



Small Business Development Division

Project Worksheet

Project/Contract Title: Public Housing Answering Service

Received Date: 9/3/2021

Project/Contract No: FB-02045

Funding Source: Federal

Department: Internal Services

Estimated Cost of Project/Bid: \$150,000.00

Description of Project/Bid: To establish a contract for answering services for inbound calls received after work hours for the Miami-Dade County Department of Public Housing and Community Development (PHCD).

Contract Measure

Measure	Program	Goal Percent
No Measure	SBE - Services	

Reason for Recommendation

SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-G/S measures. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. Additional factors included surveys conducted with certified firms to determine availability and assignment of the noted measure. A SBE-G/S No Measure due to the funding source. This contract will be federally funded.

Miami Dade Living Wage Rate does not apply per the Living Wage Ordinance Sec.2-8.9 of the Code. This contract will be federally funded.

Project's Commodity Codes assigned based on the scope of work are:

NIGP 72528 High Volume, Call Answering Telephone Systems (See 725-53 for Low Volume Equipment) (EFFECTIVE 3-1-07 THIS CLASS-ITEM INACTIVATED FOR NEW USE, REFER TO 839-31), NIGP 91505 Answering and Paging Services, NIGP 83931 Call Answering Telephone System, High Volume, NIGP 83932 Call Answering Telephone Systems, Low Volume, NIGP 83984 Telephone Dialing and Answering Apparatus, NIGP 91549 High Volume, Telephone Call Answering Services (See 915-05 for Low Volume Services), NIGP 91620 Lease Purchase Infrastructure Telecom

Living Wages: YES NO

Highway: YES NO

Heavy Construction: YES NO

Responsible Wages: YES NO

Building: YES NO


SBD Director

9-13-21
Date