

Small Business Development Division

Project Worksheet

Project/Contract Title: Courier Services, Pick-up and Delivery

Received Date: 8/3/2021

Project/Contract No: FB-01915

Funding Source: Various

Department: Internal Services

Estimated Cost of Project/Bid: \$282,782.96

Description of Project/Bid: A solicitation which will establish a contract for courier services for the pick-up and delivery of correspondence and parcels within Miami-Dade and Broward County for various departments.

Contract Measure		
Measure	Program	Goal Percent
Set Aside	SBE - Services	

Reason for Recommendation

SMALL BUSINESS ENTERPRISE - SERVICE (SBE-SERVICE)
 An analysis of the factors contained in Section VIII. A. of Implementing Order 3-41, as well as, an analysis of the project package indicates a Set-Aside is appropriate for this solicitation.

Three (3) SBE firms responded to the verification of availability process as being able to provide the requested services. There are eight (8) SBE firms certified in the commodity code below as of 8/25/2021.

NIGP 96224 Courier/Delivery Services, Including Air Courier Services)

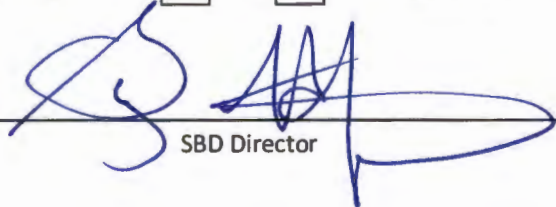
Living Wages: YES NO

Highway: YES NO

Heavy Construction: YES NO

Responsible Wages: YES NO

Building: YES NO


SBD Director

Date