

ISSUING DEPARTMENT INPUT DOCUMENT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. FB-00264

Re-Bid
 Other – Access of Other Entity Contract
 LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: FB-01879
 TERM OF CONTRACT 4 YEAR(S) WITH YEAR(S) OTR

Requisition /Project Title: VETERINARY LABORATORY SUPPLIES AND SERVICES

Description: Veterinary diagnostic laboratory supplies and services for Miami-Dade County ASD, on an as-needed basis. It will consist of two groups: Group A (Supplies): In-House Enzyme-Linked Immunosorbent Assay (ELISA) Test Kits and Group B (Services): Lab Diagnostic Services.

Issuing Department: ISD
 Contact Person: Enkelejda Plasari
 Phone: 305-375-3905

Estimate Cost: \$900,000.00

Funding Source: GENERAL
FEDERAL
OTHER

General

ANALYSIS

Commodity Codes:	87515	87513	87534	961-86	875-58
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>		
Contractor:	IDEXX DISTRIBUTION				
Small Business Enterprise:					
Contract Value:	3,500,000.00				
Comments:	FB-00264 expired on 2/28/2021.				

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
SBE				

Basis of Recommendation:

Signed: 	Date sent to SBD:
	Date returned to SPD:

SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for veterinary diagnostic laboratory supplies and services for Miami-Dade County Animal Services Department (ASD) on an as-needed basis. The contract will consist of two groups: Group A (Supplies): In-House Enzyme-Linked Immunosorbent Assay (ELISA) Test Kits and Group B (Services): Laboratory Diagnostic Services.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order, issued by the Internal Services Department, Strategic Procurement Division. The contract shall expire on the last day of the four (4) year term.

2.3 METHOD OF AWARD

Group A - In-House Enzyme-Linked Immunosorbent Assay (ELISA) Test Kits (Supplies): The County will award this group to the lowest priced, responsive and responsible Bidder in the aggregate. Failure to submit an offer for all items within the group may render the Bidder non-responsive.

Group B – Diagnostic Laboratory Services (Services): The County will award this group to the lowest priced, responsive and responsible Bidder in the aggregate who meets the qualification criteria listed below. Failure to submit an offer for all items within the group may render the Bidder non-responsive.

Qualification Criteria (Group B only)

- 2.3.1** Bidder(s) shall submit a current and verifiable veterinary license issued by the state or province (jurisdiction) where their veterinarians practice.
- 2.3.2** Bidder(s) shall provide evidence of a local office capable of receiving the samples from the ASD clinic within a 24 hour time period. Bidder(s) shall provide the physical address of the office, the office point of contact, phone number, fax number (if applicable), and e-mail address.

Bidder(s) must provide all requested documents/information at the time of bid submittal, however, Miami-Dade County, at its sole discretion, may allow the Bidder(s) to submit qualification requirement document(s) during the evaluation process. The County may request additional evidence from the Bidder(s) to ensure, to its satisfaction, that the Bidder(s) is/are in fact qualified to perform the required work.

2.4 PRICING

Group A

Prices shall remain fixed for no less than one (1) year from the contract's initial effective date. Prior to the one (1) year anniversary date, and for all subsequent years, the Awarded Bidder shall have an opportunity to request a price adjustment. Awarded Bidder's request for a price adjustment shall be based on the most

recent change in the Producer Price Index (PPI), Commodity Code 06371801 – In-vitro diagnostic substances, published by the Bureau of Labor Statistics.

It is the Awarded Bidder's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of any anniversary date of the contract award, the Awarded Bidder's request for adjustment should be submitted ninety (90) days prior to the end of the then current anniversary date. Awarded Bidder's adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received from the Awarded Bidder, the County will assume that the Awarded Bidder has agreed that there will be no pricing adjustment for the next one-year period. Any adjustment request received after the commencement of a new one-year period may not be considered.

The County reserves the right to negotiate lower pricing based on market research information or other factors that influence price.

Group B

Prices shall remain fixed for no less than one (1) year from the contract's initial effective date. Prior to the one (1) year anniversary date, and for all subsequent years, the Awarded Bidder shall have an opportunity to request a price adjustment. Awarded Bidder's request for a price adjustment shall be based on the most recent change in the Consumer Price Index (CPI), Series Id: CUUR0000SS62054 – Veterinarian Services, published by the Bureau of Labor Statistics.

It is the Awarded Bidder's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of any anniversary date of the contract award, the Awarded Bidder's request for adjustment should be submitted ninety (90) days prior to the end of the then current anniversary date. Awarded Bidder's adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received from the Awarded Bidder, the County will assume that the Awarded Bidder has agreed that there will be no pricing adjustment for the next one-year period. Any adjustment request received after the commencement of a new one-year period may not be considered.

The County reserves the right to negotiate lower pricing based on market research information or other factors that influence price

2.5 ADDITIONAL PRODUCTS AND SERVICES

The County has listed the products and services most frequently utilized by County departments in Section 3.2 of this solicitation. It is understood that the County may purchase similar veterinary laboratory products and/or services that are available under each Group during the term of this Contract. Under these circumstances, a County representative will contact the Awarded Bidder(s) to obtain a price quote for such products and/or services. The County reserves the right to award these similar products and/or services to an Awarded Bidder, based on the price quoted, to negotiate pricing, or to acquire the products and/or services through a separate solicitation.

2.6 DELIVERY OF PRODUCTS (GROUP A)

All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes identified in the Purchase Order shall be adhered to by the Awarded Bidder; except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the Awarded

Bidder. The County shall be notified of any delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered.

2.7 ACCEPTANCE OF PRODUCTS (GROUP A)

The products to be provided shall be maintained in full compliance with industry standards and the specifications and requirements set forth in this solicitation. If products provided are found to be defective or determined not to meet the specifications and requirements of this solicitation, at the County's sole discretion, either prior to acceptance or upon initial inspection, the product will be returned to the Awarded Bidder, at the Awarded Bidder's expense. At the County's own option, the Awarded Bidder shall either provide a direct replacement for the product, or provide a full credit for the returned product. Awarded Bidder(s) shall not assess an additional charges for any action taken by the County under this paragraph.

2.8 GENERAL TERMS AND CONDITIONS EXCEPTIONS

The following clauses within Section 1, General Terms and Conditions are not applicable to this solicitation:

- Paragraph 1.31, Health Insurance Portability and Accountability Act (HIPAA)
- Paragraph 1.32, Charter County Transit System Sales Surtax
- Paragraph 1.47, Special Security Requirements at certain Miami-Dade Departments

2.9 INSURANCE REQUIREMENTS (GROUP A)

This section replaces the insurance coverage requirements in Section 1, General Terms and Conditions, Paragraph 1.22 A:

Awarded Bidder(s) shall furnish to Miami-Dade County, Certificate(s) of Insurance which indicates that insurance coverage has been obtained which meets the requirements as outlined below:

- Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
- Commercial General Liability Insurance in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate, not to exclude Product Liability. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

INSURANCE REQUIREMENTS (GROUP B)

This section replaces the insurance coverage requirements in Section 1, General Terms and Conditions, Paragraph 1.22 A:

Awarded Bidder shall furnish to Miami-Dade County, Certificate(s) of Insurance which indicates that insurance coverage has been obtained which meets the requirements as outlined below:

- Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.

- Commercial General Liability Insurance in an amount not less than \$500,000 per occurrence, and \$1,000,000 in the aggregate. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.
- Professional Liability Insurance in an amount not less than \$1,000,000 per claim.

SECTION 3 - SCOPE OF WORK/TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

Miami-Dade County Animal Services Department (ASD) is seeking qualified firms for the provision of veterinary laboratory supplies and services. Awarded Bidder(s) shall provide in-house testing kits and off-site laboratory diagnostic services on an as-needed basis, at the County's sole discretion.

3.2 SUPPLIES / SERVICES TO BE PROVIDED

A. Group A: Diagnostic Testing Supplies:

Awarded Bidder shall supply in-house enzyme-linked immunosorbent assay (ELISA) tests for the following diseases:

1. Heartworm
2. Ehrlichia canis and Ehrlichia ewingii
3. Anaplasma phagocytophulum and Anaplasma platys
4. Lyme disease
5. Feline immunodeficiency virus (Antibody)
6. Feline leukemia virus (Antigen)
7. Canine parvovirus
8. 4-Disease Rapid Combo Test – Heartworm, Lyme Disease, Ehrlichia, and Anaplasma
9. Combo FeLV Ag/FIV Antibody Test

B. Group B: Laboratory Diagnostic Services

Awarded Bidder shall provide the following laboratory services:

1. Pick-up an unlimited number of samples via courier within 24 hours of department request. Samples shall be picked up at ASD Clinic located at 3599 NW 79 Avenue, Miami, FL 33122. However, the County reserves the right to alter pickup location as deemed necessary, at the County's sole discretion.
2. Provide test results for collected samples within 36 hours of specimen pick-up. Results shall be provided to County's project manager as stipulated in the resultant Purchase Order.
3. Consultations with laboratory specialist for discussion of results upon department request.

Note: Prices must be inclusive of pick-up, provision of test results and consultation services.

Itemized services required as part of laboratory services may include:

1. Polymerase chain reaction (PCR) testing for:
 - a. Respiratory pathogens (Feline/Canine)
 - b. Gastrointestinal pathogens (Feline/Canine)
 - c. Tick diseases
 - d. Leptospirosis
2. Basic blood testing to include:
 - a. Albumin, albumin: globulin ratio, alkaline phosphatase, ALT, amylase, AST, BUN, BUN: creatinine ratio, calcium, chloride, cholesterol, CK, creatinine, conjugated bilirubin, unconjugated bilirubin, GGT, globulin, glucose, lipase, phosphorus, potassium, sodium, sodium: potassium ratio, total protein, TCO₂ (bicarbonate) and comprehensive complete blood count.

3. Toxicological screening
4. Urinalysis
5. ImmunoFluorescence Assay (IFA) against different viral pathogens
6. Antibody Detection against distemper, parvovirus and panleukopenia viruses
7. Parasitic screening - Fecal panels
8. Histopathology services
 - a. Read by board certified pathologists

SECTION 4: SUBMITTAL FORM

4.1 Group A - In-House Enzyme-Linked Immunosorbent Assay (ELISA) Test Kits

Instructions: Bidders shall submit unit pricing per item for Group A. Award will be made in accordance with Section 2.3, Method of Award.

Group A (Supplies) – Pricing Per specifications as stated in Section 3, Paragraph 3.2A				
Item	Estimated Annual Quantity	Unit of Measure	Description	Unit Price
1	300	Each	Heartworm	\$
2	48	Each	Ehrlichia Canis and Ehrlichia Ewingii	\$
3	48	Each	Anaplasma Phagocytophilum and Anaplasma Platys	\$
4	48	Each	Lyme Disease	\$
5	300	Each	Feline Immunodeficiency Virus (antibody)	\$
6	300	Each	Feline Leukemia Virus (antigen)	\$
7	60	Each	Canine Parvovirus	\$
8	300	Each	4-Disease Rapid Combo Test – Heartworm, Lyme Disease, Ehrlichia, and Anaplasma	\$
9	300	Each	Combo FeLV Ag/FIV Antibody Test	\$

4.2 Group B – Laboratory Diagnostic Services

Instructions: Bidders shall submit qualification requirements and unit pricing per item for Group B. Award will be made in accordance with Section 2.3, Method of Award.

Group B (Services) – Qualification Criteria		
4.2.1	Bidder provided verifiable veterinary licenses for each veterinary reading and interpreting laboratory results, issued by the state or province (jurisdiction) where their veterinarians practice. Refer to Section 2.3.1	<input type="checkbox"/>
4.2.2	Bidder provided evidence of a local office capable of receiving the samples from the ASD clinic within a 24 hour period. Refer to Section 2.3.2	<input type="checkbox"/>
Local Office Information		
Contact Person		
Local Office Address		
Phone Number		

Fax Number	
E-mail Address	

Group B (Services) – Pricing
 Per specifications as stated in Section 3, Paragraph 3.2B

Item	Estimated Annual Quantity	Unit of Measure	Description	Unit Price
1	540	Each	Polymerase Chain Reaction (PCR): Respiratory Pathogens (feline/canine)	\$
2	540	Each	Polymerase Chain Reaction (PCR): Gastrointestinal Pathogens (feline/canine)	\$
3	540	Each	Polymerase Chain Reaction (PCR): Tick Diseases	\$
4	540	Each	Polymerase Chain Reaction (PCR): Leptospirosis	\$
5	600	Each	Basic Blood Testing	\$
6	600	Each	Toxicology Testing	\$
7	540	Each	Urinalysis	\$
8	600	Each	Immunofluorescence Assay (FIA)	\$
9	540	Each	Antibody Detection	\$
10	540	Each	Parasitic Screening: Fecal Panels	\$
11	60	Each	Histopathology Services	\$