



Date returned to PMS:

## SECTION 2

### SPECIAL TERMS AND CONDITIONS

#### **2.1 PURPOSE**

The purpose of this solicitation is to establish a contract for the purchase of pick-up, cleaning and disinfection services of Miami-Dade County folding cots and/or enhanced special needs cots.

#### **2.2 TERM OF CONTRACT**

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Purchase Order issued by the Internal Services Department, Strategic Procurement Division, and shall remain in effect until such time as the goods are delivered and/or services are completed, and accepted by the County's authorized representative.

#### **2.3 METHOD OF AWARD TO A SINGLE LOWEST PRICED BIDDER IN THE AGGREGATE**

Award of this solicitation will be made to lowest, responsive, responsible that submits an offer on all items listed in the solicitation and whose offer represents the lowest prices when all items are added in the aggregate. If a Bidder fails to submit an offer on all items, its overall offer may be rejected. The County will award the total contract to a single Bidder.

##### **Qualification**

1. Vendor(s) shall provide the contact information of a designated representative to provide support and information concerning orders placed and to receive future spot market competitions. Vendor(s) shall provide the representative's name, phone number, and email address.
2. Vendor(s) shall provide a copy of the Biomedical Waste Generator Permit documentation as it required to the Florida Department of Health.
3. Vendor(s) shall provide a copy of the Biomedical Waste Transporter Registration as it required to the Florida Department of Health.
4. Vendor(s) shall provide a copy of the Miami-Dade County Liquid Waste Transporter Permit.

Bidders shall submit the specified information listed above with their bid submittal form as proof of compliance to the requirement of this solicitation. However, the County may, as its sole discretion and in its best interest, allow Bidder to complete, supplement or supply the required information during the evaluation period.

If the Successful Bidder fails to perform in accordance with the terms and conditions of the contract, the Bidder may be deemed in default of the contract. If the successful Bidder defaults, the County shall have the right to negotiate with the next responsive, responsible Bidder.

## **2.4 COMPLIANCE / REGULATIONS / SAFETY**

### **a. Legal Requirement for Pollution Control**

It is the intent of these specifications to comply with the Miami-Dade County Pollution Control Ordinance as stated in Chapter 24 of the Miami-Dade Code. This ordinance is made a part of these specification by reference and may be obtained, if necessary, by the Bidder through Regulatory and Economic Resources, 33 SW 2<sup>nd</sup> Avenue, Miami, Florida 33130, Telephone (305) 372-6789.

### **b. Federal Standards**

All services to be purchased under this contract shall be in accordance with governmental standards, to include, but not be limited to meeting guidelines set forth in Chapter 64E-16 F.A.C

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## SECTION 3

### SCOPE OF WORK/TECHNICAL SPECIFICATIONS

#### **3.1 SCOPE OF WORK**

This contract will be utilized for pick-up, cleaning, disinfection and return of County owned folding cots and/or enhanced special needs cots. These items will be picked up from County facilities, evacuation centers or shelters located throughout Miami-Dade County, cleaned and disinfected and delivered to Miami-Dade County owned warehouses located at Miami-Dade Elections Department (2700 NW 87<sup>th</sup> Avenue, Doral, FL 33172) and MDFR Fire Shop North (8141 NW 80<sup>th</sup> Street, Miami, FL 33166).

#### **3.2 SERVICE REQUIREMENTS**

The Successful Bidder shall provide required services as following:

3.2.1 Pick-up folding cots and/or enhanced special needs cots at county facilities, evacuation centers or shelters that have been used by evacuees or staff after a countywide event that required the opening of evacuation centers or shelters within Miami-Dade County (e.g. Hurricanes or wildfires). The folding cots and/or enhanced special needs cots will be picked-up within 48 hours upon notification of closure of the evacuation centers or shelters.

3.2.2 Disinfect and clean folding cots and/or enhanced special needs cots at an offsite location and deliver to Miami-Dade County owned warehouses, within three weeks of pickup, located at Miami-Dade Elections Department Warehouse (2700 NW 87<sup>th</sup> Avenue, Doral, FL 33172); MDFR Fire Shop North (8141 NW 80<sup>th</sup> Street, Miami, FL 33166). Should the successful bidder encounter issues with the pick-up and/or delivery of the required items, the vendor will contact the Office of Emergency Management Logistics Coordinator for resolution.

3.2.3 Utilize Environmental Protection Agency (EPA) approved products to disinfect folding cots and/or enhanced special needs cots.

3.2.4 Provide a count of folding cots and/or special needs cots received and designated for disinfection and cleaning. Provide a count of folding cots and/or special needs cots to be delivered, subsequent to disinfection and cleaning, to Miami-Dade County owned warehouses located at Miami-Dade Elections Department (2700 NW 87<sup>th</sup> Avenue, Doral, FL 33172); MDFR Fire Shop North (8141 NW 80<sup>th</sup> Street, Miami, FL 33166).

3.2.5 Advise the Office of Emergency Management Logistics Coordinator of any unsalvageable folding cots and/or special needs cots and provide electronic photo evidence of their respective condition.

#### **3.2 STAFF IDENTIFICATION**