seek the items from another Bidder, and charge the incumbent Bidder under this contract for any directly associated re-procurement costs.

SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 GROUPS A AND B: PURCHASE OF PILLOWS, BED LINENS AND TOWELS

Items to be provided:

3.1.1 PILLOW

Minimum of 21 ounces of first quality, 100% Polyester fiber filling, with a 7 oz. Staph cover; Size 21" x 27"; cover must comply with applicable flammability standards.

3.1.2 PILLOW CASE

50/50 cotton/polyester, 3.5 oz. per yard, Thread count 130, size 42' X 34" Color, white

3.1.3 FLAT SHEET

50/50 cotton/polyester, percale. Thread count 180, size: twin 71"X108" Color, white, hemmed on four sides.

3.1.4 FITTED SHEET

50/50 cotton/polyester, percale. Thread count 180, size: twin 39"X 75" for use with 6" mattress

3.1.5 SMALL FLAT SHEET

50/50 cotton/polyester 54" X 90" color: white Thread Count 130

3.1.6 SMALL FLAT SHEET (HIGHER THREADCOUNT)

50/50 cotton/polyester 54" X 90" color: white Thread Count 180

3.1.7 BEDSPREAD

50/50 cotton/polyester, Ribcord fabric, min. 8oz per sq. yd. size: twin, 75" X110". Preshrunk, no ironing required, square corners. Colors: Blue, Red, or Green

3.1.8 BLANKET

100% polyester, size: twin 72" X 90", machine washable, resist shedding, pulling and matting, colors: Blue, Tan, or Green

3.1.9 WOOL BLANKET

Woven wool blanket; material 70% wool, 30% man-made fiber size: 62" X 84" color: dark grey specs: flame resistant and machine washable

3.1.10 BATH TOWEL

Bath Towel – 22" X 44 color: white – 84/16 Cotton/Poly-Caumograph width wise- 2" X 7" corner

3.1.11 WASH CLOTH

Wash Cloth Terry color: white 84/16 cotton/poly – 12" X 12"

3.2 GROUPS C AND D: PURCHASE OF MATTRESSES, BOX SPRINGS, AND BED FRAMES

Items to be provided:

3.2.1 MATTRESS

Imperial Two-Sided Tight Top Mattress – size: twin, 39" x 75"; Quilt Top: .6 oz. Freudenberg FR Fiber (x2); 3/4" 1.2-36 Compression High-Density Polyurethane Foam (x2); Comfort Layers: 1" 1.2-36 Compression High-Density Polyurethane Foam (x2); 2 oz. Poly Bonded Fiber Insulator Pad (x2); Innerspring: 416 Bonnell 5-Turn coils, 13-gauge; Foundation: Semi-Flex/Power Stack Wood and Wire Extra-Support Foundation; Edge System: 6-Gauge Border Wire with Edge Clip Technology. Construction methods shall meet or exceed all applicable Federal and State flame retardancy regulations.

3.2.2 BOX SPRING

Size: Twin – 39" x 75"; Cover: Continental style heavy duty non-skid top panel with matching borders and corner guards; Unit: 56 coil, with 3 gauge border rod; Lumber: 1" + 3/4" Kiln-Dried Semi-Hardwood. Construction methods shall meet or exceed all applicable Federal and State flame retardancy regulations.

3.2.3 BED FRAME

Metal frame, keyhole assembly, adjustable to twin/full size, with 1-5/6" casters on each leg; Manufacturer: Crate & Barrel, part #: 101567 or approved equal. Construction methods shall meet or exceed all applicable Federal and State flame retardancy regulations.

3.3 GROUP E: PURCHASE OF CLEARVIEW MATTRESSES AND PILLOWS

Items to be provided:

Mattresses and pillows shall be covered with flame retardant which shall not be affected by exposure to water or any severe conditions, covered with a transparent (see-through) vinyl non-slip ticking, be easily searched for contraband, covered to only have one end closure seam located on the bottom of one end, extending the full width, sewn thread shall be nylon, non-allergenic, bacteria resistant, anti-fungal, fluid and stain proof, vinyl shall be compatible with cushioning and reinforced to prevent cracking, core fillers inserts shall utilize flame-resistant cushioning, and pillow cushion filling shall be fire resistant, and meet the ASTM F1870-16 Standards for selection of fire test methods for the assessment of upholstered furnishings in detention and correctional facilities.

3.3.1 CLEARVIEW TRANSPARENT VINYL COVERED MATTRESS

Manufacturer: Chestnut Ridge, Model: CR SAFGUARD, Fire-Resistant Detention Mattress with Transparent Cover or "Approved Equal". Size: 30" W x 75" L x 3" D

3.3.2 CLEARVIEW TRANSPARENT VINYL COVERED PILLOW

Manufacturer: Chestnut Ridge, Model: CR SAFGUARD or "Approved Equal" Size: 14" x 22" x 4.5- 5".

3.4 GROUP F: PURCHASE OF MATTRESS REFURBISHMENT SERVICES

Service to be provided:

3.4.1 REFURBISHMENT SERVICES

The Awarded Bidder shall evaluate all mattress cores to determine structural integrity for damage and refurbishing suitability. All refurbished mattresses must meet the minimum standards of the mattress specified in Section 3.3.

Chemical treatments are required on all refurbished mattresses and must be performed only after the mattress cover has been removed. Any type of chemical treatment must be able to penetrate the **core of the mattress** destroying bacteria, viruses, and pathogens. Refurbished mattress cores that do not meet the County's minimum standards for length, width and height shall be safely and properly disposed of by the awarded Bidder at no additional cost to the County. All chemicals used or any method of treatment must be approved by the department project manager or designated staff.

A. Treatment methods that can be utilized but are not limited to include:

1. **Chemical:** Must be in liquid form. E.g., STERI-FAB. Aerosol sprays shall not be used. Before application, Awarded Bidder shall submit Material Data Safety Sheets for any and all chemicals to be used for treatment to the County for approval.
2. **Liquid sprays:** Must include a simple but positive means of detection or verification by means of an ultra violet lamp unit. Liquid sprays requiring premixing or dilution shall not be used.
3. **Dry Heat:** A minimum temperature 230 degrees Fahrenheit or may reduce to 205 depending on the type of mattress.
4. **Steam:** Any method of steam may be used provided it has first been approved by the department.

B. Once the mattresses are sanitized, they are to be recovered and sealed with a new outer cover made of Spectex CR safeguard vinyl for Clearview mattress. Spectex CR is an 11.5 ounce extruded Polyvinyl chloride (PVC) with a scrim designed to enhance the strength of the material.

C. Refurbished mattresses shall be warranted with the new cover for five months. The mattress shall have an estimated useful life of five years.

D. Records shall be kept by the Awarded Bidder for a period of not less than one year, and the records shall be available to the County upon request.

SECTION 4 – BID SUBMITTAL AND PRICING

QUALIFICATION CRITERIA **TO BE COMPLETED BY ALL BIDDERS**

Refer to Section 2.5, Minimum Requirement for All Groups, to ensure that the Bid Submittal complies with solicitation requirements.

Reference Section	Requirement
2.5 (1)	Bidder(s) shall provide information of a designated contact person including their name, title, email address, and phone number for purchases pursuant to this solicitation. Representative Name: _____ Representative Title: _____ E-mail Address: _____ Phone Number: _____

QUALIFICATION CRITERIA **TO BE COMPLETED BY BIDDERS FOR GROUP E**

Refer to Section 2.6, Additional Qualification for Group F to ensure that the Bid Submittal complies with solicitation requirements.

Reference Section	Requirement	Copy Attached
2.6 (1)	Bidder(s) shall submit two (2) reference letters from current/existing or past customers who have had refurbishment services provided within the last two (2) years on company letterhead, signed to demonstrate that the Bidder is regularly engaged in the business of refurbishing mattresses. The County shall be able to ascertain from these references to its satisfaction that the Bidder has sufficient experience and expertise in refurbishing mattresses.	<input type="checkbox"/>

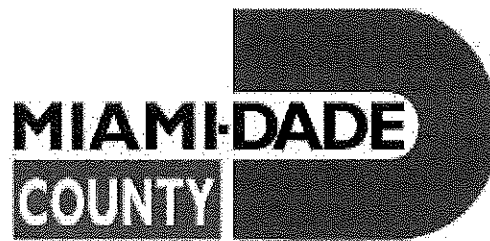
PRICING BY GROUP						
Item	Description	Annual Estimated Quantity	Unit of Measure	Manufacturer	Style Number	Unit Price
GROUP A-Purchase of Pillows and Bed Linens Non-Federal Funds						
1	Pillow (Per Section 3.1.1)	20	Each			\$
2	Pillow Case (Per Section 3.1.2)	30	Each			\$
3	Flat Sheet (Per Section 3.1.3)	5	Dozen			\$
4	Fitted Sheet (Per Section 3.1.4)	5	Dozen			\$
5	Small Flat Sheet (Per Section 3.1.5)	1000	Dozen			\$
6	Small Flat Sheet Higher Thread Count (Per Section 3.1.6) Additional Colors: _____	2000	Dozen			\$
7	Bedspread (Per Section 3.1.7) Additional Colors: _____	20	Each			\$
8	Blanket (Per Section 3.1.8) Additional Colors: _____	10	Each			\$
9	Wool Blanket (Per Section 3.1.9)	300	Dozen			\$
10	Bath Towel (Per Section 3.1.10)	2000	Dozen			\$
11	Wash Cloth (Per Section 3.1.11)	500	Dozen			\$
GROUP B-Purchase of Pillows and Bed Linens Federal Funds						
1	Pillow (Per Section 3.1.1)	5	Each			\$
2	Pillow Case (Per Section 3.1.2)	5	Each			\$
3	Flat Sheet (Per Section 3.1.3)	2	Dozen			\$
4	Fitted Sheet (Per Section 3.1.4)	2	Dozen			\$
5	Small Flat Sheet (Per Section 3.1.5)	100	Dozen			\$
6	Small Flat Sheet Higher Thread Count (Per Section 3.1.6) Additional Colors: _____	100	Dozen			\$
7	Bedspread (Per Section 3.1.7) Additional Colors: _____	5	Each			\$
8	Blanket (Per Section 3.1.8) Additional Colors: _____	5	Each			\$
9	Wool Blanket (Per Section 3.1.9)	5	Dozen			\$
10	Bath Towel (Per Section 3.1.10)	10	Dozen			\$

11	Wash Cloth (Per Section 3.1.11)	5	Dozen			\$
GROUP C-Purchase of Mattresses, Box Springs, and Bedframes Non-Federal Funds						
1	Mattress (Per Section 3.2.1)	250	Each			\$
2	Box Spring (Per Section 3.2.2)	150	Each			\$
3	Bed Frame (Per Section 3.2.3)	50	Each			\$
GROUP D-Purchase of Mattresses, Box Springs and Bedframes Federal Funds						
1	Mattress (Per Section 3.2.1)	15	Each			\$
2	Box Spring (Per Section 3.2.2)	15	Each			\$
3	Bed Frame (Per Section 3.2.3)	12	Each			\$
GROUP E-Purchase of Clearview Mattresses and Pillows						
1	Clearview Transparent Vinyl Covered Mattress (Per Sections 3.3 and 3.3.1)	1000	Each			\$
2	Clearview Transparent Vinyl Covered Pillow (Per Sections 3.3 and 3.3.2)	1000	Each			\$
GROUP F-Refurbishment of Mattresses						
1	Mattress Refurbishment (Per Section 3.4.1)	1500	Each			\$

Solicitation FB-01197

Mattresses and Linens

Solicitation Designation: Public



Miami-Dade County

Solicitation FB-01197 Mattresses and Linens

Solicitation Number FB-01197
Solicitation Title Mattresses and Linens

Solicitation Start Date In Held
Solicitation End Date Aug 1, 2019 6:00:00 PM EDT
Question & Answer End Date Jul 25, 2019 6:00:00 PM EDT

Solicitation Contact Mary Hammett
mhammet@miamidade.gov

Solicitation Contact Jessica Tyrrell
Procurement Contracting Manager
ISD
tyrrell@miamidade.gov

Contract Duration See Bid Documents
Contract Renewal See Bid Documents
Prices Good for See Bid Documents

Solicitation Comments The purpose of this solicitation is to establish a contract for purchase of pillows, bed linens, blankets, towels, wash cloths, mattresses, clear view mattresses, clear view pillows, box springs, frames, and refurbishment services for Miami-Dade County.

Item Response Form

Item FB-01197--01-01 - Mattresses and Linens
Quantity 1 each
Prices are not requested for this item.

Delivery Location Miami-Dade County
No Location Specified

Qty 1

Description
Mattresses and Lines

BID NO.: FB-01197
Mattresses and Linens
Aug 1, 2019



MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:
Mattresses and Linens

FOR INFORMATION CONTACT:
Mary Hammett, 305-375-5471, mhammet@miamidade.gov

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- **READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS (SECTION 1), AND SUBMIT ALL QUESTIONS/CLARIFICATION IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ALL BIDDERS/PROPOSERS RESPONDING TO THIS SOLICITATION.**
- **FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER BIDDER'S/PROPOSER'S BID/PROPOSAL NON-RESPONSIVE.**



SECTION 1

GENERAL TERMS AND CONDITIONS:

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant contract. These general terms and conditions are considered non-negotiable.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County, Strategic Procurement Division's webpage by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r18-2.pdf>

NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning the scope of services/technical specifications please, utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit their bid/proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged ("Confirm") and recorded into BidSync before the closing time, or the system will stop the process and the submission will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of Bidder's/Proposer's bid/proposal can be submitted via **HARDCOPY, EMAIL, or FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a bid/proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire bid/proposal must be submitted in accordance with all specifications contained in the solicitation electronically.

SECTION 2 - SPECIAL TERMS AND CONDITION**2.1 PURPOSE**

The purpose of this solicitation is to establish a contract for purchase of pillows, bed linens, blankets, towels, wash cloths, mattresses, box springs, frames, and refurbishment services for Miami-Dade County.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The contract shall expire on the last day of the last month of the five-year term.

2.3 METHOD OF AWARD

Award of this contract will be made to the lowest priced responsive, responsible Bidder in the aggregate on a group-by-group basis. To be considered for award of a group, the Bidder shall offer prices for all items within a given group. The County will then select the Bidder(s) for award for each group by totaling the extended pricing for the unit prices for all of the items within each group. If a Bidder fails to submit an offer for all items within the group, its offer for that specific group may be rejected.

Groups:

- Group A: Purchase of Pillows and Bed Linens Non-Federal Funds
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2.4 SMALL BUSINESS CONTRACT MEASURES

TBD

2.5 MINIMUM REQUIREMENT FOR ALL GROUPS

Bidder(s) shall meet the following qualifications to be considered for award:

1. Bidder(s) shall provide information of a designated contact person including their name, title, email address, and phone number for purchases pursuant to this solicitation.

2.6 ADDITIONAL QUALIFICATION FOR GROUP F

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1. Bidder(s) shall submit two (2) reference letters from current/existing or past customers who have had refurbishment services provided within the last two (2) years on company letterhead, signed to demonstrate that the Bidder is regularly engaged in the business of refurbishing mattresses. The County shall be able to ascertain from these references to its satisfaction that the Bidder has sufficient experience and expertise in refurbishing mattresses.

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The County reserves the right to reject any price adjustments submitted by the Awarded Bidder or to negotiate lower pricing during the contract period based on market conditions or other factors that influence price. The County also reserves the right to apply any reduction in pricing based on the downward movement of the applicable index.

2.8 PURCHASE OF OTHER ITEMS AND SERVICES NOT LISTED WITHIN THIS SOLICITATION

While the County has listed all major items and services within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar items or services that may be purchased by the County during the term of this contract. Under these circumstances, a County representative may contact the awarded Bidder(s) to obtain a price quote for the similar items or services. The County reserves the right to award these similar items or services to the awarded Bidder(s) based on a price quote, to negotiate pricing, or to acquire the items or services through a separate solicitation.

2.9 SAMPLES MAY BE REQUIRED DURING EVALUATION

Bidders may be required to submit a sample of the goods being offered for evaluation. If samples are required, the County will notify the bidders of such in writing and will specify the deadline for submission of the samples. Bidders shall be prepared to provide samples no later than ten (10) calendar days after request by the County. Each individual sample shall be clearly labeled with the bidders name, bid number, bid title, manufacturer's name and brand name, and style number if applicable. If the bidder fails to submit the samples, properly labeled, within the specified date stipulated in the notice, the county may not consider the bidder's proposal for that item(s); provided however, that in the event of a category or aggregate award, the bidder's proposal will not be eligible for that category or in the aggregate as applicable. All samples shall become the property of Miami-Dade County.

Any sample submitted shall create an express warranty that the whole of the goods to be provided by the bidder during the contract period shall conform to the sample submitted. The bidders shall be required to provide adequate restitution to the County, in the manner prescribed by the County, if this warranty is violated during the term of the contract.

2.10 SUBSTITUTION OF ITEMS DURING TERM OF CONTRACT

Substitute brands, styles or models may be considered during the contract period for discontinued products. The Bidder shall not deliver any substitute item as a replacement to an awarded brand or model without express written consent of the Internal Services Department, Strategic Procurement Division prior to such delivery. Substitute items must be of equal or better quality than the awarded item. Substitutes shall be considered only in emergency situations and excessive substitution requests may be cause to cancel the contract.

2.11 APPROVED "EQUAL" PRODUCT

The manufacturer's name, brand name and/or model number information contained in this solicitation is being used for the sole purpose of establishing the minimum requirement and level of quality, standard of

performance, and design and is in no way intended to prohibit the offer of another manufacturer's items of equal material unless otherwise indicated on the Bid Submission Form. This specific solicitation requires submission of the following documentation to enable the County's evaluation of "equal" products:

X: Product Information Sheets

For an "equal" product to be considered by the County the unit shall be equal in quality and standards of performance to the item specified in the solicitation. Where an "equal" product is offered, the submission must be accompanied with a complete sets of product information sheets (such as factory specifications, standard manufacturer information sheets, catalogues, and brochures), and if required, a copy of performance test results. Also, for product information submittals, all supporting documentation submitted by the Bidder must in total meet the required specifications set forth in this solicitation. When the standard product literature submitted with the offer provides information that does not comply with the specifications, the Bidder shall state, in an official letter on corporate letterhead as part of their initial offer, the differences between the product they are specifically offering, and the product described by the standard product literature, to substantiate compliance to all of the specifications set forth in this solicitation. If an offer is submitted that does not include the letter explaining compliance with the specifications it will result in the rejection of the offer.

The County shall be sole judge of equality, based on the best interests of the County, and its decision in this regard shall be final. Items labeled "No Substitute" are the only products that will be accepted under this solicitation.

2.12 DELIVERY OF GOODS AND SERVICES SHALL BE FIFTEEN (15) DAYS AFTER DATE OF ORDER

The Awarded Bidder(s) shall make deliveries and perform services within fifteen (15) calendar days after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the Awarded Bidder(s); except in such cases where the delivery will be delayed due to acts of force majeure, strikes, or other causes beyond the control of the Awarded Bidder. In these cases, the Awarded Bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County. Should the Bidder(s) to whom the contract(s) is awarded fail to deliver items or perform services in the number of days stated above, the County reserves the right to cancel the order on a default basis after any back order period that has been specified in this contract has lapsed. If the order is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent Bidder with any re-procurement costs.

2.13 BACK ORDERS MUST BE FILLED WITHIN FIVE (5) CALENDAR DAYS

If the Awarded Bidder cannot deliver an ordered item in accordance with the scheduled delivery date due to a current existing backorder of that item with the Bidder's manufacturer or distributor, the Bidder shall insure that such back orders are filled within five (5) calendar days from the initial scheduled delivery date for the item. The Bidder shall not invoice the County for back ordered items until such back orders are delivered and accepted by the County's authorized representative. It is understood and agreed that the County may, at its discretion, verbally cancel back orders after the grace period identified in this paragraph has lapsed, seek the items from another Bidder, and charge the incumbent Bidder under this contract for any directly associated re-procurement costs.

SECTION 3 – TECHNICAL SPECIFICATIONS**3.1 GROUPS A AND B: PURCHASE OF PILLOWS, BED LINENS AND TOWELS**

Items to be provided:

3.1.1 PILLOW

Minimum of 21 ounces of first quality, 100% Polyester fiber filling, with a 7 oz. Staph cover; Size 21" x 27"; cover must comply with applicable flammability standards.

3.1.2 PILLOW CASE

50/50 cotton/polyester, 3.5 oz. per yard, Thread count 130, size 42" X 34" Color, white

3.1.3 FLAT SHEET

50/50 cotton/polyester, percale. Thread count 180, size: twin 71"X108" Color, white, hemmed on four sides.

3.1.4 FITTED SHEET

50/50 cotton/polyester, percale. Thread count 180, size: twin 39"X 75" for use with 6" mattress

3.1.5 SMALL FLAT SHEET

50/50 cotton/polyester 54" X 90" color: white Thread Count 130

3.1.6 SMALL FLAT SHEET (HIGHER THREADCOUNT)

50/50 cotton/polyester 54" X 90" color: white Thread Count 180

3.1.7 BEDSPREAD

50/50 cotton/polyester, Ribcord fabric, min. 8oz per sq. yd. size: twin, 75" X110". Preshrunk, no ironing required, square corners. Colors: Blue, Red, or Green

3.1.8 BLANKET

100% polyester, size: twin 72" X 90", machine washable, resist shedding, pulling and matting, colors: Blue, Tan, or Green

3.1.9 WOOL BLANKET

Woven wool blanket; material 70% wool, 30% man-made fiber size: 62" X 84" color: dark grey specs: flame resistant and machine washable

3.1.10 BATH TOWEL

Bath Towel – 22" X 44 color: white – 84/16 Cotton/Poly-Caumograph width wise- 2" X 7" corner

3.1.11 WASH CLOTH

Wash Cloth Terry color: white 84/16 cotton/poly – 12" X 12"

3.2 GROUPS C AND D: PURCHASE OF MATTRESSES, BOX SPRINGS, AND BED FRAMES

Items to be provided:

3.2.1 MATTRESS

Imperial Two-Sided Tight Top Mattress – size: twin, 39" x 75"; Quilt Top: .6 oz. Freudenberg FR Fiber (x2); 3/4" 1.2-36 Compression High-Density Polyurethane Foam (x2); Comfort Layers: 1" 1.2-36 Compression High-Density Polyurethane Foam (x2); 2 oz. Poly Bonded Fiber Insulator Pad (x2); Innerspring: 416 Bonnell 5-Turn coils, 13-gauge; Foundation: Semi-Flex/Power Stack Wood and Wire Extra-Support Foundation; Edge System: 6-Gauge Border Wire with Edge Clip Technology. Construction methods shall meet or exceed all applicable Federal and State flame retardancy regulations.

3.2.2 BOX SPRING

Size: Twin – 39" x 75"; Cover: Continental style heavy duty non-skid top panel with matching borders and corner guards; Unit: 56 coil, with 3 gauge border rod; Lumber: 1" + 3/4" Kiln-Dried Semi-Hardwood. Construction methods shall meet or exceed all applicable Federal and State flame retardancy regulations.

3.2.3 BED FRAME

Metal frame, keyhole assembly, adjustable to twin/full size, with 1-5/6" casters on each leg; Manufacturer: Crate & Barrel, part #: 101567 or approved equal. Construction methods shall meet or exceed all applicable Federal and State flame retardancy regulations.

3.3 GROUP E: PURCHASE OF CLEARVIEW MATTRESSES AND PILLOWS

Items to be provided:

Mattresses and pillows shall be covered with flame retardant which shall not be affected by exposure to water or any severe conditions, covered with a transparent (see-through) vinyl non-slip ticking, be easily searched for contraband, covered to only have one end closure seam located on the bottom of one end, extending the full width, sewn thread shall be nylon, non-allergenic, bacteria resistant, anti-fungal, fluid and stain proof, vinyl shall be compatible with cushioning and reinforced to prevent cracking, core fillers inserts shall utilize flame-resistant cushioning, and pillow cushion filling shall be fire resistant, and meet the ASTM F1870-16 Standards for selection of fire test methods for the assessment of upholstered furnishings in detention and correctional facilities.

3.3.1 CLEARVIEW TRANSPARENT VINYL COVERED MATTRESS

Manufacturer: Chestnut Ridge, Model: CR SAFGUARD, Fire-Resistant Detention Mattress with Transparent Cover or "Approved Equal". Size: 30" W x 75" L x 3" D

3.3.2 CLEARVIEW TRANSPARENT VINYL COVERED PILLOW

Manufacturer: Chestnut Ridge, Model: CR SAFGUARD or "Approved Equal" Size: 14" x 22" x 4.5- 5".

3.4 GROUP F: PURCHASE OF MATTRESS REFURBISHMENT SERVICES

Service to be provided:

3.4.1 REFURBISHMENT SERVICES

The Awarded Bidder shall evaluate all mattress cores to determine structural integrity for damage and refurbishing suitability. All refurbished mattresses must meet the minimum standards of the mattress specified in Section 3.3.

Chemical treatments are required on all refurbished mattresses and must be performed only after the mattress cover has been removed. Any type of chemical treatment must be able to penetrate the core of the mattress destroying bacteria, viruses, and pathogens. Refurbished mattress cores that do not meet the County's minimum standards for length, width and height shall be safely and properly disposed of by the awarded Bidder at no additional cost to the County. All chemicals used or any method of treatment must be approved by the department project manager or designated staff.

A. Treatment methods that can be utilized but are not limited to include:

1. **Chemical:** Must be in liquid form. E.g., STERI-FAB. Aerosol sprays shall not be used. Before application, Awarded Bidder shall submit Material Data Safety Sheets for any and all chemicals to be used for treatment to the County for approval.
2. **Liquid sprays:** Must include a simple but positive means of detection or verification by means of an ultra violet lamp unit. Liquid sprays requiring premixing or dilution shall not be used.
3. **Dry Heat:** A minimum temperature 230 degrees Fahrenheit or may reduce to 205 depending on the type of mattress.
4. **Steam:** Any method of steam may be used provided it has first been approved by the department.

B. Once the mattresses are sanitized, they are to be recovered and sealed with a new outer cover made of Spectex CR safeguard vinyl for Clearview mattress. Spectex CR is an 11.5 ounce extruded Polyvinyl chloride (PVC) with a scrim designed to enhance the strength of the material.

C. Refurbished mattresses shall be warranted with the new cover for five months. The mattress shall have an estimated useful life of five years.

D. Records shall be kept by the Awarded Bidder for a period of not less than one year, and the records shall be available to the County upon request.

SECTION 4 – BID SUBMITTAL AND PRICING

<u>QUALIFICATION CRITERIA</u> TO BE COMPLETED BY ALL BIDDERS		
Refer to Section 2.5, Minimum Requirement for All Groups, to ensure that the Bid Submittal complies with solicitation requirements.		
Reference Section	Requirement	
2.5 (1)	Bidder(s) shall provide information of a designated contact person including their name, title, email address, and phone number for purchases pursuant to this solicitation. Representative Name: _____ Representative Title: _____ E-mail Address: _____ Phone Number: _____	
<u>QUALIFICATION CRITERIA</u> TO BE COMPLETED BY BIDDERS FOR GROUP E		
Refer to Section 2.6, Additional Qualification for Group F to ensure that the Bid Submittal complies with solicitation requirements.		
Reference Section	Requirement	Copy Attached
2.6 (1)	Bidder(s) shall submit two (2) reference letters from current/existing or past customers who have had refurbishment services provided within the last two (2) years on company letterhead, signed to demonstrate that the Bidder is regularly engaged in the business of refurbishing mattresses. The County shall be able to ascertain from these references to its satisfaction that the Bidder has sufficient experience and expertise in refurbishing mattresses.	<input type="checkbox"/>

PRICING BY GROUP
Miami-Dade County

Solicitation FB-01197

Item	Description	Annual Estimated Quantity	Unit of Measure	Manufacturer	Style Number	Unit Price
GROUP A-Purchase of Pillows and Bed Linens Non-Federal Funds						
1	Pillow (Per Section 3.1.1)	20	Each			\$
2	Pillow Case (Per Section 3.1.2)	30	Each			\$
3	Flat Sheet (Per Section 3.1.3)	5	Dozen			\$
4	Fitted Sheet (Per Section 3.1.4)	5	Dozen			\$
5	Small Flat Sheet (Per Section 3.1.5)	1000	Dozen			\$
6	Small Flat Sheet Higher Thread Count (Per Section 3.1.6) Additional Colors: _____	2000	Dozen			\$
7	Bedspread (Per Section 3.1.7) Additional Colors: _____	20	Each			\$
8	Blanket (Per Section 3.1.8) Additional Colors: _____	10	Each			\$
9	Wool Blanket (Per Section 3.1.9)	300	Dozen			\$
10	Bath Towel (Per Section 3.1.10)	2000	Dozen			\$
11	Wash Cloth (Per Section 3.1.11)	500	Dozen			\$
GROUP B-Purchase of Pillows and Bed Linens Federal Funds						
1	Pillow (Per Section 3.1.1)	5	Each			\$
2	Pillow Case (Per Section 3.1.2)	5	Each			\$
3	Flat Sheet (Per Section 3.1.3)	2	Dozen			\$
4	Fitted Sheet (Per Section 3.1.4)	2	Dozen			\$
5	Small Flat Sheet (Per Section 3.1.5)	100	Dozen			\$
6	Small Flat Sheet Higher Thread Count (Per Section 3.1.6) Additional Colors: _____	100	Dozen			\$
7	Bedspread (Per Section 3.1.7) Additional Colors: _____	5	Each			\$
8	Blanket (Per Section 3.1.8) Additional Colors: _____	5	Each			\$
9	Wool Blanket (Per Section 3.1.9)	5	Dozen			\$
10	Bath Towel (Per Section 3.1.10)	10	Dozen			\$

11	Wash Cloth (Per Section 3.1.11)	5	Dozen			\$
GROUP C-Purchase of Mattresses, Box Springs, and Bedframes Non-Federal Funds						
1	Mattress (Per Section 3.2.1)	250	Each			\$
2	Box Spring (Per Section 3.2.2)	150	Each			\$
3	Bed Frame (Per Section 3.2.3)	50	Each			\$
GROUP D-Purchase of Mattresses, Box Springs and Bedframes Federal Funds						
1	Mattress (Per Section 3.2.1)	15	Each			\$
2	Box Spring (Per Section 3.2.2)	15	Each			\$
3	Bed Frame (Per Section 3.2.3)	12	Each			\$
GROUP E-Purchase of Clearview Mattresses and Pillows						
1	Clearview Transparent Vinyl Covered Mattress (Per Sections 3.3 and 3.3.1)	1000	Each			\$
2	Clearview Transparent Vinyl Covered Pillow (Per Sections 3.3 and 3.3.2)	1000	Each			\$
GROUP F-Refurbishment of Mattresses						
1	Mattress Refurbishment (Per Section 3.4.1)	1500	Each			\$



Submittal Form

Solicitation No. FB-01197		Solicitation Title: Mattresses and Linens	
Legal Company Name (include d/b/a if applicable): <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Federal Tax Identification Number: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
If Corporation - Date Incorporated/Organized: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		State Incorporated/Organized: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Company Operating Address: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		City: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	State: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Miami-Dade County Address (if applicable): <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		City: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	State: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Company Contact Person: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Email Address: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Phone Number (include area code): <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Company's Internet Web Address: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.</p> <p><input type="checkbox"/> Place a check mark here only if the Bidder has such conviction to disclose to comply with this requirement.</p>			
<p>LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, and pursuant to Section 2-8.5 of the Code of Miami-Dade County, a "local business" is a business located within the limits of Miami-Dade County that has a valid Local Business Tax Receipt issued by Miami-Dade County at least one year prior to bid submission; has a physical business address located within the limits of Miami-Dade County from which business is performed and which served as the place of employment for at least three full time employees for the continuous period of one year prior to bid submittal (by exception, if the business is a certified Small Business Enterprise, the local business location must have served as the place of employment for one full time employee); and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.</p> <p><input type="checkbox"/> Place a check mark here only if affirming the Bidder meets the requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.</p>			
<p>LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, and pursuant to Section 2-8.5 of the Code of Miami-Dade County, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County.</p> <p><input type="checkbox"/> Place a check mark here only if affirming the Bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box) may render the vendor ineligible for the LHP.</p> <p>The address of the Locally-Headquartered office is: <div style="border: 1px solid black; height: 20px; width: 100%;"></div></p>			
<p>LOCAL CERTIFIED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.</p> <p><input type="checkbox"/> Place a check mark here only if affirming the Bidder is a Local Certified Veteran Business Enterprise. A copy of the certification must be submitted with the bid.</p>			
<p><u>SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (If Applicable)</u></p> <p>A Small Business Enterprise (SBE) must be certified by Small Business Development for the type of goods and/or services the Bidder provides in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information contact Small Business Development at (305) 375-3111 or access http://www.miamidade.gov/smallbusiness/certification-programs.asp. The SBE must be certified by the solicitation's submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.</p>			

Is Bidder's firm a Miami-Dade County Certified Small Business Enterprise? Yes ☐ No ☐

If yes, please provide Certification Number: _____

SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST:

By executing this bid through a duly authorized representative, the Bidder certifies that the Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the Bidder is unable to provide such certification but still seeks to be considered for award of this solicitation, the Bidder shall execute the bid response package through a duly authorized representative and shall also initial this space: _____ In such event, the Bidder shall furnish together with its bid response a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The Bidder agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the Bidder is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR A PERIOD OF ONE HUNDRED AND EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.

WAIVER OF CONFIDENTIALITY AND TRADE SECRET TREATMENT OF BID

The Bidder acknowledges and agrees that the submittal of the Bid is governed by Florida's Government in the Sunshine Laws and Public Records Laws as set forth in Florida Statutes Section 286.011 and Florida Statutes Chapter 119. As such, all material submitted as part of, or in support of, the bid will be available for public inspection after opening of bids and may be considered by the County in public.

By submitting a Bid pursuant to this Solicitation, Bidder agrees that all such materials may be considered to be public records. The Bidder shall not submit any information in response to this Solicitation which the Bidder considers to be a trade secret, proprietary or confidential.

In the event that the Bid contains a claim that all or a portion of the Bid submitted contains confidential, proprietary or trade secret information, the Bidder, by signing below, knowingly and expressly waives all claims made that the Bid, or any part thereof no matter how indicated, is confidential, proprietary or a trade secret and authorizes the County to release such information to the public for any reason.

Acknowledgment of Waiver:

Bidder's Authorized Representative's Signature: _____ *	Date _____ *
Type or Print Name _____ *	
Type or Print Title * _____ *	

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF THE BIDDER TO BE BOUND BY THE TERMS OF ITS OFFER. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY RESPONSE THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER TO THE TERMS OF ITS OFFER.

Bidder's Authorized Representative's Signature: _____ *	Date _____ *
Type or Print Name _____ *	
Type or Print Title * _____ *	

**FAIR SUBCONTRACTING PRACTICES**

In compliance with Miami-Dade County Code Section 2-8.8, the Bidder/Proposer shall submit with the proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors.

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature

Date



SUBCONTRACTOR/SUPPLIER LISTING
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Bidder/Proposer: _____

FEIN No. _____

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Bidders/Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The Bidder/Proposer who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Bidder/Proposer should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Bidder/Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Bidder/Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

(Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/ Materials/ Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)							
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)							
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other

☐ Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Internal Services Department at <http://www.miamidade.gov/business/small-business-development-contracts.asp>. As a condition of final payment, Bidder/Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at <http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidder/Proposer

Print Name

Print Title

Date

B-01

Miami-Dade County

Contractor Due Diligence Affidavit

Per Miami-Dade County Board of County Commissioners (Board) Resolution No. R-63-14, County Vendors and Contractors shall disclose the following as a condition of award for any contract that exceeds one million dollars (\$1,000,000) or that otherwise must be presented to the Board for approval:

- (1) Provide a list of all lawsuits in the five (5) years prior to bid or proposal submittal that have been filed against the firm, its directors, partners, principals and/or board members based on a breach of contract by the firm; include the case name, number and disposition;
- (2) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has defaulted; include a brief description of the circumstances;
- (3) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has been debarred or received a formal notice of non-compliance or non-performance, such as a notice to cure or a suspension from participating or bidding for contracts, whether related to Miami-Dade County or not.

All of the above information shall be attached to the executed affidavit and submitted to the Procurement Contracting Officer (PCO)/ AE Selection Coordinator overseeing this solicitation. The Vendor/Contractor attests to providing all of the above information, if applicable, to the PCO.

Contract No. : Federal Employer
Identification Number (FEIN):
Contract Title:

Printed Name of Affiant
 Printed Title of Affiant
 Signature of Affiant
 Name of Firm
 Date
 Address of Firm
 State
 Zip Code

Notary Public Information

Notary Public – State of County of

Subscribed and sworn to (or affirmed) before me this day of, 20__

by He or she is personally known to me or has produced identification

Type of identification produced

Signature of Notary Public Serial Number

Print or Stamp of Notary Public Expiration Date Notary Public Seal

Question and Answers for Solicitation #FB-01197 - Mattresses and Linens

Overall Solicitation Questions

There are no questions associated with this Solicitation.

