



Small Business Development Division Project Worksheet

Project/Contract Title: EXTERNAL INDEPENDENT AUDITING SERVICES

Received Date: 02/07/2017

Project/Contract No: RFP-00522

Funding Source:

Department: INTERNAL SERVICES

CLERK REVENUE

Estimated Cost of Project/Bid: \$1,960,000.00

Resubmittal Date(s):

Description of Project/Bid: Miami-Dade County, hereinafter referred to as the County, as represented by the Clerk of the Circuit and County Courts of Miami-Dade County, Florida Eleventh Judicial Circuit of Florida (Clerk), is soliciting proposals for the annual examination of the Clerk's financial statements. In accordance with Section 5.03 (G) of the Miami-Dade County Home Rule Amendment and Charter, the County is seeking proposals from qualified firms to be engaged as External Auditors for the Clerk.

Contract Measures Recommendation

Measure	Program	Goal Percent
Set Aside	SBE/GS	100.00%

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41 as well as, an analysis of the project package indicates a Set-Aside is appropriate for this project.

The Verification of Availability was sent to twenty-six (26) SBE firms, and nine (9) responded as being able to meet the project requirements.

Commodity Code: 91804-Accounting/Auditing/Budget Consulting; 92623-Auditing Services, Environmental; 94611-Accounting Services (Not Otherwise Classified); 94620-Auditing; 94631-Certified Public Accountant (Cpa) Services

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Accounting/Auditing/Budget Consulting	SBE/GS	\$1,960,000.00	100.00%	
Total		\$1,960,000.00		

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____	Tier 2 Set Aside _____
Set Aside _____	Level 1 _____
Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____
Bid Preference _____	No Measure _____
Deferred _____	Selection Factor _____
CWP _____	SBD Director _____
	Date 2/27/17