



# Small Business Development Division

## Project Worksheet

Project/Contract Title: Consumables - Pro-Gaffer Tape

Received Date: 8/15/2022

Project/Contract No: FTX-08-15-2022-H

Funding Source: Other

Department: FTX Arena

Estimated Cost of Project/Bid: \$798.00

Description of Project/Bid: Consumables - Pro-Gaffer Tape

### Contract Measures Recommendation

Measure	Program	Goal Percent
Set Aside	SBE G & S	

### Reasons for Recommendation

SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-Goods & Services Measures. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. Additional factors included surveys conducted with certified firms to determine availability. A verification of availability was conducted by email and phone.

A Set-Aside is appropriate for this project.

There are nine (9) SBE certified firm under these commodity codes, and two (2) of them responded as being able to meet the project requirements.

NIGP 83222 Tape, Cloth, Mending, NIGP 83226 Tape, Electrical, NIGP 88011 Audio Visual Equipment and Supplies, (Not Otherwise Classified)

Living Wages: YES  NO

Highway: YES  NO

Heavy Construction: YES  NO

Responsible Wages: YES  NO

Building: YES  NO

SBD Director

Date 8/22/2022