



# Small Business Development Division

## Project Worksheet

Project/Contract Title: Temporary Employee Services

Received Date: 9/28/2021

Project/Contract No: FB-02108

Funding Source: Federal

Department: Internal Services

Estimated Cost of Project/Bid: \$500,000.00

Description of Project/Bid: A solicitation to establish a contract for the purchase of temporary employee services on an as need basis.

Contract Measure		
Measure	Program	Goal Percent
No Measure	SBE - Services	
Reason for Recommendation		
<p>SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-Services. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. A No Measure is applicable to this solicitation due to the funding source. This solicitation will be federally funded.</p> <p>Miami Dade Living Wage Rate does not apply per the Living Wage Ordinance Sec.2-8.9 of the Code due to the funding source. This solicitation will be federally funded.</p> <p>The work description codes assigned based on the scope are:            NIGP 964 (SUSPENDED) Personnel, Temporary Special Personal Services, NIGP 96269 Personnel Services, Temporary, NIGP 96478 Secretarial And Clerical Personnel (Including Court Reporters And Wor Processing Operators)</p>		

Living Wages: YES  NO

Highway: YES  NO

Heavy Construction: YES  NO

Responsible Wages: YES  NO

Building: YES  NO



SBD Director

10-19-21

Date