

### Business Cards and Stationery

**RFI Line Items**

ECPU:ESTIMATED COST P/UNIT

PMP:POTENTIAL MINIMUM PURCHASE

PAP:POTENTIAL ANNUAL PURCHASE

PF:PURCHASE FREQUENCY

ETD:ESTIMATED DELIVERY TIME

Product name	MFR	MFR product #	ECPU	Min qty	PMP	PAP	PF	ETD	Details
Business Cards				400			1	3	Thicker than the average business cards, With a smooth, uniform finish and excellent print quality, thick but at the same time lightweight and durable with matte finish (Shine free) sharp and stylish design/ Print full color on both sides/ Coating on both sides/ Premium paper/ customizable with design finishes. 130lb weight, 16pt thickness Size: 2.16" x 3.3 Each order contains a quantity of 150 cards. Logo to be provided. Fully Customizable.
Stationery				2500			2	3	Letterhead; Final Size : 8.5 x 11 70.0 lb. Cougar Smooth Opaque Text 4/0 Process Supplied Files - Commercial Print - Epson Proofs Cutting. Logo to be supplied. Fully Customizable..
Business Envelopes				2500			2	3	#10 Envelope Combo 2-versions Final Size: 4.125 x 9.5 60.0 lb. Cougar Smooth Opaque Text 4/0 Process Supplied Files - Commercial Print - Epson Pro. Logo to be supplied. Fully Customizable.
Pocket Folders				2500			1	3	9x12 pocket folders; Final Size : 9 x 12 with 2-4" glued pockets 14.00 pt. Tango C2S Cover 4/0 Process + Spot AO One Side Supplied Files - Commercial Print - Epson Proofs Die cut and glue pockets, PU D; Logo to be supplied. Fully Customizable.
				Totals					