



Small Business Development Division

Project Worksheet

Project/Contract Title: **Business Cards Printing Services** Received Date: **4/1/2022**
 Project/Contract No: **FB-01792** Funding Source: **Various**
 Department: **Internal Services**
 Estimated Cost of Project/Bid: **\$124,493.72**
 Description of Project/Bid: **A solicitation to procure business card printing services to support various Miami-Dade County departments.**

Contract Measures		
Measure	Program	Goal Percent
Bid Preference - Group 1	SBE - Goods & Services	
No Measure - Group 2	SBE - Goods & Services	

Reason for Recommendation

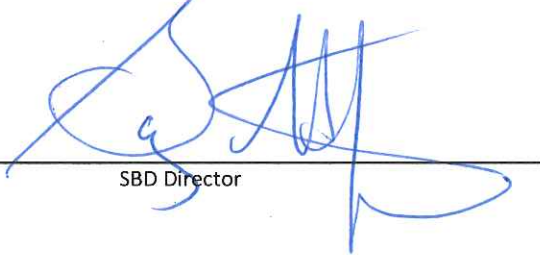
SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-Goods. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. Additional factors included the Verification of Availability process, which included follow-up phone calls to determine availability and assignment of the noted measure. Four (4) SBE firms certified in the commodity codes below were contacted through the Verification of Availability process, however none responded as being able to provide the requested good(s) and/or services. The following measures are applicable to this solicitation:

Group 1: A Bid Preference is applicable to this group.
 Group 2: A No Measure is applicable to this group due to the funding source. The funding source(s) under this group precludes the application of small business measures.

Miami-Dade County Living Wage is not applicable. The contract value for the covered service(s) listed in article (F)(v) of Sec. 2-8.9 of the Code, Living Wage Ordinance are not estimated to be greater than or equal to \$100,000 per year.

The work description codes assigned based on the scope are:
 NIGP 96655 Numbering Services, Printing, NIGP 96670 Optical Scanning Form Printing, NIGP 96675 Printing on Recycled Stock

Living Wages: YES NO Highway: YES NO Heavy Construction: YES NO
 Responsible Wages: YES NO Building: YES NO



 SBD Director

5-5-22

 Date