



# Small Business Development Division

## Project Worksheet

Project/Contract Title: INTERACTIVE COMPUTER BASED TRAINING  
Project/Contract No: RFP NO. MDAD-05-15  
Department: AVIATION  
Estimated Cost of Project/Bid: \$905,000.00

Funding Source:  
SECURITY OPERATIONAL  
BUDGET

Received Date: 01/25/2016

Resubmittal Date(s):

Description of Project/Bid: The Miami-Dade Aviation Department requires the services of one (1) qualified firm to provide an interactive Computer Based Training (ICBT) system that includes all application software and customized full-screen digital video and audio training for approximately 40,000 Airport employees, contractors, and tenants as specified in this Solicitation. The project provides for interactive computer based training and testing of various programs to include: SIDA Controlled Access, Behavioral Detection and Authorized Signatory training as well as optional training programs such as Non-movement Area Drivers, Movement Area Drivers and Customer Service.

### Contract Measures Recommendation

Measure	Program	Goal Percent
Goal	SBE/GS	5.00%

### Reasons for Recommendation

An analysis of the factors contained in the project package, as well as the factors contained in Implementing Order 3-22 and the responses of certified Small Business Enterprise - Goods & Services firms to the Verification of Availability process indicate a 5% SBE/Goods & Services goal is appropriate for this contract. Verification of Availability to Bid letters were sent to the SBE/Goods & Services firms certified in the trade category below; however, three (3) or more firms did not respond to the Verification of Availability process as being able to satisfy the contract's requirements.

Commodity Code: 20800-Computer Software For Microcomputers (Preprogrammed)

### Small Business Contract Measure Recommendation

Subtrade	Cat. SBE/GS	Estimated Value	% of Items to Base Bid	Availability
		\$45,250.00	5.00%	
Total		\$45,250.00	5.00%	

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

### REVIEW RECOMMENDATION

Tier 1 Set Aside _____	Tier 2 Set Aside _____
Set Aside _____	Level 1 _____
Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____
Bid Preference _____	No Measure _____
Deferred _____	Selection Factor _____
CWP _____	County Mayor/Designee _____
	Date 2/9/16