



Small Business Development Division Project Worksheet

Project/Contract Title: RECREATION BUSINESS MANAGEMENT SYSTEM
Project/Contract No: RFP-00891
Department: INFORMATION TECHNOLOGY DEPARTMENT GENERAL
Estimated Cost of Project/Bid: \$1,700,000.00

Received Date: 04/03/2018

Funding Source:

Resubmittal Date(s):

Description of Project/Bid: ITD, on behalf of PROS is soliciting proposals for the purchase of a Recreation Management software solution inclusive of all software licensing, implementation, integration, configuration, data conversion, training, maintenance and support services. The purpose of the solution is to automate PROS business processes and incur efficiencies for both the internal administration and the external customer.

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Selection Factor	SBE/GS	

Reasons for Recommendation

An analysis of Implementing Order 3-41, as well as, an analysis of the project package indicates a Selection Factor is appropriate for this project.

There are eleven (11) SBE Certified firms under these commodity codes, however none of them were able to meet the project requirements.

Commodity Code: 20556-Software, Application: Preprogrammed Software F; 20558-Software, Application: Preprogrammed Software F; 92045-Software Maintenance/Support

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION


Tier 1 Set Aside _____ Tier 2 Set Aside _____

Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____

Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____

No Measure _____ Deferred _____ Selection Factor _____

CWP _____


 SBD Director

4/10/18
 Date