



## Small Business Development Division Project Worksheet

Project/Contract Title: TPO LEGISLATIVE ADVOCACY SERVICES  
Project/Contract No: RFQ-01019  
Department: INTERNAL SERVICES  
Estimated Cost of Project/Bid: \$600,000.00

Funding Source:  
LOCAL

Received Date: 08/27/2018

Resubmittal Date(s):

Description of Project/Bid: Soliciting proposals for the professional services of a qualified consultant firm(s) to provide State of Florida and Federal legislative advocacy services on behalf of the Miami-Dade Transportation Planning Organization (TPO).

### General Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Selection Factor	SBE/GS	

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Selection Factor is appropriate for this project.

There are twelve (12) SBE Certified firms under these commodity codes.

Commodity Code: 91858-Governmental Consulting; 96151-Lobby Services; 96258-Professional Services (Not Otherwise Classified)

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

Tier 1 Set Aside \_\_\_\_\_ Tier 2 Set Aside \_\_\_\_\_

Set Aside \_\_\_\_\_ Level 1 \_\_\_\_\_ Level 2 \_\_\_\_\_ Level 3 \_\_\_\_\_

Trade Set Aside (MCC) \_\_\_\_\_ Goal \_\_\_\_\_ Bid Preference \_\_\_\_\_

No Measure \_\_\_\_\_ Deferred \_\_\_\_\_ Selection Factor \_\_\_\_\_

CWP \_\_\_\_\_

SBD Director

Date