

DEPARTMENT INPUT
CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): 90-143 Responsible Wage and Benefits 03-237 (formerly 03-1) Community Workforce Program

PROJECT INFORMATION See attachment

Contract/Project/*Work Order No.: NIMASTER PAINT

*Reference corresponding project number when submitting a work order

Contract/Project Title: INTERIOR PAINTING OF VARIOUS H.S. CENTERS

Description/Scope of Work: PAINTING & BASEBOARD INSTALLATIONS

Estimated Cost: 27,900.00 Funding Source: CONSTRUCT

Location of Project (street address or beginning and ending points) i.e. 12345 NE 23rd Ct or Starts at 135 St. ends at 145 St.

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment

Engineer/Department or Agency's estimated required workforce for Project Work Order

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: _____

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

RECOMMENDATION

Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure


Basis for Recommendation: _____

Date submitted to DBD: _____

Contact Person: _____

Telephone No.: _____

June 6, 2017



Community Action and Human Services Department
Interior Painting and Baseboard Replacement of the
Ophelia E. Brown Lawson Head Start Center
16425 N.W. 25 Avenue, Miami Gardens FL 33054

Interior Painting of Walls and Baseboards of the
North County Head Start Center
3201 N.W. 207 Street, Miami Gardens FL 33056

Interior Painting of Walls of the
Liberty Square Head Start Center
6304 N.W. 14 Avenue, Miami FL 33147

MCC 7360 PLAN – CICC 7360-0/08
RPQ NMEASTERPAINT
ESTIMATED COST: \$27,900.00

Project S.O.W: Interior Painting and Baseboard Installation (Various Sites)

- Ophelia E. Brown Lawson Head Start Center
- North County Head Start Center
- Liberty Square Head Start Center

MCC Bid Process Phases

- Date entered: 06/06/2017
- SBD Review Period 6/6/2017 – 06/14/2017
- Invitation to Bid 06/15/2017
- Mandatory Pre-Bid Meeting 06/20/2017 @ 10:00 AM
- Bid Due Date 06/23/2017 @ 2:00 PM (by sealed envelope)

MCC Construction Phases

- Recommendation of Award 6/26/2017
- Scope of Work Review and Acceptance (with Contractor) 06/27/2017
- Notice to Proceed: Pending Purchase Order
- Anticipated Start Date: 7/10/2017
- Completion of project 7/31/2017

SCOPE OF WORK

**INTERIOR PAINTING AND BASEBOARD REPLACEMENT OF THE
OPHELIA E. BROWN LAWSON HEAD START CENTER
16425 N.W. 25 AVENUE, MIAMI GARDENS FL 33054**

**INTERIOR PAINTING OF WALLS AND BASEBOARDS OF THE
NORTH COUNTY HEAD START CENTER
3201 NW 207 STREET, MIAMI GARDENS FL 33056**

**INTERIOR PAINTING OF WALLS OF THE
LIBERTY SQUARE HEAD START CENTER
6304 NW 14 AVE, MIAMI FL 33147**

INTENT

Requirements in this "Scope of Work" serve as a direction to the Contractor for the repainting of the interior of the Ophelia E. Brown Lawson Head Start structure along with replacement of approximately 620 linear feet of 4" vinyl baseboard throughout the Center. The Contractor shall perform all services in accordance to building industry/professional standards of skill, care and diligence adhered to by reputable, first class contracting firms and shall conform to generally accept professional practices. The approximate square footage of all interior walls is 6,200 square feet with an estimated required total of 18 gallons per coat to cover the entirety of the building. All exact measurements and calculations must be verified by the contractor.

Requirements in this "Scope of Work" serve as a direction to the Contractor for the repainting of the interior of the North County Head Start structure along with the painting of all existing baseboards throughout the Center. The Contractor shall perform all services in accordance to building industry/professional standards of skill, care and diligence adhered to by reputable, first class contracting firms and shall conform to generally accept professional practices. The approximate square footage of all interior walls is 6,200 square feet and 620 linear feet for baseboards. This is an estimated required total of 20 gallons per coat to cover the entirety of the building. All exact measurements and calculations must be verified by the contractor.

Requirements in this "Scope of Work" serve as a direction to the Contractor for the repainting of the interior of the Liberty Square Head Start structure. The Contractor shall perform all services in accordance to building industry/professional standards of skill, care and diligence adhered to by reputable, first class contracting firms and shall conform to generally accept professional practices. The approximate square footage of all interior walls is 6,200 square feet with an estimated required total of 18 gallons per coat to cover the entirety of the building. All exact measurements and calculations must be verified by the contractor.

PROJECT DESCRIPTION

Miami-Dade County Head Start Department intends to repaint the interior of three (3) Head Start Centers. Ophelia E. Brown Lawson Head Start Center, North County Head Start Center, and the Liberty Square Head Start Center. This includes but is not limited to all painted surfaces; requirements below are the basis for this refurbishment. The refurbishment shall use only high quality materials.

The Contractor shall provide measurements, surveys, calculations, shop drawings; warranties and all necessary permits as required by law to rehabilitate the facilities. The Contractor shall maintain necessary insurances and licenses throughout the duration of the project. The contractors shall be required to coordinate all work, verify all site conditions and make submittals as required for approval to the owners and inspectors. The contractor is responsible for all work done by any sub-contractor and shall require that all sub-contractors pull all necessary permits according to code.

The Contractor shall perform the services with the standard skill care and diligence which a competent and suitably qualified person performing such services could reasonably be expected to exercise and in accordance with the Work Write-Up; work must be performed in a professional, "Workman like Manner".

Contractor must comply with the Scope of Work and the attached Reference Documents 21000.

Construction must begin within fifteen (15) days from the contract execution date and shall be carried on at a rate that insures full completion on or before the date of completion as stipulated in the Notice to Proceed.

The contractor is required to provide all documents needed to pull required permits. Documents may include the following: structural plans, site plan or survey, engineering, NOA's, shop drawings, etc. All documents must comply with the Florida Building Code and the Miami-Dade County Regulations. The contractor understands that timely completion of the work within the contract period is of the essence and contractor accepts that the contract period to complete the work is thirty (30) calendar days.

SCOPE OF WORK

1. **Preparation:** Observe manufacturer's recommendations in regard to preparation of surfaces to receive paint and application of paint itself. Procedures shall include, but not necessarily be limited to, the following:

a. **Cleaning** - Clean down and remove oil, grease and loose foreign matter, including, mold mildew, dirt and corrosion products, in a manner which causes neither undue damage to the substrate nor damage to, or contamination of, the surroundings or the paint system to be applied;

b. **Glossy Surfaces** - Adequately scuff and/or solvent or chemically etch as appropriate to provide satisfactory adhesion for subsequent paint coats;

- c. Filling - Fill cracks and holes with fillers, sealers or grouting cements as appropriate for the finishing system and substrate, and sand smooth, to ensure all coats finish smooth;
- d. Drying - Unless otherwise specified, ensure that surfaces are cured and dry before applying additional coats of paint;
- e. Generally - Remove weld spatter, slag, burrs, or any other objectionable surface irregularities. Remove any rust and apply rust primer;
- f. Contractors are to incorporate the cost for moving furniture away from surfaces to be painted, so as to no damage is done to the furniture. The materials, files and all electronic equipment (computers, phones and copiers) should be moved by the Delegate agency. Arrangements are to be made between the contractor and the agency for the moving of furniture and equipment.

2. Materials:

A. Paint Material - Use only premium quality lines from approved manufacturers such as the following:

Benjamin Moore
Sherwin Williams
Behr
Valspar

B. If using other than one of the above named products, the contractor shall note the name of the product they intend to use in their estimate. *No products containing lead shall be used on this project.*

C. Primers, sealers, undercoats - Ensure that primers, sealers and undercoats are suitable for the substrate and compatible with the finish coat and each other;

D. Paint a 1m x 1m test patch of the nominated finished paint color for approval by the Project Manager.

3. Paint Application

A. Apply paint and related material with an undercoat plus two coats of selected finish color semi-gloss paint or with the number of coats specified in accordance with the manufacturer's recommendations. Allow each coat to harden for the drying time (or time between coats) recommended by the manufacturer;

B. Finish - Ensure each coat of paint is uniform in color, gloss, thickness and texture and free of holidays, runs, sags, blisters, or other discontinuities;

C. Wet Paint Warning - Place notices and do not remove until paint is dry.

4. Colors:

Colors to be determined

WORK AREA PROTECTION

Before painting in any section of the building, use drop sheets and masking tape wherever necessary to protect finished work or other surfaces liable to be damaged during painting.

TOUCH UP

Clean off marks, paint spots and stains throughout including on glass, restoring damaged surfaces to their original condition.

PAINT TYPES AND SPECIFICATIONS

Where SAA Standard Specifications describe and define the standards required for specific materials, the materials used in the works shall conform to all applicable requirements of the relevant standard specification.

Use only premium quality paint from approved manufacturers. Use only unadulterated paint except as per manufacturer directions. Do not combine paints from different manufacturers. On clear timber finishes use only combinations of putty, stain and sealer recommended by the manufacturer of the topcoats. Use only the type and quantity of thinners recommended by the paint manufacturer.

Provide finish coats, which are compatible with prime and undercoat paints used. Provide barrier coats over incompatible primers or remove and reprime as required.

Do not apply paint when surrounding temperature, humidity or other conditions (i.e. dust) will adversely impact finish as per manufacturer's recommendation.

Do not store or mix paint in areas liable to be damaged.

SURFACE PREPARATIONS

All painted surfaces are to present a clean and even appearance with no evidence of poor workmanship. Finished paint surfaces shall be free from sags, wrinkles, drips and other defects or imperfections.

Do not paint over dirt, dust, scale, grease, moisture or conditions detrimental to the formation of a durable and acceptable finish.

FILLING

All holes, cracks and marks should be repaired with fillers, sealant, putties or grouting cements as appropriate for the finishing system and substrate, and treat to achieve the required finish in accordance with industry standards before painting. Tint the filler to match substrate if the finish is transparent.

Walls should be wiped down so as to be free of grease, dirt or other contaminants before painting.

WORKMANSHIP STANDARDS

Care shall be taken to ensure that the base surfaces are properly prepared and that the materials are used correctly. Where SAA or other approved Codes of Practice are applicable,

the workmanship and procedures described by the relevant Codes shall be regarded as the minimum standard acceptable. The basic standard will be to AS 2311 Sections 2, 3, 6 & 7 and the "HAZARDOUS MATERIALS" clause of Section 1 as applicable.

Store and apply paint in accordance with the manufacturer's directions and the methods nominated in AS 2311 "Guide for the painting of buildings". Use applicators and techniques best suited for the type of material being applied.

"Ridging" at roller overlaps shall not be permitted. Apply finish as heavily as possible without running to provide a uniform finish and color free from brush marks, hairs and other imperfections. Paint surfaces behind mobile equipment and furniture the same as similar exposed surfaces. Paint surfaces behind permanently fixed equipment or furniture. Finish interior painted doors on tops, bottoms and side edges the same as the exterior face.

Sand lightly between each successive coat where recommended by the paint manufacturer. Apply each coat of material at not less than the manufacturers recommended spreading rate.

PROTECT HARDWARE

Remove all hardware, hardware accessories and similar items in place and not to be painted or provide surface applied protection prior to surface preparation and painting operations. After completion reinstall all removed items.

SITE PREPARATION

The Contractor shall at all times keep the work area, including storage areas, free from accumulations of waste materials. Before completing the work, the Contractor shall remove the work and premises any rubbish, tools, scaffolding, equipment, and materials that are not the property of the Miami-Dade County. Unsightly materials and debris including excess soil, garbage, and equipment should be removed as required; while materials should be scheduled for delivery only as required for immediate use.

CLEANING UP

Exceptional care must be taken to assure tidiness of work. Suitable temporary covers, masking, drop sheets, drapes and/or barriers shall be provided and maintained effectively where necessary to protect carpeting, flooring, and furniture or other finishes that are to be painted or not to ensure what they are not exposed to paint and put at risk. These are to be removed when the protection is no longer required. Provide "Wet Paint" signs as required to protect newly painted surfaces. Carefully remove and reinstate paint splatters from adjacent surfaces. Upon completion of the work all paint cans, other materials, containers, debris and protective coverings shall be cleaned up and removed from site and the Contractor shall leave the area in a clean, neat, and orderly condition satisfactory to the Project Manager.

General

1. All work is to comply with the local WA building regulations.
2. The contractor will rectify any damage to all areas on completion of the works.
3. The contractor shall supply all materials and labor in order to complete the works.
4. All waste material to be taken from site and disposed of by the contractor in compliance with local, state and federal law at contractor's expense.
5. Site is to remain tidy at all times and cleaned up on completion of works.
6. All work to be carried out in a workmanship like manner.
7. All Documentation regarding warranties, guarantees and instructional literature are to be given to the Project Manager with final notice.
8. All care must be taken to protect the carpet, flooring, and furnishings within the property and drop sheets to be used at all times where necessary.
9. Any Change Orders are to be priced and approved in writing by Project Manager before proceeding with the work.
10. All measurements are to be confirmed by the contractor on site.

NOTE: Any damage caused by the Contractor or his contractors is to be made good at the Contractor's expense.

CONTRACTOR PROVISIONS

The Contractor shall supply everything necessary for the execution and completion of the work including paint, brushes, rollers, drop sheets, sandpaper, fillers, sealants, scrapers, thinners, tints, color charts, masking tape and material, ladders and scaffolding. Site preparation and installation performance shall be in accordance with industry standards, OSHA, EPA Lead Safe standards, and all other Federal, State, and local building codes and standards

WORKING HOURS

Will be determined

DAVIS BACON WAGES

MIAMI-DADE COUNTY

§2-11.16 CODE OF MIAMI-DADE COUNTY

RESPONSIBLE WAGES AND BENEFITS SCHEDULE

"BUILDING CONSTRUCTION"

TRADE/WORK LEVEL PER HOUR PER HOUR PER HOUR COMBINED

CLASSIFICATION WAGE RATE HEALTH PENSION DOLLAR

BENEFIT (1) BENEFIT VALUE

2015

PAINTERS/WALL COVERING INSTALLATIONS

Painter - Commercial \$ 15.75 \$ 3.80 \$ 3.38 \$ 22.93

Painter - Industrial 19.50 4.30 3.73 27.53

Apprentices:

1st 6 months \$ 10.24 \$ 3.80 \$ 3.38 \$ 17.42

2nd 6 months 11.03 3.80 3.38 18.21

3rd 6 months 11.81 3.80 3.38 18.99

4th 6 months 12.60 3.80 3.38 19.78

5th 6 months 13.39 3.80 3.38 20.57

6th 6 months 14.18 3.80 3.38 21.36

7th and 8th 6 months 14.96 3.80 3.38 22.14

Per Hour Premiums:

\$1.00 Charge person working up to 5 employees

\$1.50 Charge person working 6 or more employees

\$1.00 General Foreman above highest paid charge person

DAVIS BACON FACT SHEET

CONTACT INFORMATION

Inquiries can be directed to Nelson Medina, Project Manager CAHSD

Attn: Nelson Medina

Community Action and Human Services Department

Energy and Facilities Programs Division

Head Start Department

701 NW 1 Court, 11th Floor

Miami FL, 33136

Office: 786-469-4709

Email: medinan@miamidade.gov

REFERENCE DOCUMENTS

1. All work shall comply with applicable Miami-Dade County building department requirements, the 2010 Florida Building Code, the 2008 National Electrical Code (NFPA-70), and the Miami Dade DERM requirements for asbestos removal
2. Contractor shall take measurements, and verify those measurements. Miami Dade County CAHSD will not be held liable for any incorrect measurements provided initially.
3. All work must be coordinated with the home owner, in addition to the County project manager.
4. Contractor/vendor shall comply with all applicable Federal, State, County, and City rules and codes.
5. All construction shall be in accordance with contract documents & requirements
6. Permitting and inspections and all associated plans, specifications and signed and sealed drawings incidental for the performance of the work described herein. The signed/sealed engineering drawings shall include, but not limited to, the following minimum requirements:
7. Defining the actual area that the contractor is restricted to for the work of the contract.
8. The contractor may not operate beyond the limits unless specifically authorized to do so by the Owner.
9. The contractor shall limit the use of the site to those operations necessary for the execution of the work of the contract.
10. The contractor is responsible for evaluating field conditions by visiting the site prior to commencing/bidding work.
11. The contractor shall not allow minors or other unauthorized persons on the project construction site.
12. Unless otherwise indicated, demolished materials become contractor's property. Comply with EPA regulations and disposal regulations of authorities having jurisdiction. Conduct demolition without disrupting Owner's use of the home.

13. Maintain and protect existing utilities to remain in service before proceeding with demolition, providing bypass connections to other parts of the building. Locate, identify, shut off, disconnect, and cap off utility services to be removed. Conduct demolition operations and remove debris to prevent injury to people and damage to adjacent buildings and site improvements. Provide and maintain shoring, bracing, or structural support to preserve building stability and prevent movement, settlement, or collapse.
14. Promptly patch and repair damaged areas of work caused by demolition. Restore exposed finishes of patched areas and extend finish restoration into remaining adjoining construction.
15. The contractor at all times shall keep the premises free from accumulation of waste materials or rubbish caused by the operations. At least once daily during the construction, and at the completion of the work, all waste materials and rubbish shall be removed from the project, as well as tools, construction equipment, machinery and surplus materials, and shall clean all surfaces and leave the work "broom" clean except as otherwise specified.
16. The contractor shall be responsible for initiating, maintaining and supervising safety programs in connection with the work.
17. The contractor shall take all reasonable precautions for the safety of and shall provide reasonable protection to prevent damage, injury or loss to:
 - a. All employees on the work and all other persons whom may be affected thereby.
 - b. All work and all materials and equipment to be incorporated therein, whether in storage on or off the site, under the care, custody or control of the contractor or any subcontractors.
 - c. Other property at the site or adjacent thereto, and not designated for removal, relocation or replacement in the course of construction.
18. The contractor shall comply with all applicable laws, ordinances, rules, regulations and orders of any public authority having jurisdiction or the safety of persons or property for to protect them from damage, injury or loss. The contractor shall erect and maintain as required by the existing conditions and progress of the work, all reasonable safeguards for protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent utilities. The contractor shall be responsible to the Owner for all damage or loss to any property caused in whole or in part by the contractor or any subcontractors, or anyone directly employed by any of them, or by anyone for whose acts any of them may be liable, and not attributable to the fault or negligence of the contractor.
19. The contractor shall request all mandatory inspection from the Building Official, Miami-Dade County, DERM, and other authorities having jurisdiction as per the provisions

contained in the FBC, including those as may be required for asbestos removal. Inspections by the design professional shall not relieve the contractor, nor take the place of the mandatory inspections contained in the FBC or required by law.

20. Bid shall include warranty, building plans, specifications, permit drawings, and all permit approvals as required by the City of Miami, Miami-Dade-Dade County permitting departments (when applicable). Bid shall also include approval through Miami –Dade County DERM as necessary.
21. Any item resulting in damage from work procedures shall be repaired or restored to original condition including, but not limited to, sidewalk, trees, sod area, fences, irrigation, etc. Satisfactorily repair/replace equipment or part of structure damaged as a result of the work. Surfaces and finished areas shall be restored to match adjacent areas. Approval shall be obtained from the Architect/Engineer of Record prior to cutting or drilling any structural support member.
22. Contractor to supply "as built" drawings to project manager at job completion (if applicable).
23. Location of existing utilities: contractor to verify exact location and avoid damage during construction. Coordinate with utilities companies MDWSD, etc.
24. All work shall be done in a neat workmanlike manner.
25. All penetrations through masonry and concrete structures shall be sealed to protect against fire with environmental conditions that exist.
26. Before starting work in a new area or movement of equipment one area to another, coordination with the home owner and the County is required to ensure children's safety.
27. It is the contractor's responsibility to make the proper coordination in advance for major interruptions (15 calendar days) and any delay of work due to improper notice will be the responsibility of the contractor not CAHSD.
28. At any time improper procedures are observed that put client safety, staff, or contractor workers safety at risk, the work will be stopped until corrections are made and approved by the government and the contractor held responsible for any delay due to improper adherence to the contract/documents and/or safety regulations.
29. Before any new electrical, mechanical, and/or site modifications the contractor must notify CAHSD 72 hours in advance for proper coordination to ensure client, staff, and workers safety.

ALTERATIONS

- A. Survey: Before any work is started, the Contractor shall make a thorough survey with a representative of CAHSD, of areas of the site in which alterations occur and areas which are anticipated routes of access, and furnish a report, signed by all three, to the CAHSD representative if requested. This report shall list by rooms and spaces:
1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout affected areas of building.
 2. Existence and conditions of items such as plumbing fixtures and accessories, electrical fixtures, equipment, venetian blinds, shades, etc., required by drawings to be either reused or relocated, or both.
 3. Shall note any discrepancies between drawings and existing conditions at site.
 4. CAHSD shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contractor and Project Manager.
- B. Any items required by scope of work to be either reused or relocated or both, found during this survey to be non-existent, or in opinion of CAHSD and/or Supply Representative, to be in such condition that their use impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS".

RESTORATION

- A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the PM. Existing work to be altered or extended and that is found to be defective in any way, shall be reported to the CAHSD PROJECT MANAGER before it is disturbed. Materials and workmanship used in restoring work shall conform in type and quality to that of original existing construction, except as otherwise shown or specified.
- B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.
- C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and

communications systems (including telephone) which are not scheduled for discontinuance or abandonment.

- D. Expense of repairs to such utilities and systems not shown on drawings or locations of which are unknown will be covered by adjustment to contract time and price.

AS-BUILT DRAWINGS

- A. The contractor shall maintain two full size sets of as-built drawings which will be kept current during construction of the project, to include all contract changes, modifications and clarifications (when applicable).
- B. All variations shall be shown in the same general detail as used in the contract drawings. To insure compliance, as-built drawings shall be made available for the CAHSD MANAGER's review, as often as requested.
- C. Contractor shall deliver two approved completed sets of as-built drawings to the CAHSD PROJECT MANAGER within 15 calendar days after each completed
- D. Paragraphs A, B, & C shall also apply to all shop drawings

TEMPORARY TOILETS

- A. Provide where directed, (for use of all Contractor's workmen) ample temporary sanitary toilet accommodations with suitable sewer and water connections; or, when approved by PROJECT MANAGER, provide suitable dry closets where directed. Keep such places clean and free from flies, and all connections and appliances connected therewith are to be removed prior to completion of contract, and premises left perfectly clean.

SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES

- 1-1. Submit for approval, all of the items specifically mentioned under the separate sections of the specification, with information sufficient to evidence full compliance with contract requirements. Materials, fabricated articles and the like to be installed in permanent work shall equal those of approved submittals. After an item has been approved, no change in brand or make will be permitted unless:
- A. Satisfactory written evidence is presented to, and approved by CAHSD Project Manager, that manufacturer cannot make scheduled delivery of approved item or;
 - B. Item delivered has been rejected and substitution of a suitable item is an urgent necessity or;
 - C. Other conditions become apparent which indicates approval of such substitute item to be in best interest of CAHSD.
- 1-2. Forward submittals in sufficient time to permit proper consideration and approval action by Miami Dade County. Time submission to assure adequate lead time for procurement of contract - required items. Delays attributable to untimely and rejected submittals will not serve as a basis for extending contract time for completion.
- 1-3. Submittals will be reviewed for compliance with contract requirements by CAHSD, and action thereon will be taken by CAHSD PM on behalf of the Contracting Officer.
- 1-4. If submittal samples have been disapproved, resubmit new samples as soon as possible after notification of disapproval. Such new samples shall be marked "Resubmitted Sample" in addition to containing other previously specified information required on label and in transmittal letter.
- 1-5. Samples, shop drawings, test reports, certificates and manufacturers' literature and data, shall be submitted for approval to:

Nelson Medina,
701 NW 1st Court, 11th Floor,
Miami, FL 33136

SAFETY REQUIREMENTS

- I. **PLANS (PROGRAMS, PROCEDURES) REQUIRED.** Based on a risk assessment of contracted activities and on mandatory OSHA compliance programs, the Contractor shall address all applicable occupational risks in site-specific compliance and accident prevention plans. These Plans shall include but are not be limited to procedures for addressing the risks associates with the following:
 - a. Emergency response;
 - b. Contingency for severe weather;
 - c. Fire Prevention;
 - d. Medical Support;
 - e. Posting of emergency telephone numbers;
 - f. Prevention of alcohol and drug abuse;
 - g. Site sanitation (housekeeping, drinking water, toilets);
 - h. Night operations and lighting;
 - i. Hazard communication program;
 - j. Welding/Cutting "Hot" work;
 - k. Electrical Safe Work Practices
 - l. General Electrical Safety
 - m. Site-Specific Fall Protection & Prevention;
 - n. Respiratory protection;
 - o. Health hazard control program;
 - p. Demolition plan (to include engineering survey)

- II. **INSPECTIONS:** The contractor shall conduct frequent and regular safety inspections (daily) of the site and each of its subcontractors shall conduct frequent and regular safety inspections (daily) of their work operations. Each week, the contractor shall conduct a formal documented inspection of the entire construction areas with the subcontractors present in their work areas. Coordinate with, and report findings and corrective actions weekly to Facility Safety Manager and Construction Manager.

- III. **ACCIDENTS, OSHA 300 LOGS, AND MAN-HOURS:** Notify the Facility Safety Manager and Contracting Officer Representative as soon as practical, but no more than four hours after any accident meeting the definition of OSHA Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$5,000, or any weight handling equipment accident.

- IV. **PERSONAL PROTECTIVE EQUIPMENT (PPE):**
 - a. PPE is governed in all areas by the nature of the work the employee is performing.

 - b. Mandatory PPE includes:
 - i. **Safety glasses** - unless written authorization is given by the Facility Safety Manager and Construction Manager Representative appropriate

safety glasses meeting the ANSI Z.87.1 standard must be worn by each person on site.

- ii. **Appropriate Safety Shoes** – based on the hazards present, safety shoes meeting the requirements of ASTM F2413-11 shall be worn by each person on site unless written authorization is given by the Facility Safety Manager and Construction Manager Representative.
- iii. **Hearing protection** - Use personal hearing protection at all times in designated noise hazardous areas or when performing noise hazardous tasks