

ISSUING DEPARTMENT INPUT DOCUMENT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☒ New ☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency Previous Contract/Project No. FB-01678

☐ Contract
☐ Re-Bid ☐ Other – Access of Other Entity Contract LIVING WAGE APPLIES: ☐ YES ☐ NO

Requisition No./Project No.: FB-01922 TERM OF CONTRACT YEAR(S) WITH YEAR(S) OTR

Requisition /Project Title: Holiday Decorations at MIA (2021)

Description:

This solicitation will be used to rent holiday decorations for the exterior and interior areas within Miami International Airport (MIA). The Awarded Bidder will be required to furnish, install, and remove the decorations.

Issuing Department: ISD, SPD Contact Person: Jason Edelstein Phone: 305-375-4211

Estimate Cost: \$200,000.00 GENERAL FEDERAL OTHER Proprietary

Funding Source:

ANALYSIS

<u>Commodity Codes:</u>	<u>037-34</u>	<u>037-35</u>	<u>285-47</u>	<u>350-10</u>	<u>962-60</u>
Contract/Project History of previous purchases three (3) years Check here <input checked="" type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>		
Contractor:	<u>Miami Christmas Lights</u>	<u>N/A</u>	<u>N/A</u>		
Small Business Enterprise:	<u>Yes</u>	<u>N/A</u>	<u>N/A</u>		
Contract Value:	<u>\$206,240.00</u>	<u> </u>	<u> </u>		
Comments:	<u>This was previously Set-Aside for SBE.</u>				
Continued on another page (s): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					

RECOMMENDATIONS

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
SBE	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Basis of Recommendation: <u> </u>				
Signed: <u>Jason Edelstein</u>		Date sent to SBD: <u>05/05/2021</u>		
		Date returned to SPD: <u> </u>		

SECTION 2

SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This solicitation will be used to rent holiday decorations for the exterior and interior areas within Miami International Airport (MIA). The Awarded Bidder will be required to furnish, install, and remove the decorations. In addition, the Awarded Bidder shall be required to provide generators, inclusive of fueling services, as needed.

2.2 TERM OF CONTRACT

The contract shall commence succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Purchase Order issued by the Internal Services Department, Strategic Procurement Division, and shall remain in effect until such time as the goods are delivered and services are completed and accepted by the County's authorized representative.

2.3 METHOD OF AWARD

Award of this contract will be made to the lowest responsive, responsible Bidder who meets the qualifications listed below.

QUALIFICATIONS

- a) Bidder(s) are required to demonstrate that their firm has been providing holiday decorations, as requested in this solicitation and outlined in Section 3, "Technical Specifications". Bidder(s) shall provide three (3) client letters. The letters shall be signed and include the dates of service, goods provided, work performed, and client contact information.
- b) Bidder(s) shall provide the name of the Project Manager and/or Supervisor, along with their contact information. This shall be the individual in the organization who is experienced in providing the listed services and who will serve as the primary point of contact for the County. The Project Manager and/or Supervisor shall have full authority to act on behalf of the Bidder on all matters related to the services outlined throughout this solicitation.

Bidder(s) shall submit the specified information listed above with their bid submittal as proof of compliance to the requirements of this solicitation. However, the County may, at its sole discretion and in its best interest, allow Bidder(s) to complete, supplement or supply the required information during the evaluation period.

If the Awarded Bidder fails to perform in accordance with the terms and conditions of the contract, the Bidder may be deemed in default of the contract. If the Awarded Bidder

defaults, the County shall have the right to negotiate with the next responsive, responsible Bidder.

2.4 SMALL BUSINESS CONTRACT MEASURES

This Solicitation has been Set Aside for Small Business Enterprise. Please refer to Section 1.44 of the General Terms and Conditions for more information.

Commented [EJ(1)]: For SBD to determine under this new iteration.

2.5 PRICES

The price proposed by the Bidder shall be fixed and firm, throughout the term of the contract.

Upon award of the contract, the Awarded Bidder shall provide the County a cost breakdown of all unit costs as described in Section 4.2 Price Sheet that must equal the total aggregate price indicated by the Awarded Bidder.

The County shall have the right to change the estimated quantities, increase or decrease, based on the County's needs during the term of the contract. No additional cost shall be paid by the County for delivery, freight, or Customs fees. The County shall have the right to change the location of decorations as needed.

2.6 INSURANCE

The following clause replaces the insurance requirements listed on Section 1.22, Paragraph A.2 & A3 for Commercial General Liability Insurance and Automobile Liability Insurance:

- A. Commercial General Liability Insurance in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- B. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

Commented [EJ(2)]: For MDAD risk determination

2.7 WARRANTY REQUIREMENTS

The Awarded Bidder shall be responsible for promptly correcting any deficiency, at no additional cost to the County, within twenty-four (24) hours after the County notifies the Awarded Bidder of such deficiency in writing. If the Awarded Bidder fails to repair or replace the defective items, the County may, at its discretion, notify the Awarded Bidder, in writing, that the Awarded Bidder may be subject to contractual default if the repairs or replacements are not completed to the satisfaction of the County within twenty-four (24) hours of receipt of the notice. If the Awarded Bidder fails to repair or replace the items within the period specified in the notice, the County may (a) place the Awarded Bidder in default of its contract, and (b) procure the products from another Bidder and charge the

Awarded Bidder for any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

2.8 EQUAL PRODUCTS

The manufacturer's name and product SKU number information or description contained in this solicitation are used for the sole purpose of establishing the minimum requirements of level of quality, standard of performance, and design, and is in no way intended to prohibit the offer of another manufacturer's product of equal level of quality, standard of performance, and design unless otherwise indicated.

This specific solicitation requires submission of the following supporting documentation to enable County evaluation of "equal" products offered by the Bidder:

- Manufacturer's Product Information Sheet.
- Additional supporting product literature.

Submitted supporting documentation must in total, meet the required specifications set forth within this Solicitation. Where the submitted supporting documentation provides information that does not comply with the specifications, the Bidder shall state, in an official letter on corporate letterhead as part of their bid submittal, the differences between the product they are specifically offering, and the product described and referenced in this Solicitation, to substantiate compliance to all of the specifications set forth in this Solicitation.

The approval or rejection, of a Bidder's offered product as an equal product that meets the minimum requirements of level of quality, standard of performance, and design as requested by the County, is at the sole discretion of the County. Failure to offer an equal product or failure to submit the required supporting documentation of an offered product, as specified in this section, may result in the rejection of the Bidder's Bid.

2.9 ADDITIONAL SIMILAR GOODS AND SERVICES

The County may rent additional similar goods and services not outlined within this solicitation. The Awarded Bidder shall provide a price quote upon the request of the County for the additional similar goods and services. The County reserves the right to award these additional similar goods and services to the Awarded Bidder. However, the County has the right to acquire the additional similar goods and services outside this solicitation if the price is unreasonable.

2.10 FAA SPECIAL PROVISIONS

i) Compliance with Nondiscrimination Requirements

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations: The contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts And

Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Nondiscrimination Acts And Authorities on the grounds of race, color, or national origin.
4. Information and Reports: The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts And Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - (a) Withholding payments to the contractor under the contract until the contractor complies; and/or
 - (b) Cancelling, terminating, or suspending a contract, in whole or in part.
6. Incorporation of Provisions: The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, Required Contract Provisions Issued on January 29, 2016 Page 19 AIP Grants and Obligated Sponsors Airports (ARP) unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the sponsor or the Federal.

Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the

contractor may request the United States to enter into the litigation to protect the interests of the United States.

7. During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:
 - Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
 - 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
 - The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
 - Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
 - The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
 - Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
 - The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not);
 - Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
 - The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123 (prohibits discrimination on the basis of race, color, national origin, and sex);
 - Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
 - Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency

(LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);

- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

ii) All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part time workers.

The [contractor | consultant] has full responsibility to monitor compliance to the referenced statute or regulation. The [contractor | consultant] must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division

iii) All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. Contractor must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The Contractor retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). Contractor must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

2.11 USER ACCESS PROGRAM (UAP)

As listed in Section 1, Paragraph 1.36 Terms and Conditions, UAP is not applicable to this solicitation.

2.12 2026 WORLD CUP

The terms of this agreement are subordinate to the terms of the Airport Agreement submitted by Miami-Dade County to the United States Soccer Federation on February 21, 2018. In carrying out its obligations under this Contract, Contractor shall not take or omit any action which is inconsistent with, or in derogation of, the County's obligations under the Airport Agreement. Where the Contractor's rights or obligations under this Contract are in conflict with the County's obligations under the Airport Agreement, and upon notice by the County to Contractor, the terms of this Contract shall be deemed conformed to the County's obligations under the Airport Agreement. Where such conformance would cause a material change in this Contract, Contractor shall have the right, upon written notice to the County within five (5) days of receipt of notice of such a conflict, to terminate this Contract for convenience; in such termination, the Contractor shall have no cause of action for money damages of any kind, including but not limited to direct damages, unamortized costs or debt, stored or ordered materials, indirect damages, lost profits, loss of opportunity, loss of goodwill, or otherwise. In the event that the Contract does not elect to terminate this Contract within the time specified herein, this

contract shall be deemed to have been amended via consent of the parties to conform its terms to the requirements of the Airport Agreement, but only to the extent needed to avoid conflict with same.

2.13 VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY)

By entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Contractor effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Contract, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination, and the Contractor may be liable for any additional costs incurred by the County resulting from the termination of the Contract. If this Contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one year after the date of termination. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection. *(In accordance with the State of Florida's enactment of Senate Bill No. 664, amending Section 288.061, Florida Statute, titled "Economic Development Incentive Application Process," and creating Section 448.095, Florida Statute, titled "Verification of Employment Eligibility").*

SECTION 3

TECHNICAL SPECIFICATIONS

2.1 SCOPE OF WORK OVERVIEW

The purpose of this Solicitation is to rent holiday decorations for the exterior and interior areas within MIA for Holiday Season 2021 for the Miami-Dade Aviation Department (MDAD). Bidder shall submit a total aggregate price for all items and quantities listed, inclusive of the furnishing, delivery, installation, and removal of said items. The County shall approve all decorations before installation.

The Awarded Bidder shall be responsible for furnishing, delivering, installing, and removing the holiday decorations outlined in this Solicitation. Additionally, the Awarded Bidder will be required to decorate exterior and interior areas of MIA, such as building exteriors and interiors, landscape, roadways, and any other structure or facility as may be required. The Awarded Bidder must also provide all necessary tools, equipment, ladders and lifts, and extension cords, required for installation and for the continuous delivery of electrical power to all decorative installations, where needed, for the illumination of lights. The Awarded Bidder will use white extension cords on all interior decorations. Refer to the floor plan for the locations of all items listed below.

2.2 CENTRAL BOULEVARD – AIRPORT ENTRANCE

A) ROYAL PALM TREE MINIATURE LED LIGHTS

The Awarded Bidder shall provide and install:

- Estimated Quantity: 102 Royal Palm Trees consisting of: sixty-two (62) Royal Palm Trees with LED miniature lights and forty (40) Royal Palm Trees located at the median of the Central Boulevard strung with RGB string lights.
- See Attachment A: Item One (1a and b), for image reference and location map.

Each Royal Palm Tree Miniature Lights Wrap shall consist of the following:

- Royal Palm trees located at the shoulder of the Central Boulevard Airport Entrance, approximately sixty-two (62) Royal Palm Trees shall be clear high-quality miniature LED Lights.
- Miniature lights shall begin at the base of the trunk and continue wrapping around approximately sixty-two Royal Palm tree trunks.
- Miniature lights shall begin at the base of the trunk and continue wrapping around the Royal Palm up to twelve inches (12") from where the gray wood ends for the Royal Palms.
- When wrapped around the trunk, the lights shall be a maximum spacing of three inches (3") apart.
- Royal Palm trees located at the Median location of the Central Boulevard Airport Entrance, approximately forty (40) Royal Palm Tree, shall be spiral wrapped with a solid tight string of RGB lights (w) with color changing programable function and the require infrastructure. RGB lights 8mm extendable RGB light strings, manufacture: S4i lights product number # 1102366 or approved equal.
- No trimming or removal of palm fronds is allowed without approval from MDAD.

Installation Specifications:

- LED lights shall be steady, except for every fifth bulb, which shall be a twinkling LED light bulb.
- Royal Palm Tree miniature lights, shall be wrapped around approximately one-hundred ten (110) royal palm tree trunks.
- Miniature lights shall begin at the base of the trunk and continue wrapping around the royal palm up to twelve inches (12") from where the gray wood ends for the royal palms.

- When wrapped around the trunk, the lights shall be at a maximum spacing of three inches (3") apart.
- No trimming or removal of palm fronds is allowed without approval from MDAD.
- The palm trunk shall not be pierced in any way in the installation of the lights (no nails, staples, screws or similar hardware) unless expressly approved in advance by MDAD.

B) GENERATORS TO POWER ROYAL PALM TREE MINIATURE LED LIGHTS

The Central Boulevard royal palms location does not have electrical outlets. Therefore, the Awarded Bidder shall supply a reasonable number of generators to provide power to all the LED royal palm wraps and related labor under this section. Palm wrap LED miniature lights must be "ON" from Dusk 6:00 PM to Dawn 6:00 AM.

The Awarded Bidder shall be responsible for arranging the manual or automatic turning on and off of generators, refueling of generators and the cost of the fuel, and providing the means to secure equipment from vandalism or theft.

C) ENTRY DOOR Décor – FOLIAGE COLUMN DROPS

The Awarded Bidder shall provide and install Seventy-Three Foliage Column Drops:

1) Terminal Entry Doors

- Estimated Quantity: Seventy-one (71) 54" foliage column drop with gold bow and ball ornaments
- Location: Departure Level Terminal Entry Doors.
- See Floor Plans for locations
- See Attachment A: Item Two (2a, 2b, 2c and 2d) for reference images.

2) Door 11 (Hotel)

- Estimated Quantity: Two (2) 54" foliage column drop with silver bow, and ornaments shall be silver, white, and gold.
- Location: Door 11 (Hotel)
- See Floor Plans for Locations
- See Attachment A: Item Two (2a, 2b, 2c and 2d) for reference images.

Commented [EJ(3)]: MDAD please check this was listed as a change from last year but it looks the same as the new spec.

Each Entry Door Décor shall consist of the following:

- 54" Foliage column drop shall be fuller on top and taper towards bottom by Dekra-Lite Industries SKU #HFMFCD54SR, or equal approved product.
- Solid color gold bow on top portion of foliage.
- Ball ornament sizes shall be 2.75" and 3.25" in combined gold and silver with touches of red, combination of matte, shiny and textured finish.
- All ornaments shall be for exterior use and be UV rated and shatter proof.

Installation Specifications:

- Column drop shall be installed on metal wall panels, metal columns, tile, and stucco walls without damaging surfaces and shall be easily removed without damaging the existing finishes. After removal of decoration, the vendor shall clean panels, etc. of any residue.

2.3 MIA INTERIOR: NORTH AND CENTRAL TERMINALS

A) TWELVE FT (12') BAR WITH GARLAND, LIGHTS, AND DECORATIONS

The Awarded Bidder shall provide and install:

- Estimated Quantity: Forty-four (44), Twelve FT (12') Bar with Garland, Lights, and Decorations.
- Locations: North and Central Terminals.
- See Floor Plan for locations.
- See Attachment A: Item Three (3) for reference image.

Each Twelve FT (12') Bar with Garland, Lights, and Decorations shall consist of the following:

- A Twelve FT (12') long artificial spruce of fraser fir garland with clear LED lights and decorations.
- Pole shall be of silver finish. A wooden Two IN (2") dowel finished in silver is acceptable.
- Pole shall have ball finials on both ends, in matching silver finish.
- Density of garland shall be as depicted in provided picture in Attachment A.
- Ball ornaments shall range in size from Six IN (6"), Eight IN (8") and Ten IN (10") in diameter.
- Ornament colors shall be Six (6) red 10", Four (4) apple green 6", and Four (4) silver 4", in varying textures and finishes or as otherwise approved by MDAD.
- Ball ornaments and embellishments shall be suspended from the garland at various lengths with a One-fourth IN (1/4") wide silver fabric ribbon.
- Embellishments shall include Nine IN (9") clear acrylic twelve-pointed stars, by Dekra Lite Industries, Inc. SKU# ORSS17710, or approved equal product.
- Embellishments shall include Eight IN (8") five-pointed stars in matte finish silver, by Dekra Lite Industries, Inc. SKU# ORA74843Y30, or approved equal product.

Installation Specifications:

- Garland shall be approximately Fourteen IN (14") in diameter with a minimum of 1,500 clear LED mini bulbs.
- Garland shall be wrapped around the bar.
- Pole shall be a maximum of Two IN (2") in diameter with silver finish. A wooden Two IN (2") dowel finished in silver is acceptable.
- Product shall be attached from suspended ceiling grid and the method of attachment used shall be as inconspicuous as possible.
- Ball ornaments and embellishments shall be suspended from the garland at various lengths.
- Clearance from bottom of hanging ornament to floor shall be Nine FT (9') minimum or as directed and approved by MDAD.
- Clearance from bottom of the garlands to the floor shall be Nine FT (9') minimum or as directed and approved by MDAD.
- There are power receptacles in close proximity.

B) LIGHTED ORNAMENT DROPS WITH SNOWFLAKE FRAME

The Awarded Bidder shall provide and install:

- Estimated Quantity: Fourteen (14), Lighted Ornament Drops with Snowflake Frame, between Seven FT (7') and Eight FT (8').
- Location: MIA-Mover Station.
- See Floor plan for locations.
- See Attachment A: Item Four (4) for reference images.

Each Lighted Ornament Drop with Snowflake Frame shall consist of the following:

- Snowflake frame to be between Seven FT (7') and Eight FT (8') long when measured across from any point.
- Snowflake frame shall be a lightweight, snowflake style frame, between Seven FT (7') and Eight FT (8') in diameter with center focal point and eight (8) extending arms, made by Dekra-Lite Industries Inc. or approved equal product, with ultimate frame dimensions subject to the approval of MDAD.
- Snowflake must have Thirty-six (36) light strands, of which, Ten (10) will be LED warm white twinkling lights.
- LED warm white twinkling lights shall be 8" - 0" long.
- Snowflake shall contain Twelve (12) to Fourteen (14) ornaments, of which, Twelve (12) are made by Dekra-Lite or approved equal product.
- Ornament drops shall be with LED lights.
- Ornament colors shall be red, apple green, silver and clear acrylic snowflakes with varying shades and finishes or as otherwise directed and approved by MDAD.
- Ornaments must have exact color palette and surface finish as referenced product below:
 - Dekra-Lite SKU# ORSS177010 Clear Acrylic Star
 - Dekra-Lite SKU# ORGK100023691 13" Red finial
 - Dekra-Lite SKU# ORA89006B070500 200mm Silver Durian
 - Dekra-Lite SKU# ORA4099B070500 130mm Silver Durian
 - Dekra-Lite SKU# ORA89006B070500R 200mm Red Durian
 - Dekra-Lite SKU# ORA4099B070500R 130mm Red Durian
 - Dekra-Lite SKU# ORRDG200REDSHI 200mm Shiny Red
 - Dekra-Lite SKU# ORRDG150REDSHI 150mm Shiny Red
 - Dekra-Lite SKU# ORRDG150APGRNSHI 150mm Shiny Apple Green
 - Dekra-Lite SKU# ORRDG100APGRNSHI 100mm Shiny Apple Green
 - Dekra-Lite SKU# ORRDG100SILSHI 100mm Shiny Silver
 - Dekra-Lite SKU# ORRDG100REDMAT matte Red

Installation Specifications:

- Snowflake frame shall be hung from existing eye hooks installed by MDAD.
- Clearance from bottom of ornament drop to floor shall be Nine FT (9') minimum, or as directed and approved by MDAD.
- Each drop must contain a quantity between Eleven (11) to Fourteen (14) ornaments and measure Eight FT (8') from frame to tip of ornament drop.
- All lights must have white wires.

C) BALL ORNAMENT AND PROTOSTAR GROUPING

The Awarded Bidder shall provide and install:

- Estimated quantity Eighteen (18) Groupings at entry doors as noted in the floor plan.
- Locations: Central Terminals D-G, near entrance door locations.
- See Floor Plan for locations.
- See Attachment A: Item Five (5) for reference image

Each Ball Ornament and Small Prototstar Grouping shall consist of the following:

- The Ball grouping shall be installed at the door entry as noted on the floor plan location
- Ball ornaments shall be combined of shiny and matt finish Twelve Inch (12") diameters in a combination of a total of 16 ball ornaments, refer to Item ____

- Ball ornaments shall be hung from ceiling grid with a one-half inch ½") matt silver ribbon as per MDAD instructions.
- Ball ornament color shall be red in a Matt and Shiny combination
- Each grouping to consist combined with the Ball ornaments, Five (5) Twenty-one inch (21") Small Protostars with LED/ lights, Cool white with Warm White Twinkle.
- Mfg.: Dekra-Lite skuSTARAB530WHT (Cool white with Warm White Twinkle) or approved equal.

Installation Specifications:

- Ball ornaments shall be hung at staggered heights from the ceiling grid.
- Clearance from bottom of ornaments to floor shall be approximately Eight ft., (8'-6") or as directed and approved by MDAD.
- Extra precaution shall be taken when handling white acoustical ceiling tiles to prevent soiling and damage.

D) BALL ORNAMENT AND LIT PROTOSTARS GROUPING ABOVE INFORMATION COUNTER "E"

The Awarded Bidder shall provide and install:

- Estimated Quantity: One (1), Ball Ornament and Lit Protostar grouping
- Locations: Above Information Counters "E" Departure Level
- See Floor Plan for locations.
- See Attachment A: Item Six (6) for reference image.

The Ball Ornament and Lit Protostar Decoration shall consist of the following:

- The Ball Ornament Decoration installed at Information Counter Departure Level "E" location, shall consist of a combination of a total of Sixteen (16) ball ornaments, twelve inch (12") size diameters and Eight (8) 21" lit Protostars.
- Ball ornaments shall be shiny finish.
- Ball ornaments shall be hung from ceiling grid with a one-half inch (1/2") matte silver ribbon as per MDAD instructions.
- Ball ornament color shall be red.

Installation Specifications:

- Ball ornaments and protostars shall be hung at staggered heights from ceiling grid.
- Clearance from bottom of ornaments and protostars to floor shall be approximately Eight FT, (8') or as directed and approved by MDAD.
- Extra precaution shall be taken when handling white acoustical ceiling tiles to prevent soiling and damage.

E) BALL ORNAMENT GROUPING BEHIND INFORMATION COUNTER "D"

The Awarded Bidder shall provide and install:

- Estimated Quantity: One (1), Ball Ornament Grouping.
- Locations: Behind Information Counter "D" 1st Floor Arrival Level
- See Floor Plan for locations.
- See Attachment A: Item Seven (7) for reference images.

The Ball Ornament Decoration shall consist of the following:

- The Ball Ornament Decoration at Information Counter Arrival Level "D" location, shall consist of a combination of a total of Sixteen (16) ball ornaments, twelve inch (12") size diameters.
- Ball ornaments shall be shiny finish.
- Ball ornaments shall be hung from soffit with a one-half inch (1/2") matte silver ribbon as per MDAD instructions.
- Ball ornament color shall be red.

Installation Specifications:

- Ball ornaments shall be hung at staggered heights from soffit. Clearance from bottom of ornaments to floor shall be approximately Seven FT (7') and Six FT (6') or as directed and approved by MDAD.

F) COLUMN TOP GARLAND WRAP DÉCOR WITH ORNAMENTS - LEVEL D AND E FIS FIRST FLOOR

The Awarded Bidder shall provide and install:

- Estimated Quantity: Eleven (11)
- Location: Arrival Level D and E FIS First Floor
- See Floor plans for Locations
- See attachment A: Item eight (8) for reference images

Garland Wrap Decoration shall consist of the following:

- Natural Foliage Garland Decoration (not lit) shall be installed around the tops of columns located at Arrivals Level, "D" and "E" FIS. Density of garland shall be 14' as depicted in provided image, see Attachment A.
- Ornament colors shall be red, white, and silver in varying textures and finishes or as otherwise approved by MDAD.
- Ball ornaments shall be in a combination of shiny and matte finishes.
- Embellishments shall consist of 6" clear acrylic snowflakes.
- 50 LED battery-operated warm lights to be added to the Garland Decoration
- There is no exact count of ornament balls. See reference image for more details.
- Columns are approx. 39" diameter. Overall appearance and fullness has to match image ITEM 8.

Installation Specifications:

- Each Garland shall be attached to columns and shall be easily removed without damaging the Stainless steel column cladding. After removal vendor shall clean panels of any residue.

G) TROPEA GOLD AND SILVER STRUCTURE WITH GENEVAL STARS AND ORNAMENTS

The Awarded Bidder shall provide and install:

- Estimated quantity: Two Tropea 10.3 FT Silver/ Cool White Structure and One Tropea 10.3 Gold Structure In-Out /twinkle lights mfg.: Dekra Lite /Global or approved equal. Combined with three sets of Geneval Stars (set of three) qt.: two in cool white and one in warm white Twinkle and ornamental balls on a blanket of snow.
- Location: Tear Drop Atrium First Floor
- See Floor plan for location.

- See attachment A Item nine (9) for reference location image

Tropea Gold and Silver Structure, Geneval Stars and Ball ornaments shall consist of the following:

- Tropea 10.3 Ft. lit Silver Cool lights Structure Dekra-Lite /Global Concept or approved equal quantity two.
- One shall be installed on a structurally elevated on a secure weighted base height of twenty-four inch (24") above the floor, refer to Item combined with one in the center in the lit Warm twinkle- lights Gold Structure Dekra –Lite Sku LMS275 or other approved equal, elevated on a secure weighted base height of twelve inches (12") above the floor, refer to item.
- Geneval Stars (sets of three) quantity 3 sets. Two sets in Cool white/ silver and one set in gold/ warm white from Dekra-lite / Global Concept or approved equal.
- The Geneval stars are to surround the Tropea Gold and Silver Structures on a blanket of snow with ornamental balls scattered over the snow blanket.
- Ornament Balls shall consist of eight Turquoise matt eight inch (8"), eight Gold shiny ten inch (10"), twelve Silver shiny eight inch (8"), 12 Turquoise shiny 2.75", six gold shiny 3.25. Scattered on snow blanket. Refer to item _
- All ornaments shall be shatterproof and fire-retardant.
- All items to be secured and electrical connections to be concealed.

H) HOLIDAY DISPLAY GROUPING FOR HANUKKAH, CHRISTMAS AND KWANZAA

The Awarded Bidder shall provide and install:

- Estimated Quantity: Three Displays
- Location: CC "D" Arrivals Second floor Level Door 9, CC "F" Arrivals Second floor and CC "J" Arrivals Second floor.
- See Floor Plans for locations
- See Attachment A: item10

The Holiday Grouping Display for Hanukkah, Christmas and Kwanzaa shall consist of the following:

- Two Pedestal display per grouping, each to measure thirty-inch high (30") x twenty-four inch (24"), quantity six (6). Pedestals are for the Menorah and the Kinara. The pedestal shall be constructed of fire treated wood. Refer to attachment_____
- One Menorah LED Chrome twenty-four inch (24"H) tall x twenty inch (20") wide per grouping, Dekra-Lite series: GMMENORAH 24" quantity three (3).
- One Tacoma Illuminated seven feet (7.2") per grouping, with four (4) red shiny ornaments four inch diameter (4") with warm white LED lights Dekra-Lite SKU # LMS228. Quantity three (3).
- One Wood Kinara for Kwanzaa with three red candles, one black candle in the center, and three green candles per grouping. The candles are to be flameless electric LED lights. Kinara candle holder to be in a wood finish to range in size ranging from eighteen inch wide (18") to twenty inch (20") wide overall height to range height of eighteen" (18") high to twenty inch (20") this to include the LED candles. Quantity three (3).
- Illuminated Lit Fiberglass Gift Boxes with Snowflakes design, quantity two (2) per grouping. White with Gold Bow, size thirty-one inch high. Dekra-Lite SKU # FBWHTGFTSNF31LED, or approved equal by MDAD, Quantity six (6) (31") x

seventeen inch (17"). Dekra-Lite sku# FBWHTGFTSNF31LED or approved equal by MDAD.

- Giant Gift box twenty-four inch (24") color red, quantity one (1) per group. Dekra-lite sku# FBGFT18X18X24 or approved equal by MDAD. Quantity three (3).

The Holiday Display for Hanukkah, Christmas and Kwanzaa shall be displayed and grouped as per attachment A: item 10

- All of items on the Holiday Grouping (Tacoma tree, Menorah, the Kinara (to be placed on the pedestal) and the gift boxes are to be securely fastened and secured with all electrical connections concealed.

2.4 MIA INTERIOR - SOUTH TERMINAL

A) LIGHTED GARLAND

The Awarded Bidder shall provide and install:

- Estimated Quantity: One (1) Lighted Garland
- Location: South Terminal "J" Above the Information Counter, Meet and Greet Lobby on the 3rd floor.
- See Floor Plan for location.
- See Attachment A: Item Eleven (11) for reference image.

The Lighted Garland shall consist of the following:

- Lighted garland, shall be a PVC green garland, Spruce or Frazier Fir, with a minimum of 2,400 tips or better, fire retardant material.
- Ball ornaments and embellishments shall be suspended from the lighted garland with a One-Fourth IN (1/4") matte silver fabric ribbon.
- Ball ornaments shall be approximately Four IN (4") diameter.
- Ball ornament colors shall be red, gold, and silver in varying textures and finishes or as otherwise directed by MDAD.
- Lights shall be steady; no blinking or flickering lights.
- A minimum of 2,000 LED clear lights (UL certified), warm white lights shall be installed.
- Embellishments shall include clear acrylic Nine IN (9"), twelve-pointed (12) stars in matte silver color finish, SKU# ORSS17710 by Dekra-Lite Inc., or approved equal product.
- Embellishments shall include Eight IN (8") five-pointed stars, SKU# ORA74843Y30 by Dekra-Lite Inc., or approved equal product.
- All ornaments shall be shatterproof and fire retardant.
- Color options, as well as designs, may be changed as determined by MDAD at its sole discretion.

Installation Specifications:

- Lighted garland, shall be hung around balcony handrail located above the information center.
- Ball ornaments and embellishments shall be suspended from the lighted garland at various lengths.
- Awarded Bidder must provide all necessary extension cords, t-connectors and coupling constructions, power cables and transformer as needed.

B) GIANT HIGH GLOSS ORNAMENTS GROUPING AT J MEET AND DECORATION - INFORMATION COUNTER "J"

The Awarded Bidder shall provide and install:

- Estimated Quantity: One (1), Ball Ornament Grouping consisting of Four (4) ornaments.
- Location: "J" Third Level Meet and Greet Lobby
- See Floor Plan for location.
- See Attachment A: Item Twelve (12) for reference image.

The Ball Ornament Decoration and Eighteen (18) Silk Poinsettia Plant shall consist of the following:

- Four (4) oversized Giant Fiberglass high gloss ornaments, Three (3) on bottom and one(1) on top.
- Each Ornament shall be Four Ft. (4') Dekra-Lite # FBGSQHGORN48STK or approved equal.
- Each shall be High Gloss red color, top ornament shall have silver embellishment as depicted in attachment.
- The silk Poinsettias shall range approximately Fourteen - Fifteen inches (14' - 15")' with Eight (8) flowers, in a Planter container mfg.: New Pro Containers, Lechuza Classico Planter, size Fourteen- inch (14") D x Thirteen-inch (13") H in Finish: Scarlet Red Gloss or approved equal, quantity Eighteen (18).
- Artificial Snow Blanket to be covered on Terrazzo Floor between Poinsettias and Ball Ornaments.

Installation Specifications:

- Ball ornaments shall be securely attached to each other.
- Base of bottom ornaments shall be installed on a rubber mat to prevent sliding or movement and to protect the Terrazzo Floor from scratching or damage.
- Artificial Snow Blanket to be covered the area between the Ball Ornaments and Poinsettias to hide the base of the Ball Ornaments.

C) BALL ORNAMENT AND LIT PROTOSTARS GROUPING ABOVE INFORMATION COUNTER "J"

The Awarded Bidder shall provide and install:

- Estimated Quantity: One (1), Ball Ornament and Lit protostar grouping
- Location: Above Information Counter "J" Departure Level.
- See Floor Plan for locations.
- See Attachment A: Item Six (6) for reference images.

The Ball Ornament and Lit Protostar Decoration shall consist of the following:

- The Ball Ornament Decoration at Information Counter Departure Level "J" location, shall consist of a combination of total of Sixteen (16) ball ornaments, Twelve IN (12") size diameters and Eight (8) 21" lit Protostars.
- Ball ornaments shall be shiny finish.
- Ball ornaments shall be hung from ceiling grid with a One-Half IN (1/2") matte silver ribbon as per MDAD instructions.
- Ball Ornament color shall be Red.

Installation Specifications:

- Ball ornaments and protostars shall be hung at staggered heights from ceiling grid.
- Clearance from bottom of ornaments to floor shall be approximately Eight FT (8') or as directed and approved by MDAD.
Extra precaution shall be taken when handling white acoustical ceiling tiles prevent soiling and damage.

D) "S" GARLAND SCROLL, WITH LED LIGHTS AND DECORATIONS

The Awarded Bidder shall provide and install:

- Estimated Quantity: Twenty-two (22) "S" Garland Scrolls, with LED Lights and Decorations
- Location: Terminal "J" columns.
- See Floor Plan for column locations.
- See Attachment A: Item Thirteen (13) for reference images.

Each "S" Garland Scroll, with LED Lights and Decorations shall consist of the following:

- Each "S" garland scroll, shall be an "S" shape at Four FT, Six IN (4' 6") in length.
- Each "S" Garland Scroll, shall have a minimum of 600 LED light bulbs.
- Ornament ball colors shall be red, gold, and silver in varying sizes, textures and finishes or as otherwise directed and approved by MDAD.
- Embellishments shall include clear acrylic stars, snowflakes and five-pointed stars in matte silver.

Installation Specifications:

- Each "S" Garland Scroll, shall be attached to columns with metal banding straps in satin nickel color to match and blend with column.
- Clearance from bottom of "S" Garland Scrolls to floor shall be Nine FT (9') minimum or as directed and approved by MDAD.

E) FOUR FEET (4') WATERLOO STARS 2D WARM WHITE /COOL WHITE WITH BALL ORNAMENTS AT CC "H"

The Awarded Bidder shall provide and install:

- Estimated Quantity: Twenty-Four (24) Waterloo Stars 2D, Four feet (4') with Forty-Eight (48) twelve- inch (12") Ball Ornaments in a combination of shiny silver and shiny red.
- Location: Terminal CC "H"
- See Floor Plan for location
- See Attachment A: Item

Commented [EJ(4)]: MDAD please provide missing info.

Waterloo Star 2D Four Feet (4') and Twelve- inch (12") Ball Ornaments in red and silver shiny shall consist of the following:

- Waterloo Stars 2D with twinkle lights shall be Four Feet (4') Cool White Dekra-Lite SKU # LMMS155 or approved equal, quantity twelve (12) and warm white Dekra-Lite SKU # LMMS156 or approved equal quantity twelve (12).
- Ball ornaments shall be a combination of twelve- inch (12") in shiny red, quantity of twenty -four (24) and shiny silver, quantity twenty-four (24).
- Ball ornaments shall be hung from ceiling grid with a One-half inch (1/2") matte silver ribbon as per MDAD instructions.

- Ball ornaments shall be hung in a scattered height alternating red and silver.
- Clearance from the bottom of the ball ornaments to the floor shall be approximately Eight feet, Six inches (8'-6") or as directed and approved by MDAD.
- All ball ornaments shall be shatterproof and fire retardant.

Installation Specifications:

- The awarded Bidder shall provide power cables and transformers were needed.
- Waterloo Stars shall be hung at varying heights from ceiling grid with appropriately sized wire to create a floating Appearance.
- Ball Ornaments shall be staggered in various heights hung from the ceiling grid with a One-half inch (1/2" matte silver ribbon as per MDAD instructions.
- Waterloo Stars and Ball Ornaments to be hung at staggered heights from ceiling grid.
- Clearance from bottom of Waterloo Stars and Ball Ornaments shall be approximately Eight feet six inches (8'-6")
- Extra precaution shall be taken when handling white acoustical ceiling tiles prevent soiling and damage.
- Waterloo Stars 2D to be secured and electrical connections to be concealed.

2.5 EXECUTIVE OFFICES & CONCOURSE "E" TOWER, BUILDING 3030

A) SEVEN FT (7') CHRISTMAS TREE WITH DECORATIONS

The Awarded Bidder shall provide and install:

- Estimated Quantity: Two (2), Seven FT (7') Christmas Trees with Decorations
- Location: Two (2) at Executive Offices.
- See Attachment A: Item Fourteen (14) for reference image.

Each Seven FT (7') Christmas tree with Decorations shall consist of the following:

- Each Christmas tree shall be a LED lighted and fully decorated artificial Spruce or Fraser Fir green Christmas tree of ready shaped, fire retardant material.
- Christmas tree shall have a minimum of 847 tips or better and a minimum of 2500 LED-crystal lights (UL certified) in warm white.
- The Christmas tree shall be decorated as depicted in the picture referenced in Attachment A, Item Five (5) to achieve a similar visual effect.
- Ornament ball and finial colors shall be red, apple green, and silver in varying sizes, textures and finishes or as otherwise directed and approved by MDAD.
- Embellishments shall include clear acrylic stars, snowflakes, beaded sprays and five-pointed stars.
- Tree topper shall be a five-pointed clear crystal star with warm white LED.

Installation Specifications:

- There shall be no gap between the bottom branches and the floor. The Christmas tree base diameter shall be approximately Fifty-Five IN (55") on a tilt-free metal stand or base.
- Ornament arrangement concept: Smaller ones at top and larger at the bottom.

2.6 MISCELLANEOUS LOCATIONS THROUGHOUT MIA

A) FIVE FT (5') MENORAH

The Awarded Bidder shall provide and install:

- Estimated Quantity: One (1), Five FT (5') Menorahs.

- See Floor Plan for locations.
- See Attachment A: Item Fifteen (15) and 15a for reference images.

Each Five FT (5') Menorah shall consist of the following:

- Each Menorah shall be made of metal material with silver finish and shall meet standard UL electrical components and connections.
- Each Menorah shall be of a high quality professional/commercial grade design. Menorahs shall have its own base in the same metal finish and shall be attached to a Four IN (4") solid marble base or solid material providing the illusion of marble.
- Minimum height shall be Five FT (5') measured from the floor to top of the center bulb, with flickering bulbs to simulate candles.
- All Menorahs must be removed at the conclusion of the Hanukkah Holiday adhering to Jewish traditions.
- Appearance and finishes to be approved by MDAD.

Installation Specifications:

- Awarded Bidder will be responsible for properly lighting the correct number of bulbs and the correct sequence each day as per traditional Hanukkah customs. **No programmable timer shall be allowed on these two (2) menorahs.**
- There shall be no exposed mounting hardware on base.

Note: Hanukkah Display Panel behind one (1) Menorah close to Door 30

The Awarded Bidder shall provide and install:

- Estimated Quantity: One Display
- Location: J Arrival Level, Door 30
- See Floor Plans for location
- See attachment A: Item 15a

Digital Printed Media Display Panel shall consist of the following:

- One (1) Panel 72" wide x 72" high, with digital printed media and Happy Hanukkah Festival of lights refer to Attachment A: Item 15a
- Panel shall be finished on all sides and shall be secured on a metal floor stand. Stand shall be designed to hold the panel securely without tipping over. Color of stand to be silver.
- One (1) 5'-0" Menorah to be placed next to Display Panel.

3.7 **MIA BUILDING 845 – 5600 NW 36 STREET**

A) TWELVE FT (12') BAR WITH GARLAND, LIGHTS (BATTERY OPERATED) AND DECORATIONS

The Awarded Bidder shall provide and install:

- Estimated Quantity: Four (4), Twelve FT (12') Bar with Garland, Lights (battery operated) and Decorations
- Locations: MIA Building 845, 5600 N.W. 36th Street
- See Attachment A: Item Three (3) for reference image.

Each Twelve FT (12') Bar with Garland, Lights and Decorations shall consist of the following:

- Garland shall have a bar with long artificial Spruce or Frazier Fir

- Garland shall be approximately Fourteen IN (14") in diameter.
- Pole shall be a maximum Two IN (2") in diameter and Twelve FT (12') long bar, with Silver finish, and finials on each end.
- A wooden Two IN (2") dowel finished in silver color.
- Bar shall have ball finials on both ends, in matching silver finish.
- See Attachment A, Item Three (3), for garland density.
- Ball ornaments shall range in size from Six IN (6"), Eight IN (8") and Ten (10") in diameter.
- Ornament colors shall be red, apple green, and silver in varying textures and finishes or as otherwise approved by MDAD.
- For safety reasons all ornaments shall be shatterproof and fire retardant.
- Embellishments shall include clear acrylic Nine IN (9") twelve-pointed stars, SKU# ORSS17710 by Dekra-Lite Industries, Inc. or approved equal product.
- Embellishment shall include 10" five-pointed stars in matte finish silver.

Installation Specifications:

- Product shall be attached from suspended ceiling grid and the method of attachment used shall be as inconspicuous as possible.
- Clearance from bottom of hanging ornament to floor shall be Nine FT (9') minimum or as directed and approved by MDAD.
- Clearance from bottom of the garlands to floor shall be Nine FT (9') minimum or as directed and approved by MDAD.
- Garland shall be stretched along the bar.
- All decorations shall be attached in a secure manner to prevent removal or tampering by the public.
- Ball ornament and embellishments shall be suspended from the garland at various lengths with a One-fourth IN (1/4") wide gold fabric ribbon.
- There is power in the ceiling in close proximity.

3.8 HOLIDAY ORNAMENTS SAFETY

For safety reasons all ornaments shall be shatterproof and fire retardant. All decorations shall be attached in a secure manner to prevent removal or tampering by the public.

3.9 PRE-INSTALLATION

The Awarded Bidder shall submit within Twenty (20) days after award to MDAD the following documents prior to commencing installation, to the maximum extent applicable: Photos, shop drawings, sketches, samples and/or full scale mock-ups for approval. County approval is required before production and installation.

3.10 LABOR MATERIALS AND EQUIPMENT

The Awarded Bidder shall provide its own ladders, hoist lifting/elevating equipment, aerial lifts, and tools as necessary to install and remove all required decorations while adhering to OSHA safety guidelines. Decorating services shall consist of furnishing, delivering, installing and removal (takedown) of all decorative materials, including the electrical powering of decorative installations with generators, where needed. Installations shall include all appurtenances required for complete and secure installations. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

3.11 CLEAN-UP

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the Awarded Bidder shall

thoroughly clean up all areas where work has been performed, as mutually agreed with the associated user department's project manager.

3.12 INSTALLATION DATES & TIMES

Holiday decoration installation and take down shall be as follows or as otherwise directed and approved by MDAD: 2021

- Installation commences November 11th with completion by November 16th, 2020.
- Takedown commences January 8th, 2021 with completion by January 13th, 2021.

Hours of installation:

- Exterior: 9:00PM – 5:00AM
- Terminal: 10:00PM – 6:00AM
- Offices: 8:00AM – 5:00PM

MDAD will allow reasonable flexibility for early installation depending on schedules of passenger traffic and operational needs of MDAD. The installation of all decorations, including approved equal products, must be installed by the November 16th, 2020 deadline.

Commented [EJ(5)]: MDAD Please let us know the new completion dates.

Commented [EJ(6)]: See above.

3.13 IDENTIFICATION, UNIFORMS AND VEHICLES

All personnel performing services under this contract must possess and carry a valid government issued photo identification such as a driver's license.

All personnel shall wear a uniform shirt (or t-shirt) clearly displaying the Awarded Bidder's company name. Uniforms shall be neat, clean and professional in appearance. Non-uniform clothing will not be permitted.

3.14 MAINTENANCE AND REPAIR

The Awarded Bidder shall be responsible for any necessary repairs of the rental decorations during the term of the contract. Repairs shall include but not limited to: replacement of bulbs, electrical wiring, and replacement of defective or damaged decorations.

3.15 WORK ACCEPTANCE

This project will be inspected by an authorized representative of the County. This inspection shall be performed to determine acceptance of work, appropriate invoicing, and warranty conditions.

3.16 STORAGE

Storage and charging locations for lifts will be provided upon request. For the installation of the 20' Tree, the Awarded Bidder may only store ladders in the atrium space during the time of installation and must remove them as soon as installation is completed. For Terminal installations, the Awarded Bidder must take any and all ladders and equipment with them after each day of installation and no storage space will be provided other than what is provided in this Section.

3.17 PARKING AND TRANSPORTATION TO WORKSITE

Awarded Bidder's employees shall have the option of parking their personal vehicle in various parking garages or employee parking lot, for a non-refundable fee/toll. The Awarded Bidder shall provide transportation for all their employees to and from the work sites, while working under this contract.

SECTION 4:

BID SUBMITTAL FORM

The Bidder's qualifications and price shall be submitted in the manner stated herein. Bidder is required to fill in the applicable blanks on this form.

Bidder may propose an equal product for approval for items listed in Section 3: Technical Specifications that specifically state in the line item **or approved equal product**. Items allowing an approved equal product will have two check boxes that the Bidder must choose from in Section 4.2: Price Sheet. Bidders must choose either the box indicating that the firm will provide the item as listed in Section 3: Technical Specifications, or the box indicating the Bidder is offering an equal product for approval. If offering an equal product for approval, Bidders must then attach the offered product documentation to their submission package in order to have the offered product reviewed and approved as an equal product by the County, as per Section 2.8 Equal Products.

If neither box is checked for an item, the County will assume the Bidder is offering the item listed as indicated in Section 3: Technical Specifications.

For the purposes of this solicitation:

- **The Unit, Each (EA), indicates the total number of items requested**
- **The Unit, Lot (LO), indicates a group of similar items bundled as one unit**

4.1 **QUALIFICATIONS**

Qualifications Criteria Checklist	Check if Completed
<p>Bidder(s) are required to demonstrate that their firm has been providing holiday decorations, as requested in this solicitation and outlined in Section 3, "Technical Specifications". Bidder(s) shall provide three (3) client letters. The letters shall be signed and include the dates of service, goods provided, work performed, and client contact information, as per Section 2.3 (a).</p>	<input type="checkbox"/>
Primary Contact Information	
<p>Bidder(s) shall provide the name of the Project Manager and/or Supervisor, along with their contact information. This shall be the individual in the organization who is knowledgeable and experienced in providing the listed services and who will serve as the primary point of contact for the County. The Project Manager and/or Supervisor shall have full authority to act on behalf of the Bidder on all matters related to the services outlined throughout this solicitation, as per Section 2.3 (b).</p> <p>Project Manager and/or Supervisor: _____</p> <p>Primary Contact Telephone Number: _____</p> <p>Primary Contact E-mail Address: _____</p>	

4.2 **PRICE SHEET**

4.2 A **CENTRAL BOULEVARD – AIRPORT ENTRANCE**

Item	Estimated Quantity	Unit	Description	Product Offered
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1	102	EA	Royal Palm Tree Miniature LED Lights, as per Section 3.2 A;	
2	1	LO	Generators to Power LED Lights, as per Section 3.2 B;	
3	73	EA	54" Foliage Column Drops, as per Section 3.2.C;	<input type="checkbox"/> Dekra-Lite Industries: SKU# HFMFCD54SR; OR <input type="checkbox"/> Offering equal products for approval

4.2 B MIA INTERIOR: NORTH AND CENTRAL TERMINALS

Item	Estimated Quantity	Unit	Description	Product Offered
4	44	EA	Twelve FT (12') Bar with Garland, Lights, and Decorations, as per Section 3.3 A;	<input type="checkbox"/> Dekra-Lite Industries: SKU# ORA74843Y30; SKU# ORSS17710 OR <input type="checkbox"/> Offering equal products for approval
5	14	EA	Eight FT (8') Lighted Ornament Drops with Snowflake Frame, as per Section 3.3 B;	<input type="checkbox"/> Dekra-Lite Industries: Referenced snowflake frame; and ornaments OR <input type="checkbox"/> Offering equal products for approval
6	18	EA	Ball Ornament and Protostar Grouping, as per Section 3.3 C;	<input type="checkbox"/> Dekra-Lite Industries: SKU#STARAB530WHT (Cool white with Warm White Twinkle) OR <input type="checkbox"/> Offering equal products for approval
7	1	EA	Ball Ornament / Lit 21" Protostars Grouping – Information Counter "E", as per Section 3.3.D;	

8	1	EA	Ball Ornament Grouping – Information Counter “D”, as per Section 3.3 E;	
9	11	EA	Top Garland Wrap with Ornaments with 50 LED battery-powered lights , Level D and E, as per Section 3.3 F;	
10	2	EA	Tropea Gold and Silver Structure with Geneval Stars and Ornaments, as per Section 3.3 G;	<input type="checkbox"/> Dekra-Lite Industries: SKU# LMS275 OR <input type="checkbox"/> Offering equal products for approval
11	3	EA	Holiday Display Grouping for Hanukkah, Christmas and Kwanzaa, as per Section 3.3 H;	<input type="checkbox"/> Dekra-Lite Industries: SKU# LMS228 SKU# FBWHTGFTSNF31LED SKU# FBGFT18X18X24 OR <input type="checkbox"/> Offering equal products for approval

4.2 C MIA INTERIOR – SOUTH TERMINAL

Item	Estimated Quantity	Unit	Description	Product Offered
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12	1	EA	Lighted Garland – J above the Information Center, as per Section 3.4 A;	<input type="checkbox"/> Dekra-Lite Industries: SKU# ORSS17710; SKU# ORA74843Y30 OR <input type="checkbox"/> Offering equal products for approval
13	4	EA	Giant High Gloss Ornaments Grouping with Silk Pointsettia Plant– J Third Level Meet and Greet Lobby, as per Section 3.4 B;	<input type="checkbox"/> Dekra-Lite Industries: SKU# FBGSQHGORN48STK; OR <input type="checkbox"/> Offering equal products for approval
14	1	EA	Ball Ornament and Lit 21" Protostars Grouping - Information Counter J, as per Section 3.4 C;	
15	22	EA	S" Garland Scroll, with LED Lights and Decorations – Terminal J Columns, as per Section 3.4 D	
16	24	EA	Four Feet (4') Waterloo Stars 2D Warm White/ Cool White with ball ornaments at CC "H" – Terminal CC "H", as per Section 3.4 E;	<input type="checkbox"/> Dekra-Lite Industries: SKU#LMS155 SKU#LMS156 OR <input type="checkbox"/> Offering equal products for approval

4.2 D **EXECUTIVE OFFICES & CONCOURSE "E" TOWER, BUILDING 3030**

Item	Estimated Quantity	Unit	Description	Product Offered
18	2	EA	Seven FT (7') Christmas Tree with Decorations, as per Section 3.5 A;	

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4.2 F MISCELLANEOUS LOCATIONS THROUGHOUT MIA

Item	Estimated Quantity	Unit	Description	Product Offered
19	1	EA	Five FT (5') Menorah, as per Section 3.6 A;	

4.2 G MIA BUILDING 845 – 5600 NW 36 STREET

Item	Estimated Quantity	Unit	Description	Product Offered
21	4	EA	Twelve FT (12') Bar with Garland, Lights (Battery Operated), and Decorations, as per Section 3.7 A;	<input type="checkbox"/> Dekra-Lite Industries: SKU# ORSS17710 OR <input type="checkbox"/> Offering equal products for approval
Total Aggregate Price for <u>all items and quantities listed</u>, inclusive of the furnishing, delivery, installation and removal of said items.				\$ _____