



Small Business Development Division

Project Worksheet

Project/Contract Title: Disposable Inserts

Received Date: 5/17/2022

Project/Contract No: FB-02000

Funding Source: Other

Department: Corrections & Rehabilitation

Estimated Cost of Project/Bid: \$600,000.00

Description of Project/Bid: Disposable plastic inserts for use in food presentation for inmate population.

Contract Measures		
Measure	Program	Goal Percent
Bid Preference	SBE/GS	

Reasons for Recommendation

SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-Goods & Services Measures. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. Additional factors did include surveys and phone calls with certified firms to determine availability and assignment of the noted measure.

A **Bid Preference** is appropriate for this project.

There are seven (7) SBE certified firms under these commodity codes; and two (2) of them responded as being able to meet the project requirements.

NIGP 64060 Plastic and Styrofoam Products: Cups, Forks, Plastic Coated Dishes, Plastic Food Wrap, Cooking Bags, Sandwich Bags, Spoons, Straws, Doilies, etc., NIGP 64066 Recycled Paper, Plastic, and Styrofoam Products, Disposable Type ,Including Wax Paper, Aluminum Foil and Cellophane

Living Wages: YES NO

Highway: YES NO

Heavy Construction: YES NO

Responsible Wages: YES NO

Building: YES NO



 SBD Director

5-31-22

 Date