

**ISSUING DEPARTMENT INPUT DOCUMENT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

New     OTR     Sole Source     Bid Waiver     Emergency    Previous Contract/Project No. N/A

Re-Bid     Other – Access of Other Entity Contract    LIVING WAGE APPLIES:  YES     NO  
 Requisition No./Project No.: FB-02289    TERM OF CONTRACT 5 YEAR(S) WITH      YEAR(S) OTR

Requisition /Project Title: Honeywell Avionics Protection Plan

Description: For the purchase of Honeywell Avionics Protection Plan for MDFRs new AW139 helicopters.

Issuing Department: ISD    Contact Person: Katherine Sosa    Phone: 305-375-2851  
 Estimate Cost: 1,800,000    Funding Source:      GENERAL         FEDERAL         OTHER

**ANALYSIS**

<b>Commodity Codes:</b>	<u>03535</u>	<u>03545</u>	<u>03550</u>	<u>03575</u>	<u>03590</u>
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<b><u>EXISTING</u></b>	<b><u>2<sup>ND</sup> YEAR</u></b>	<b><u>3<sup>RD</sup> YEAR</u></b>		
<b>Contractor:</b>	<u>    </u>	<u>    </u>	<u>    </u>		
<b>Small Business Enterprise:</b>	<u>    </u>	<u>    </u>	<u>    </u>		
<b>Contract Value:</b>	<u>    </u>	<u>    </u>	<u>    </u>		
<b>Comments:</b>	<u>    </u>				

Continued on another page (s):     YES     NO

**RECOMMENDATIONS**

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
<b>SBE</b>	<u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>

Basis of Recommendation:     

Signed: Katherine Sosa    Date sent to SBD: 03/03/2022  
 Date returned to SPD:

## SECTION 2: SPECIAL TERMS AND CONDITIONS

### **2.1 PURPOSE**

The purpose of this solicitation is to establish a contract for a Honeywell Avionics Protection Plan (HAPP), for Miami-Dade County Fire Rescue Department's AgustaWestland AW 139 helicopters. The purchase of the HAPP will ensure uninterrupted coverage, and transition from the current maintenance and protection plan.

### **2.2 TERM OF CONTRACT**

This Contract shall commence on the first calendar day of the month succeeding approval of the Contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The Contract shall expire on the last day of the 180<sup>th</sup> month.

### **2.3 METHOD OF AWARD**

Award of this contract will be made to the lowest priced, responsive and responsible bidder in the aggregate for 15 years, who has met the bid submittal requirements detailed in Section 2.4.

For evaluation purposes, the County will calculate annual pricing as shown in the example below:

$$\text{HAPP ILOW Labor Rate x 300 hours} - \text{Fleet Discount x 4 Helicopters} = \text{Aggregate Annual Rate}^*$$

\*To determine the aggregate pricing for the 15-year term, the aggregate annual pricing for all years will be added. The number of hours (300) are annual hours per helicopter.

### **2.4 BID SUBMITTAL REQUIREMENTS**

Bidder requirements:

1. The Bidder shall be either the manufacturer, authorized agent, dealer, and/or distributor of the Honeywell Avionics Protection Plan. The Bidder shall provide documentation to confirm compliance with this requirement. This can be satisfied by providing a copy of the executed agreement, a letter from the manufacturer, a designation on the manufacturer's website, or any other verifiable proof.
2. Bidder shall be regularly engaged in the business of providing Honeywell Avionics protection and service to government agencies and/or private corporations on a similar scale. Bidder shall submit either two (2) signed professional reference letters on the referenced company's letterhead, or two (2) different Commercial Business and/or Governmental Agency references to demonstrate that the Bidder/Key personnel is currently providing or has provided goods and services within the past two (2) years similar to what is described in this solicitation (Section 4: Vendor References). The references should include the customer's company name, length of business relationship, and the name, title, address, email address and telephone number of the contact person providing the reference. In lieu of the references from the Bidder, the County will consider the references from Bidder's key personnel in accordance with Resolution No. 1122-21.

These references shall ascertain to the County's satisfaction that the Bidder/key personnel/Subcontractor has sufficient expertise in the industry and its firm is properly equipped to perform the required services.

3. Bidder shall provide the contact information of a designated representative to provide the County with support and information concerning orders placed. Bidder shall include the representative's name, title, phone number, and email address.

The County, at its discretion, may allow Bidders the opportunity to complete or supplement information during the bid evaluation period.

NOTE: As part of their submittal, Bidders are not to provide sales quotations, or other supplemental documents, in lieu of completing the bid submittal's pricing schedules. Such documents materially deviate from the terms and conditions of this solicitation and may deem bids non-responsive.

## 2.5 PRICES

Pricing shall be fixed and firm during the contract term.

## 2.6 INSURANCE

Section 1.22, "Insurance Requirements", Paragraph (A), is hereby replaced by the following:

The Awarded Bidder shall furnish to the Vendor Outreach and Support Services of SPD, 111 NW 1st Street, Suite 1300, Miami, Florida 33128, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A. Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
- B. Aviation General Liability in an amount not less than \$5,000,000 per occurrence \$10,000,000 in the aggregate to include Products & Completed Operations. Miami-Dade County must be shown as an additional insured.
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

**\*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. Vehicles owned by individuals will not be authorized. \$1 million limit applies at all other airports.**

- D. Professional Liability Insurance in an amount not less than \$5,000,000 per occurrence.
- E. Cargo Insurance in an amount not less than the full replacement cost of all parts and equipment.

**When County helicopters are at the Awarded Bidder's location, the following coverage must be provided and the County must be informed of method of transportation to the Awarded Bidder's location prior to transportation.**

- F. Hangar Keepers Liability Insurance in an amount not less than the full replacement cost of all County Aircraft(s) in the care, custody and control of the bidder at any one time.

All other requirements of Section 1.22, "Insurance Requirements", shall remain unchanged.

## 2.7 COMPLIANCE WITH GOVERNMENT STANDARDS

Goods and services purchased under this solicitation shall be in accordance with all Federal, State and Local government standards. These include but are not limited to, those issued by the Federal Aviation Administration (FAA), the American National Standards Institute (ANSI), the American Society for Testing Materials (ASTM), the Environmental Protection Agency (EPA), the Instrument Society of America (ISA), the International Standards Organization (ISO), the National Fire Protection Association (NFPA), the National Institute of Safety Hazards (NIOSH), the Occupational Safety and Health Administration (OSHA), and Miami-Dade County's Pollution Control Ordinance, as stated in Chapter 24 of the Miami-Dade Code.

## **SECTION 3: SCOPE OF WORK & TECHNICAL SPECIFICATIONS**

### **3.1 SCOPE OF WORK**

To ensure uninterrupted coverage, and transition from the current Honeywell Avionics Protection Plan (HAPP), the Awarded Bidder shall provide a Honeywell Avionics Protection Plan on four (4) Augusta Westland (AW 139) helicopters. Coverage shall include inspections, maintenance, mechanical components, parts, repairs and services, as needed, for Miami-Dade County Fire Rescue Department's AW 139 helicopters. Honeywell Avionics installed in the AW 139 helicopters is currently under a three-year warranty which expires as follows:

Helicopter #1: October, 2023.

Helicopter #2: December, 2023.

Helicopter #3: January, 2024.

Helicopter #4: May, 2024.

### **3.2 GOODS AND SERVICES TO BE PROVIDED**

**Honeywell Avionics Protection Plan (HAPP) Gold Coverage ILOW/CIM, shall include the following:**

- HAPP Gold Coverage on four (4) AW139 helicopters, for approximately 300 hours per aircraft annually.
- Helicopters anticipated to enter service, in a staggered manner, beginning September 2020 through December 2020. Maintenance service plan designed to provide HAPP coverage for aircrafts that are under OEM warranty, but includes HAPP Gold with additional features and benefits.
- Counter to counter coverage; prepaid shipments for in the US AOGs
- Saturday delivery and First AM delivery; prepaid in US to avoid AOGs
- Technical publications; specific System Description and Operational Manuals (SDOMs) and Pilot Guides for Honeywell Products. Complete list can be found at MyAerospace.com.
- Extended troubleshooting; up to five (5) hours for No Fault Found (NFF) events at no charge, and no charge for recertification. Extend troubleshooting support for up to three (3) parts per event.
- Road trip assistance for AOG aircraft; approval for nearest Channel Partner to send technicians to location of the grounded enrolled aircraft. Claims shall be submitted through MyAerospace.com.

All avionic parts, accessories, components, consumables, equipment and services shall be free of defects in title, material and workmanship, and meet or exceed the specifications and requirements of the manufacturer. All parts and services provided shall be in strict conformity with all applicable Federal Aviation Agency (FAA) regulations.

### **3.3 AOG – AIRCRAFT ON GROUND**

The Awarded Bidder may be required to deliver parts for Aircraft on Ground (AOG) and other critical situations, within twenty-four (24) hours after receipt of the purchase order. The County may agree to pay expedited shipping charges under these circumstances, provided that the charges are approved by the County prior to shipping.

### **3.4 SECURING COUNTY FLEET**

When County helicopters are at the Awarded Bidder's location, the helicopters must be kept in a hangar with adequate security. The Awarded Bidder shall be responsible for the safety and security of any aircraft in their possession, and will be fully liable for any loss or damage to the aircraft. The costs for repair and/or replacement due to any damage to the aircraft caused when the aircraft is at the awarded Bidder's facility will be the sole responsibility of the Awarded Bidder.

### **3.5 MAINTAINING MANUFACTURER OR AUTHORIZED STATUS**

The Awarded Bidder shall maintain their manufacturer or authorized status during the contract term. The Awarded Bidder shall report to the County any changes in their authorization status as a manufacturer, or authorized agent, dealer, distributor, representative, or equivalent for the goods and/or services established within this contract, within 72 hours.

**SECTION 4.1 BID SUBMITTAL FORM**

<b>BIDDER / COMPANY NAME:</b>		
<b>SUBMITTAL REQUIREMENTS:</b>		
<b>BIDDER MUST CHECK EACH BOX TO AFFIRM EACH REQUIREMENT HAS BEEN MET AND DOCUMENTATION HAS BEEN SUBMITTED</b>		
<p><b>Per Section 2.4.1</b></p>	<p>The Bidder shall be either the manufacturer, authorized agent, dealer, and/or distributor of the Honeywell Avionics Protection Plan. The Bidder shall provide documentation to confirm compliance with this requirement. This can be satisfied by providing a copy of the executed agreement, a letter from the manufacturer, a designation on the manufacturer's website, or any other verifiable proof.</p>	<input type="checkbox"/>
<p><b>Per Section 2.4.2</b></p>	<p>Bidder shall be regularly engaged in the business of providing Honeywell Avionics protection and service to government agencies and/or private corporations on a similar scale. Bidder shall submit either two (2) signed professional reference letters on the referenced company's letterhead, or two (2) different Commercial Business and/or Governmental Agency references to demonstrate that the Bidder/Key personnel is currently providing or has provided goods and services within the past two (2) years similar to what is described in this solicitation (Section 4: Vendor References). The references should include the customer's company name, length of business relationship, and the name, title, address, email address and telephone number of the contact person providing the reference. In lieu of the references from the Bidder, the County will consider the references from Bidder's key personnel in accordance with Resolution No. 1122-21.</p> <p><u>Reference 1:</u></p> <p>Name: _____ Title: _____</p> <p>Address: _____</p> <p>_____</p> <p>Phone: _____ Email: _____</p> <p><u>Reference 2:</u></p> <p>Name: _____ Title: _____</p> <p>Address: _____</p> <p>_____</p> <p>Phone: _____ Email: _____</p>	<input type="checkbox"/>
<p><b>Per Section 2.4.3</b></p>	<p>Bidder shall provide the contact information of a designated representative to provide the County with support and information concerning orders placed. Bidder shall include the representative's name, title, phone number, and email address.</p> <p>Representative Name: _____ Title: _____</p> <p>Phone: _____ Email: _____</p>	<input type="checkbox"/>

Per Section 2.4.4 Bidder shall complete the Bid Submittal Form.

**Service Facility**  
 Service Facility Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip: \_\_\_\_\_

Pricing Schedule Years 1 – 5	Approximately 300 Annual Hours per Aircraft	2022	2023	2024	2025	2026
	HAPP ILOW Labor Rate (Per Hour)	\$	\$	\$	\$	\$
	Fleet Discount %	( )	( )	( )	( )	( )

\*Factory Warranty ends three years from the date of County acceptance of helicopters.

Pricing Schedule Years 6 – 10	Approximately 300 Annual Hours per Aircraft	2027	2028	2029	2030	2031
	HAPP ILOW Labor Rate Per Hour/.	\$	\$	\$	\$	\$
	Fleet Discount %	( )	( )	( )	( )	( )

Pricing Schedule Years 11 - 15	Approximately 300 Annual Hours per Aircraft	2032	2033	2034	2035	2036
	HAPP ILOW Labor Rate Per Hour/Ea.	\$	\$	\$	\$	\$
	Fleet Discount %	( )	( )	( )	( )	( )

Note: Pricing schedule is presented in five-year increments for presentation purposes only, and is not intended to indicate the contract term.