

ISSUING DEPARTMENT INPUT DOCUMENT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. FB-00698 & FB-01152

Contract
 Re-Bid
 Other – Access of Other Entity Contract
 LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: FB-01430
 TERM OF CONTRACT 5 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Cleaning Blood Borne Pathogens

Description: To establish a contract for the purchase of countywide cleaning services of blood borne pathogens for multiple County departments. Groups 3 & 4 of this contract are solicited specifically for Public Housing and Community Development, estimated at \$90k (100% Fedl Funds)

Issuing Department: ISD
 Contact Person: Marie Williams
 Phone: 305-375-3248

Estimate Cost: \$1,500,000.00

Funding Source:
 GENERAL Genl & Oper
 FEDERAL HUD Gr3&4
 OTHER

ANALYSIS

Commodity Codes:	92645	47577			
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>		
Contractor:	BioResponse Corp., Internat				
Small Business Enterprise:					
Contract Value:					
Comments: 					
Continued on another page (s): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					

RECOMMENDATIONS

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
SBE				
Basis of Recommendation: 				
Signed: Marie Williams		Date sent to SBD: 10/15/19		
		Date returned to SPD: 		

SECTION 2
SPECIAL CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for Miami-Dade County (County) on behalf its Departments for the purchase of cleaning services of pathological waste which may include but is not limited to: blood, urine, feces, semen, vomit, pleural fluid, synovial fluid, pericardial fluid, saliva, needles, sharps, diapers, unattended/suicidal deaths due to crime and/or trauma incidents and any related substances.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The contract shall expire on the last day of the last month of the five (5) year term.

2.3 METHOD OF AWARD

A. Award of this contract will be made to the responsible bidder who submits the lowest priced responsive bid who meets the qualifications and requirements below, and all of the technical requirements within Section 3 of this solicitation in the aggregate for each group. The County, at its sole discretion, may request additional information in order to assess the Bidder's responsibility.

To be considered for award, the bidder must offer a price for all items within a given group. If a Bidder fails to submit an offer for all items within the group, its offer will be rejected.

Section 3 of the Housing and Urban Development (HUD) Act of 1968 will apply to Groups 3 and 4, which includes a bid preference for any pre-certified Section 3 business.

B. All bidders shall meet the following qualifications and requirements to be considered for award:

1. Bidder shall have biohazard technician(s) perform the work, who have been trained as required by the Occupational Safety and Health Administration (OSHA) for Blood Borne Pathogens. Bidders shall submit training certificates for each technician anticipated to perform the work, in compliance with OSHA requirements.
2. Bidder shall provide proof of having a current Biomedical Waste Generator Permit and a Biomedical Waste Transporter Registration issued by the Florida Department of Health (Section 381.0098, Florida Statutes, and Chapter 64E-16, Florida Administrative Code).
3. Bidder shall be equipped with modern office equipment (provide photos), especially a dedicated phone, and an e-mail address. Bidder must be available to receive service requests twenty-four (24) hours a day and provide immediate support and response.
4. Bidder shall be regularly engaged in the business of providing cleaning services of pathological waste. Bidder shall submit three (3) references which can verify that the

Bidder is currently providing or has provided goods and services within the past five (5) years similar to what is described in this bid solicitation. The references should include the customer's company name, length of business relationship, and the name, title, address, email address and telephone number of the contact person, who can verify that the Bidder has successfully provided such services that the Bidder is offering under this solicitation. These references shall ascertain to the County's satisfaction that the Bidder has sufficient experience and expertise in the industry.

Failure to meet these qualifications and requirements may result in Bidder's offer being rejected. However, in accordance with Section 1, Paragraph 1.5.K, the County reserves the right to request and evaluate additional information.

2.4 PRICES

Bidder shall submit in BidSync, Attachment A - Bid Submittal Price Form, in both Excel Format (will automatically calculate) and PDF. The PDF copy will be the official bid submittal. The pricing is Per Incident for each line item as described. If the Bidder is awarded a contract, the proposed prices stated on Attachment A shall remain fixed and firm during the term of the contract. Bidder's prices shall be inclusive of all costs and expenses, including labor, materials, and equipment, as well as mobilization to and de-mobilization from the site. No "add-on" charges for services or products are allowed.

2.5 LIVING WAGE

Living Wage requirements apply to this contract, as defined in the provisions of Miami-Dade County's Living Wage Ordinances Section §2-8.9 of the Code of Miami-Dade County. The effective prices of the resulting contract shall comply with the subject ordinance and prevail for the term of the contract, except as hereby identified. During the contract term, the County will consider an adjustment to the price(s), based on changes to the Miami-Dade County Living Wage Rates. Living Wage Rates are effective October 1 through September 30 of the current year. Adjustments to effective contract rates are based on the percentage increase of the Living Wage Rates from the previous year to the current year.

A copy of the applicable Living Wage Rate for the current fiscal year can be obtained via the following link:

<https://www.miamidade.gov/smallbusiness/living-wage-reports.asp>

2.6 LIQUIDATED DAMAGES

The Awarded Bidder shall be subject to charges for liquidated damages in the amount of \$100.00 for each one hour period beyond the required response time as stated in Section 3.4.2. The County shall have the right to deduct the said liquidated damages from any amount due, or that may become due, to the Awarded Bidder under this solicitation, or to invoice the Awarded Bidder for such damages if the costs incurred exceed the amount due to the Awarded Bidder.

2.7 INDEMNIFICATION AND INSURANCE TO BE DETERMINED OR...

The following supersedes the insurance requirements of Section 1, Paragraph 1.22:

Bidder shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may

incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Bidder or its employees, agents, servants, partners principals or subcontractor Bidders. Bidder shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Bidder expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Bidder shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Bidder shall furnish to the Internal Services Department / Strategic Procurement Division, 111 N.W. 1st Street, Suite 1300, Miami, Florida 33128-1989, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A. Worker's Compensation Insurance for all employees of the Bidder as required by Florida Statute 440.
- B. Commercial General Liability Insurance on a comprehensive basis, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
- D. Pollution Liability Coverage in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than "A-" as to management, and no less than "Class VII" as to financial strength, by Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Financial Services.

NOTE: CERTIFICATE HOLDER MUST READ: MIAMI-DADE COUNTY
111 NW 1st STREET
SUITE 2340
MIAMI, FL 33128

2.8 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS

Although this Solicitation is specific to eight (8) County Departments as specified in Section 3, Paragraph 3.1.A, it is hereby agreed and understood that any County department or agency may avail itself of this contract and purchase any and all items specified herein from the Awarded Bidder at the contract price(s) established herein. Under these circumstances, a separate purchase order shall be issued by the County, which identifies the requirements of the additional County department(s) or agency(ies).

2.9 COMPLIANCE WITH GOVERNMENT STANDARDS

All services to be purchased under this contract shall be in accordance with all governmental standards, to include, but not limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

All services to be purchased under this contract shall be in accordance with all governmental standards, to include, but not limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

2.10 GROUPS 1 & 2 – SECURITY REQUIREMENTS FOR MIAMI-DADE POLICE DEPARTMENT

Any contract awarded to a private contractor/vendor wherein a software application/program that accesses, processes, and stores criminal justice information (CJI) or Personally Identifiable Information (PII), or the selected private contractor/vendor requires physical or logical access to the MDPD's network which contains CJI or PII, must comply with all security policy requirements outlined in the Florida Department of Law Enforcement's (FDLE) Criminal Justice Information Systems (CJIS) Security Policy.

Additionally, the selected private contractor/vendor, and any of its employees or subcontractors, that requires physical or logical access to the MDPD's network must review the attached Federal Bureau of Investigation's (FBI) CJIS Security Addendum (Annex A), and sign the FBI's CJIS Security Addendum Certification upon completion of a fingerprint, criminal background check, proof of citizenship or authorization to be employed in the United States, and successful passing of the CJIS Security Awareness Test (Annex B), biennially.

2.11 GROUPS 3 & 4 - COMPLIANCE WITH FEDERAL REGULATIONS DUE TO USE OF FEDERAL FUNDING

Since the services that will be acquired under the resultant contract will be purchased in part or in whole with Federal funding, it is hereby agreed and understood that Section 60-300-4, Section 60-741.4 and Section 60-741.5 of Title 41 of the United States Code, which addresses Affirmative Action requirements for disabled workers, is incorporated into this solicitation and resultant contract by reference.

2.12 GROUPS 3 & 4 - PHCD HUD GENERAL TERMS AND CONDITIONS

A. The contract to be awarded under this solicitation will be utilized in part by the Miami Dade Public Housing and Community Development (PHCD). As a Federally-funded agency, certain clauses within this solicitation do not apply to PHCD's allocation:

Section 1 Paragraph 1.11 (Local Preferences); Section 1 Paragraph 1.28 (Office of the Inspector General); Section 1 Paragraph 1.36 (County User Access Program-UAP); Section 1 Paragraph 1.44 (Small Business Enterprise Contract Measures); Section 1 Paragraph 1.45 (Local Certified Veteran's Business Enterprise Preference); and Section 1 Paragraph 1.48 (First Source Hiring Referral Program).

B. Minimum Wages Based on the Davis-Bacon Act (Federal Funds Utilized)

Since this solicitation is being processed in conjunction with Federal funding, the wage rate paid to all classifications of employees of the Awarded Bidder for the work under the resultant contract shall not be less than the prevailing wage rates for similar classification of work in Miami-Dade County, Florida, as established in the Federal Area Wage Decision by the United States Department of Labor. Additionally, all Federal regulations and statutes adopted by U.S. Department of Labor as a result of the Davis-Bacon Act shall prevail during the term of the contract.

Awarded Bidder shall comply with the regulations of the Davis-Bacon Act, pay wages in accordance with the act, submit to the County certified copies of their payroll, whenever requested, allow the County to perform interviews with their work force and allow the County to inspect their payrolls as it may deem necessary. The above agreement shall be used only when Federal funds are utilized for specific projects not exceeding \$50,000.00 each.

C. Legal Requirement For Pollution Control

It is the intent of these specifications to comply with the Dade County Pollution Control Ordinance as stated in Chapter 24 of the Miami-Dade Code. This ordinance is made a part of this solicitation by reference and may be obtained, if necessary, by the Bidder through the Regulatory and Economic Resources Department, 701 NW 1st Court, Miami, Florida 33136, at (305) 372-6789.

D. Special PHCD Provisions for Section 3 of the HUD Act of 1968 – Attachment B

1. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 701u (Section 3). The purpose of Section 3 is to ensure that the employment and other economic opportunities generated by HUD assistance of HUD-assisted projects covered by Section 3 shall, to the greatest extent feasible, be directed to low and very low income persons, particularly persons who are recipients of HUD assistance for housing.
2. The parties to this contract agree to comply with HUD's regulations in 24 CFR Part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.
3. The Awarded Bidder agrees to send to each labor organization or representative of workers with which the Awarded Bidder has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or worker's representative of the Awarded Bidder's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire,

availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

4. The Awarded Bidder agrees to include this Section 3 clause in every subcontract subject to be in compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor Bidder is in violation of the regulations in 24 CFR Part 135. The Awarded Bidder will not subcontract with any subcontractor Bidder where the Awarded Bidder has notice or knowledge that the subcontractor Bidder has been found in violation of the regulations in 24 CFR Part 135.
5. The Awarded Bidder will certify that any vacant employment positions, including training positions, that are filled (1) after the Awarded Bidder is selected but before the contract is executed; and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the Awarded Bidder's obligations under 24 CFR part 135.
6. Noncompliance with HUD's regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
7. With respect to work performed in connection with Section 3 covered Indian housing assistance, Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises Parties to this contract that are subject to the provisions of Section 3 and Section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with Section 7(b).

E. Special PHCD Submission Requirements

In accordance with 2 CFR Part 200:

1. **Attachment C - HUD Instructions to Offerors Non-Construction (Form HUD-5369-B)**
This provision is designed to provide information to prospective Awarded Bidders about the solicitation stage of the procurement process. Terms and conditions which apply to the contract upon award are referred to as contract clauses. Form HUD-5369-B contains provisions to be included in all solicitations for non-construction work.
2. **Attachment D - Certifications and Representations of Offerors Non-Construction Contract (Form HUD- 5369-C)**
Form HUD-5369-C includes clauses required by OMS's common rule on bidding/offering procedures, implemented by HUD in 24 CFR 85.36, and those requirements set forth in Executive Order 11625 for small, minority, women-owned businesses, and certifications for independent price determination, and conflict of interest. Complete and submit with bid submittal or upon the County's request. Failure to do so, may result in rejection of bid.

3. Attachment E - General Conditions for Non-construction Contracts Section 1-(With or without Maintenance Work) (Form HUD-5370-C)

This form is applicable to any contract agreement entered into between Miami-Dade County, as represented by PHCD, and the successful bidder(s). Form HUD-5370-C includes clauses required by 2 CFR Part 200 necessary for non-construction contracts.

In accordance with Section 3 of the HUD Act of 1968:

4. Attachment F - Section 3 Business Preference Claim Form, Doc# 00200;
Attachment G - Section 3 Economic Opportunity and Affirmative Marketing Plan, Doc# 00400;
Attachment H - Section 3 Contractor Subcontractor Estimated Project Work Force, Doc# 00450

Complete and submit each with bid submittal or upon the County's request. Failure to do so, may result in rejection of bid.

F. Special PHCD Post-Award Requirements

In accordance with Section 3 of the HUD Act of 1968:

After award, PHCD will provide the following forms to the Awarded Bidder which must be completed and submitted to PHCD within 14 calendar days of request:

- Training and Employment Outreach, Doc# 00403
- Section 3 Language for News Ads, Flyers, and Job Notices, Doc# 00404
- Letter of Intent to Subcontract/Solicit Section 3 Businesses, Doc# 00406
- List of Subcontractors Utilization Section 3 Businesses, Doc# 00430
- Employee List, Doc# 00452

2.13 RELATED SERVICES MAY BE ADDED

It is hereby agreed and understood that additional services may be added to this contract at the County's discretion. It is also agreed and understood that the Awarded Bidder's services may be dispatched to any County facility. Awarded Bidder under this contract may be invited to submit price quotes for additional or similar services. The County reserves the right to award these services to the Awarded Bidder, another contract bidder based on the lowest price quoted, or to acquire the items through a separate solicitation.

SECTION 3

TECHNICAL SPECIFICATIONS

3.1 SCOPE

A. The required work is divided into four (4) groups as follows. These technical specifications apply to all groups, unless otherwise noted:

1. Group 1: Normal Incidents (all other departments)

Any County department/location such as Juvenile Services Department, Department of Transportation and Public Works, Miami-Dade Police Department, Parks, Recreation, and Open Spaces, Seaport, Corrections and Rehabilitation Department, and Miami-Dade Water and Sewer Department

Normal incidents will be defined as incidents including but not limited to: blood, urine, feces, semen, vomit, pleural fluid, synovial fluid, pericardial fluid, saliva, needles, sharps, diapers, and any related substance on County owned public property.

2. Group 2: Crime/Trauma Scenes (all other departments)

Any County department/location such as Juvenile Services Department, Department of Transportation and Public Works, Miami-Dade Police Department, Parks, Recreation, and Open Spaces, Seaport, Corrections and Rehabilitation Department, and Miami-Dade Water and Sewer Department

Pathological Waste Crime/Trauma are considered Crime/trauma scenes will be defined as incidents such as: unattended deaths, natural deaths, suicides, and homicides on County owned public property.

3. Group 3: Normal Incidents (Public Housing and Community Development)

Public Housing and Community Development

Normal incidents will be defined as incidents including but not limited to: blood, urine, feces, semen, vomit, pleural fluid, synovial fluid, pericardial fluid, saliva, needles, sharps, diapers, and any related substance on County owned public property.

4. Group 4: Crime/Trauma Scenes (Public Housing and Community Development)

Public Housing and Community Development

Pathological Waste Crime/Trauma are considered Crime/trauma scenes will be defined as incidents such as: unattended deaths, natural deaths, suicides, and homicides on County owned public property.

B. The Awarded Bidder shall:

1. Provide for the cleanup of “normal incidents” and “crime/trauma scenes” as defined below:

a. Normal Incidents: cleanup, disinfection, decontamination, remediation, deodorize and fog (when applicable) and disposal services of potentially infectious blood borne pathogen materials, such as human body fluids, spills and materials due to incontinence, deliberate or willfully acts of defecation; and;

- b. Crime/Trauma Scenes: all cleanup requirements, see above paragraph, specifically related to unattended deaths, natural deaths, suicides, and homicides on County owned public property
2. Furnish all labor, personal protective equipment, tools, supplies, cleaning products, materials, bio-hazard bags and/or boxes, disposal, transportation, supervision, uniform, and services necessary to perform the work as specified within this solicitation.
3. Decontaminate with a broad spectrum of Environmental Protection Agency (EPA) registered/approved cleansers (i.e., Cavicide cleaner) and remediation materials.
4. Comply with U.S. Department of Labor, OSHA, 29 CFR Part 1910.1030, "Occupational Exposure to Blood Borne Pathogens", as adopted by the State of Florida.

3.2 GROUPS 1 & 3 - CLEANING SERVICES

The following are considered "normal incidents" and will be defined as incidents including but not limited to: blood, urine, feces, semen, vomit, pleural fluid, synovial fluid, pericardial fluid, saliva, needles, sharps, diapers, and any related substance on County owned public property.

A. Blood borne pathogen incidents are defined as:

1. Primary incident – a primary incident will include up to two contagious locations.
2. Secondary incident – a secondary incident may occur after two contagious locations have been disinfected and cleaned.
3. Additional incident – Each additional incident may occur after the secondary incident.

B. The Miami-Dade County User Department(s) will inform the Awarded Bidder of all appropriate information (i.e., location, and type of incident) including required response time. Response times may be required within 45 minutes, 3 hours, 6 hours, or 12 hours.

The Awarded Bidder shall:

1. Be on call 24-hours a day, 7 days a week, via telephone, to receive requests for service and to respond.
2. Reply to a County request for service within fifteen minutes after initial contact and provide Awarded Bidder's estimated arrival time.
3. Department of Transportation and Public Works requires a 45 minute response time.

3.3 GROUPS 2 & 4 - CLEANING SERVICES

- A. Crime/trauma scenes will be defined as incidents such as: unattended deaths, natural deaths, suicides, and homicides on County owned public property.
- B. Any incident involving the cleaning in a crime and/or trauma scene shall require a one or two crew member team of Biohazard Technicians, as determined by the County.

3.4 BLOOD BORNE PATHOGEN CLEAN UP AND PATHOLOGICAL WASTE DISPOSAL

The Awarded Bidder shall:

1. Upon arrival, isolate or seal the area of contamination to prevent cross contamination. Completely clean, disinfect, and decontaminate all blood borne pathogens. Potentially infectious materials may include but are not limited to: blood, urine, feces, semen, vomit, pleural fluid, synovial fluid, pericardial fluid, saliva, needles, sharps, diapers, and any related substance.
2. Remove all blood borne pathogen waste relating to the specific incident(s) and transport said waste from Miami-Dade County property in a clearly marked company vehicle to a commercial biomedical waste treatment facility.

3.5 IDENTIFICATION BADGES

It is a requirement that all Awarded Bidder's employees must obtain the Department of Transportation and Public Works (DTPW) contractor photographic identification badge prior to being granted access to certain DTPW property. DTPW will issue a contractor photographic identification badge, at no cost, which shall be worn at all times while working on certain DTPW property under this contract.

3.6 RESPONSE FORM/RECORD KEEPING

The Awarded Bidder shall prepare and submit a response form, detailing incident particulars to the affected Miami-Dade County User Department(s). The biohazard technician and Miami-Dade County representative at the incident location must document the arrival time on the response form. The Miami-Dade County representative will sign the response form once affected area(s) have been properly cleaned and disinfected. Copies of response forms shall accompany the respective invoice.

3.6 ACCIDENT PREVENTION AND BARRICADES

Precautions shall be exercised at all times for the protection of persons and property. The Awarded Bidder performing services under this contract shall conform to all relevant OSHA, State and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements shall be borne solely by the Awarded Bidder. Barricades shall be provided by the Awarded Bidder when work is performed in areas traversed by persons, or when deemed necessary by the County Project Manager.

ATTACHMENTS

Attachment A - Bid Submittal Price Form

Attachment B - Requirements for Section 3 of the HUD Act of 1968

Attachment C - Form HUD-5369-B

Attachment D - Form HUD- 5369-C

Attachment E - Form HUD-5370-C

Attachment F - Section 3 Business Preference Claim Form, Doc# 00200

Attachment G - Section 3 Economic Opportunity and Affirmative Marketing Plan, Doc# 00400

Attachment H - Section 3 Contractor Subcontractor Estimated Project Work Force, Doc# 00450

Annex A - FBI CJIS Security Addendum

Annex B - FBI CJIS Security Awareness Test

SECTION 4

SUBMITTAL CHECKLIST

Reference Section	Requirements	Initial as submitted
2.3.B 1	Bidder(s) shall have biohazard technician(s) perform the work, who have been trained as required by the Occupational Safety and Health Administration (OSHA) for Blood Borne Pathogens. Bidders shall submit training certificates for each technician anticipated to perform the work, in compliance with OSHA requirements.	
2.3.B 2	Bidder(s) shall provide proof of having a current Biomedical Waste Generator Permit and a Biomedical Waste Transporter Registration issued by the Florida Department of Health (Section 381.0098, Florida Statutes, and Chapter 64E-16, Florida Administrative Code).	
2.3.B 3	Bidder(s) shall be equipped with modern office equipment (provide photos), especially a dedicated phone, and an e-mail address. Bidder(s) must be available to receive service requests twenty-four (24) hours a day and provide immediate support and response.	
2.3.B 4	<p>Bidder(s) shall be regularly engaged in the business of providing cleaning services of pathological waste. Bidder shall submit three (3) references which can verify that the Bidder is currently providing or has provided goods and services within the past five (5) years similar to what is described in this bid solicitation.</p> <p>1) Reference Name: _____ Company Name: _____ Address: _____ Title: _____ Phone Number: _____ E-mail Address: _____ Length of Business Relationship: _____</p> <p>2) Reference Name: _____ Company Name: _____ Address: _____ Title: _____ Phone Number: _____ E-mail Address: _____ Length of Business Relationship: _____</p>	

3) Reference Name: _____

Company Name: _____

Address: _____

Title: _____ Phone Number: _____

E-mail Address: _____

Length of Business Relationship: _____

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DRAFT