Small Business Development Division
Project Worksheet

Project/Contract Title:	TITLE AND CLOSING SERVICES POOL	**Received Date:** 08/10/2012
Project/Contract No:	RFQ845	**Funding Source:**
Department:	PUBLIC WORKS DEPARTMENT	VARIOUS
Estimated Cost of Project/Bid:	$250,000.00	**Resubmittal Date(s):**

Description of Project/Bid: To establish a contract soliciting proposals from qualified title insurance companies, with access to title plant facilities to submit their qualifications for inclusion in a Title and Closing Services Pool. The selected Proposer(s) shall provide, on a non-exclusive basis, various title and closing services for the Public Works (PWWM) and General Services Admin (ISD).

Contract Measures Recommendation

Measure	Program	Goal Percent
Selection Factor	SBE	

Reasons for Recommendation

PREQUALIFICATION POOL - SELECTION FACTOR

This project meets all the criteria set forth in I.O. #3-41.

It is the County's intention to solicit proposals from as many proposers as are interested, to create a pool of no more than five (5) selected proposers, pursuant to the evaluation of submitted proposals.

Commodity Code: 91874-Legal Consulting; 94646-Escrow And Title Services; 95387-Title; 96149-Legal Services, Attorneys

Analysis for Recommendation of a Goal

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES [ ] NO [X]

Responsible Wages: YES [ ] NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____		**Tier 2 Set Aside** _____
Set Aside _____ **Level 1** _____	**Level 2** _____	**Level 3** _____
Trade Set Aside (MCC) _____	**Goal** _____	**Bid Preference** _____
No Measure _____	**Deferred** _____	**Selection Factor** ✓
CWP _____		

V. Clark   8/14/12

SBD Director   Date