



# Small Business Development Division

## Project Worksheet

Project/Contract Title: Interior Foliage Maintenance

Received Date: 11/4/2020

Project/Contract No: FB-01724

Funding Source: Proprietary

Department: Internal Services

Estimated Cost of Project/Bid: \$210,000.00

Description of Project/Bid: The purpose of this solicitation is to establish a contract for the purchase of weekly interior foliage maintenance for the Miami-Dade Aviation Department (MDAD).

Contract Measures		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Reasons for Recommendation		
An analysis of the factors contained in Implementing Order 3-41. as well as, an analysis of the project package indicates the following measures for this project:		
<b><u>Group 1: Weekly Interior Plant Maintenance</u></b>		
A Bid Preference will apply.		
<b><u>Group 2: Rental of Plants and Decorative Planters (Prequalification)</u></b>		
A Set-Aside will apply when there are three (3) or more SBE certified firms in the prequalification pool, and a Bid Preference will apply when there are less than three (3).		
A No measure will apply when the funding source is FEDERAL.		
There are five (5) SBE certified firms under these commodity codes, and two (2) of them responded as being able to meet the project requirements.		
NIGP 59561 Plants, Indoor, NIGP 91061 Plant Maintenance Services, Indoor, NIGP 98562 Plants, Nursery Stock, Rental and Leasing Services		

Living Wages: YES  NO

Highway: YES  NO

Heavy Construction: YES  NO

Responsible Wages: YES  NO

Building: YES  NO

SBD Director

11/10/20

Date