

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☒ New Contract ☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency
☐ Re-Bid ☐ Other

Previous Contract/Project No.

Previous - RTQ-00100

LIVING WAGE APPLIES: ☐ YES ☐ NO

Requisition No./Project No.: **RQAV1800016**

TERM OF
CONTRACT

One time purchase

Requisition /Project Title: **AIRPORT HOLIDAY DECORATION 2018**

Description: **This solicitation will be used to rent holiday decorations for the exterior and interior areas within the Miami International Airport. Services to be provided will include furnishing the decorations, installation, and removal of the holiday decorations for the Miami-Dade Aviation Department.**

Issuing Department: **Aviation**

Contact Person: **Bryan Gorrita**

Phone: **305-375-4254**

Estimate Cost:

GENERAL FEDERAL OTHER

Funding Source: **Proprietary**

ANALYSIS

Commodity Codes: **57825**

Contract/Project History of previous purchases three (3) years
Check here ☐ if this is a new contract/purchase with no previous history.

EXISTING

2ND YEAR

3RD YEAR

Contractor:

Small Business Enterprise:

Contract Value: **\$350,000**

Comments:

Continued on another page (s): ☐ Yes ☐ No

RECOMMENDATIONS

SBE Set-aside Sub-contractor goal Bid preference Selection factor

Basis of
recommendation:

Signed: **Bryan Gorrita**

Date sent to SBD: **6/12/18**

Date returned to PMS:

SECTION 2

SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This solicitation will be used to rent holiday decorations for the exterior and interior areas within the Miami International Airport. Services to be provided will include furnishing the decorations, installation, and removal of the holiday decorations for the Miami-Dade Aviation Department.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Purchase Order issued by the Internal Services Department, Procurement Management Division, and shall remain in effect until such time as the goods are delivered and/or services are completed, and accepted by the County's authorized representative.

2.3 METHOD OF AWARD

Award of this contract will be made in the aggregate, to the lowest responsive, responsible Bidder who submits an offer on all items listed in the solicitation, who meets the qualifications listed below. If a Bidder fails to submit an offer on all items, its overall offer may be rejected.

QUALIFICATION CRITERIA

- a) Bidder(s) are required to demonstrate that their firm has been providing holiday decorations as requested in this solicitation and outlined in Section 3, "Technical Specifications". Bidder(s) are required to provide three (3) client letters. The signed letters shall include the dates of service, client work performed, and client contact information.
- b) Bidder(s) shall provide the name of the Project Manager and/or Supervisor, along with their contact information. This shall be the individual in the organization who is knowledgeable and experienced in providing the listed services and who will serve as the primary point of contact for the County. The Project Manager and/or Supervisor shall have full authority to act on behalf of the Bidder on all matters related to the services outlined throughout this solicitation. :

Bidder(s) shall submit the specified information listed above with their bid submittal form as proof of compliance to the requirements of this solicitation. However, the County may, at its sole discretion and in its best interest, allow Bidder(s) to complete, supplement or supply the required information during the evaluation period.

If the Successful Bidder fails to perform in accordance with the terms and conditions of the contract, the Bidder may be deemed in default of the contracts. If the Successful bidder defaults, the County shall have the right to negotiate with the next responsive, responsible Bidder.

2.4 PRICES

The price proposed by the Bidder shall be fixed and firm, throughout the term of the contract.

2.5 USER ACCESS PROGRAM AS LISTED IN SECTION 1, PARAGRAPH 1.36 TERMS AND CONDITION IS NOT APPLICABLE

2.6 INDEMNIFICATION AND INSURANCE

The following clause replaces the insurance requirements listed on Section 1.22, Paragraph A. for Commercial General Liability Insurance and Paragraph A.2 & 3, for Automobile Liability Insurance:

- A. Commercial General Liability Insurance in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- B. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

2.7 MIAMI-DADE COUNTY LIVING WAGE

If the total contract value, per year, exceeds \$100,000 the provisions of Section 2-8.9 (Living Wages) of the Code of Miami-Dade County (Code) as amended by Ordinance (Governing Legislation), will apply. A copy of this Code Section may be obtained online at www.miamidade.gov. A copy of the Administrative Order may be obtained online at <http://www.miamidade.gov/aopdfdoc/aopdf/pdf/AO3-3p.pdf>.

2.8 WORK ACCEPTANCE

This project will be inspected by an authorized representative of the County. This inspection shall be performed to determine acceptance of work, appropriate invoicing, and warranty conditions.

2.9 CLEAN-UP

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the bidder shall thoroughly clean up all areas where work has been involved as mutually agreed with the associated user department's project manager.

2.10 WARRANTY REQUIREMENTS

The Successful Bidder shall be responsible for promptly correcting any deficiency, at no cost to the County, within ten (10) days after the County notifies the bidder of such deficiency in writing. If the bidder fails to replace the defective items within the period specified, the County may, at its discretion, notify the bidder, in writing, that the bidder may be subject to contractual default if the replacements are not completed to the satisfaction of the County within ten (10) calendar days of receipt of the notice. If the bidder fails to repair or replace the items within the period specified in the notice, the County may (a) place the bidder in default of its contract, and/or (b) procure the products from another bidder and charge the bidder for any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

2.11 LABOR, MATERIALS, AND EQUIPMENT

As provided within the solicitation, the successful Bidder shall furnish all labor, material and equipment necessary for satisfactory contract performance. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

2.12 MAINTENANCE AND REPAIR

The successful Bidder(s) shall be responsible for any necessary repairs of the rental decorations during the term of the contract period. Repairs shall include but not limited to: replacement of bulbs, electrical wiring, and replacement of defective or damaged decorations.

2.13 FAA SPECIAL PROVISIONS

i) Compliance with Nondiscrimination Requirements

During the performance of this contract, the Successful Bidder, for itself, its assignees, and successors in interest (hereinafter referred to as the "Bidder") agrees as follows:

1. Compliance with Regulations: The Bidder (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts And Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination: The Bidder, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Bidder will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Bidder for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Bidder of the Bidder's obligations under this contract and the Nondiscrimination Acts And Authorities on the grounds of race, color, or national origin.

4. Information and Reports: The Bidder will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts And Authorities and instructions. Where any information required of a Bidder is in the exclusive possession of another who fails or refuses to furnish the information, the Bidder will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a Bidder's noncompliance with the Nondiscrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:

- a. Withholding payments to the contractor under the contract until the Bidder complies; and/or
- b. Cancelling, terminating, or suspending a contract, in whole or in part.

6. Incorporation of Provisions: The Bidder will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, Required Contract Provisions Issued on January 29, 2016 Page 19 AIP Grants and Obligated Sponsors Airports (ARP) unless exempt by the Acts, the Regulations and

directives issued pursuant thereto. The Bidder will take action with respect to any subcontract or procurement as the sponsor or the Federal.

Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Bidder becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Bidder may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the Bidder may request the United States to enter into the litigation to protect the interests of the United States.

7. During the performance of this contract, the Bidder, for itself, its assignees, and successors in interest (hereinafter referred to as the "Bidder") agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123 (prohibits discrimination on the basis of race, color, national origin, and sex);

- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;

- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);

- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

ii) All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part time workers.

The [Bidder | consultant] has full responsibility to monitor compliance to the referenced statute or regulation. The [Bidder | consultant] must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division

iii) All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. Bidder must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The Bidder retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). Bidder must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

SECTION 3 **TECHNICAL SPECIFICATIONS**

3.1 SCOPE OF WORK OVERVIEW

The purpose of this solicitation is to purchase rental of holiday decorations for the exterior and interior areas within the Miami International Airport (MIA) for Holiday Seasons 2018. Services to be provided will include the furnishing, installation, and removal of the holiday decorations for the Miami-Dade Aviation Department (MDAD), in conjunction with the County's needs. The County shall approve all decorations before installation.

The Successful Bidder shall be responsible furnishing, delivering, installing, and taking down the holiday decorations outlined in this solicitation. Additionally, the successful bidder will be required to decorate exterior and interior areas of Miami-International Airport, such as building exteriors and interiors, landscape, roadways, and any other structure or facility as may be required. Also the Successful Bidder must provide all necessary tools and equipment required for installation.

3.2 CENTRAL BOULEVARD – AIRPORT ENTRANCE

A) TOY SOLDIERS

Three dimensional stand-alone Toy Soldiers – New or in excellent condition. Material shall be wood, fiberglass or foam with hard coating, all on a strong and sturdy base. Required height shall be 18' to 20' feet high measured from top of hat to bottom of the shoe. The use of gift boxes or any item other than the soldiers' feet base is not acceptable. Installation should be securely attached to existing Central Boulevard entrance roadway sign structure or post with one side facing incoming traffic. No plastic blow ups will be accepted.

B) MINIATURE LIGHT WRAP(Royal Palms and Date Palms)

The Successful vendor shall wrap in clear high quality miniature LED lights beginning at the bottom of the trunk and continuing up to 12" inches from the where the gray wood ends for the Royal Palms and from where the clear trunk starts for the Date Palms. Each wrap around the trunk shall be spaced 3" inches apart.

The final top 18"- 24" inches of the grey work for the Royal Palms or 18"- 24" inches below the start of the clear trunk for the Date Palms shall be wrapped with a wide solid, tight wrap of yellow or amber colored LED miniature lights. This should create a "burst" or "crown" effect.

The Royal Palms have an approximate height of 20' feet with 18"- 24" inch trunk width. The Date Palms have an approximate height of 20' feet with 12"-18" inch trunk width.

No trimming or removal of palm fronds is allowed without approval from MDAD.

The palm trunks shall not be pierced in any way in the installation of the lights (no nails, staples, screws or similar hardware) unless expressly approved in advance by MDAD.

C) BANNERS

1. Two 30" X 96" high double sided banner with mounting hardware and wind breaker bracket kit.

Message: "I LOVE THE BEACH IN THE WINTER WELCOME TO MIAMI"
(MIA)

Product reference: Dekra-Lite Industries, Inc or equal.

Location: E-2nd Floor Central Terminal

Refer to provided sample image

2. Two 30" X 96" high double sided banner with mounting hardware and wind breaker bracket kit.

Message: "HOLIDAY CHEER"

Product reference: Dekra-Lite Industries, Inc. or equal.

Location: E-2nd Floor Central Terminal

Refer to provided sample image

3.3 MIA INTERIOR: NORTH, CENTRAL, AND SOUTH TERMINAL

A) 12' FT. BAR WITH DOUBLE SWAG GARLAND WITH DECORATIONS AND LIGHTS

12' Ft. Bar with Double Swag Garland and Decorations with Lights. Garland shall be 14" inches in diameter with clear LED mini light with a minimum of 400 LED bulbs. Bar shall be maximum 2" inches in diameter silver finish. A wooden 2" inches dowel finished in silver is acceptable. Bar shall have finials on both ends, silver in color. Density of garland shall be as depicted in provided picture.

Product shall be attached from suspended ceiling and the method of attachment used shall be as inconspicuous as possible. Installation locations listed in location plans.

Ornament colors shall be red, apple green, and silver. Ornament count shall be approximate 75 each with varying shades and finishes or as otherwise directed and approved by MDAD. Embellishments shall include clear acrylic snowflakes and silver beaded sprays.

Clearance from bottom of double swag garlands to floor shall be 9' ft. minimum or as directed and approved by MDAD.

B) 8' FT. ORNAMENT DROPS WITH SNOWFLAKE FRAME (SOUTH TERMINAL & MIA-MOVER ONLY)

Ornament drops with snowflake frame shall be as offered by Dekra-Lite Industries Inc. containing (18)ea 8' ft. ornament drops and (36)ea strands shimmer LED warm white lights, 8' ft. snowflake frame; or approved equal product. Refer to provided sample image.

Ornament drops shall be with LED lights. Snowflake frame shall be attached to a suspended ceiling. Clearance from bottom of ornament drop to floor shall be 9' ft. minimum or as directed and approved by MDAD.

Ornament colors shall be red, apple green, silver and clear acrylic snowflakes with varying shades and finishes or as otherwise directed and approved by MDAD.

C) 10' FT. CHRISTMAS TREES (3) LOCATIONS

LED lighted and fully decorated artificial Spruce or Fraser Fir green Christmas tree of ready shaped and fire retardant material. There shall be no gap between the bottom branches and the floor. Tree branching shall extent to the floor. Tree base diameter shall be a minimum of 60" in. on a tilt-free metal stand or base. It shall have a minimum of 3,200 tips or better and a minimum of 1,400 LED-crystal lights (UL certified) in warm white or better.

The tree shall be decorated as depicted In Appendix A.

Tree shall be installed on a raised platform a minimum of 9" in. high and equal in diameter to the tree base diameter. Silver finish color and design shall be as directed and approved by MDAD.

Ornament ball and finial colors shall be red, apple green, and silver with varying shades and finishes or as otherwise directed and approved by MDAD. Embellishments shall include clear acrylic snowflakes, stars, and silver beaded sprays.

Ornaments designs and styles shall be as directed and approved by MDAD.

Decoration arrangement concept: Smaller ones at the top and larger at the bottom.

D) MENORAH (7) LOCATIONS

The Menorah shall be made of metal material with silver finish, and standard UL electrical connections. Minimum height shall be 5' ft. measured from the floor to top of the center bulb, with flickering bulbs to simulate candles. The Menorah shall be equipped with a timer that automatically turn on the correct number of bulbs each day and must be taken down at the conclusion of the Hanukkah Holiday adhering to Jewish traditions. Menorah shall be of a high quality design and professional/commercial grade (Refer to pictures). Menorahs with various objects or strings of lights attached will not be accepted. Menorah shall have its own base in the same silver finish color to be approved by MDAD.

E) LIGHTED PROTOSTARS AND BALL ORNAMENT GROUPING THROUGHOUT TERMINAL

Lighted Protostar Chandelier Spheres, each grouping shall consist of (5) Portostars, (2) at 34" inches diameter and (3) at 21" inches diameter hanging in staggered heights as per MDAD instructions and (3) 12" inches diameter ball ornaments in red, apple green, silver, and silver fabric bow at top of ornaments. Reference: Dekra-Lite Industries Inc Protostar Chandelier Spheres or equal.

Lights shall be a combination of steady and twinkling or flickering lights.

The power cable and transformer shall be included and must have the capability to daisy chain.

3.4 MIA INTERIOR - SOUTH TERMINAL

A) 45' FT LIGHTED GARLAND, 'J' INFORMATION CENTER MEETER GREETER LOBBY 3RD FLOOR

PVC green garland, 45' ft. long, with a minimum of 2,400 tips or better, fire retardant material with a minimum of 500 LED-crystal lights (UL certified), warm

white, including all necessary extension cords, t-connectors and coupling constructions. The garland shall be hung around balcony handrail located above the information center. Garland shall be decorated to match the pictures provided.

Garland shall be decorated with approximately 300 balls at 4" inches and 6" inches diameter in equal quantities. Colors shall be red, apple green, and silver in equal quantities.

All ornaments shall be shatterproof and fire retardant. Color options, as well as designs, may be changed as determined by MDAD at their sole discretion.

Lights shall be steady, no blinking or flickering lights. The power cable and transformer shall be included.

B) LIGHTED COLUMN DECORATIONS

5' Ft ornament drops with lighted strands consisting of (12) strands of ornaments and (12) strands of lights with same design as item on Section 3.4A.

Ornament colors shall be red, apple green, silver and clear acrylic snowflakes

C) 4.5' FT GARLAND SCROLLS AND DECORATIONS WITH LIGHTS

Garland scrolls shall be 4.5' Ft with one 6.5" inch ornament attached to the bottom of the garland scroll. (Sample picture does not show attached ornament)

Garland scrolls shall have a minimum of 300 LED light bulbs and shall be attached to columns with metal banding straps in satin nickel color to match and blend with column.

Ornament colors shall be red, apple green, and silver with varying shades and finishes or as otherwise directed and approved by MDAD. Embellishments shall include clear acrylic snowflakes and silver beaded sprays.

Clearance from bottom of garland scrolls to floor shall be 9' ft. minimum or as directed and approved by MDAD.

3.5 15' FT. CHRISTMAS TREE

LED lighted and fully decorated artificial Spruce or Fraser Fir green Christmas tree of ready shaped, fire retardant material. There shall be no gap between the bottom

branches and the floor. Tree branching shall be to the floor. Tree base diameter shall be a minimum of 80" in. on a tilt-free metal stand or base. It shall have a minimum of 8,574 tips or better and a minimum of 3,100 LED-crystal lights (UL certified) in warm white.

The tree shall be decorated as depicted in the picture included in Appendix A to achieve a similar visual effect. The tree shall be decorated as depicted in the picture.

Ornament arrangement concept: Smaller ones at top and larger at the bottom consisting of ball ornaments, finials, clear acrylic snowflakes, silver beaded sprays, and stars. Ornament colors shall be red, apple green, and silver.

3.6 7' FT. CHRISTMAS TREES FOR (3) EXECUTIVE OFFICES

LED lighted and fully decorated artificial Spruce or Fraser Fir green Christmas tree of ready shaped, fire retardant material. There shall be no gap between the bottom branches and the floor. Tree branching shall be to the floor. Tree base diameter shall be a minimum of 55" inches on a tilt-free metal stand or base. It shall have a minimum of 1,847 tips or better and a minimum of 850 LED-crystal lights (UL certified) in warm white.

The tree shall be decorated as depicted in the picture included in Appendix A to achieve a similar visual effect. The tree shall be decorated as depicted in the picture.

Ornament arrangement concept: Smaller ones at top and larger at the bottom consisting of ball ornaments, finials, clear acrylic snowflakes and stars. Ornament colors shall be red, apple green, and silver.

3.7 6' ORNAMENTAL WREATH (NO LIGHTS)

Traditional 6' (72 inch) wreath fully decorated with abundant silver, red, and apple green ball ornaments in different sizes, textures and (1) large or proportional red bow.

3.8 HOLIDAY ORNAMENTS SAFETY

For safety reasons all ornaments shall be shatterproof and fire retardant.

3.9 PRE-INSTALLATION

Prior to installation the Successful Bidder shall submit twenty (20) days after award to MDAD personnel: Photos, shop drawings, sketches, samples and/or full scale mock-ups for approval. County approval is required before production and installation.

3.10 SERVICES TO BE PROVIDED

The successful Bidder shall provide its own ladders, hoist lifting/elevating equipment as necessary to install and remove all required decorations. Decorating services shall consist of furnishing, delivering, installing and removal (takedown) of all decorative materials. Installations shall include all appurtenances required for complete and secure installations.

3.11 INSTALLATION DATES & TIMES

Holiday decoration installation and take down shall be as follows or as otherwise directed and approved by MDAD: 2018 –Installation commences November 12th with completion by November 16th, 2018. Takedown commences January 7th, 2019 with completion by January 10th, 2019.

Hours of installation:

- a) Exterior: 9:00PM – 5:00AM
- b) Terminal: 10:00PM – 6:00AM
- c) Offices: 8:00AM – 5:00PM

MDAD will allow reasonable flexibility for early installation depending on schedules of passenger traffic and operational needs of the Department.

3.12 IDENTIFICATION, UNIFORMS AND VEHICLES

All personnel performing services under this contract must possess and carry a valid government issued photo identification such as a driver's license.

All personnel shall wear a uniform shirt (or t-shirt) clearly displaying the Bidder's company name. Uniforms shall be neat, clean and professional in appearance. Non-uniform clothing will not be permitted.

The bidder's equipment shall be in proper working conditions, free from leakage of fluids.

3.13 DELIVERIES

For safety reasons, vehicles, including delivery, may not be left unattended along the Upper and Lower drives at the terminal or anywhere in close proximity to the

terminal. If a Bidder plans to park in any of the above reference areas to unload and make deliveries must provide an employee that must remain present with the vehicle at all times while parked. The Successful Bidder is responsible for any parking fees incurred while delivering and installing decorations.

3.14 STORAGE

MDAD will not provide any storage.

3.15 PARKING AND TRANSPORTATION TO WORK SITE

Bidder's employees shall have the option of parking their personal vehicle in various parking garages or employee parking lot, for a non-refundable fee/toll. The bidder shall provide transportation for all their employees to and from the work sites, while working under this contract.

Section 4:

Price Sheet

Item	Qty.	Unit	Description	Unit Price	Line Total Price
1	2	EA	3D Solid Toy Soldier 18' TO 20'ft. High (Section 3.2A)	\$	\$
2	235	EA	Royal Palm and Date Palm Led Light Wrap (Section 3.2B)	\$	\$
3	2	EA	Light Pole Double Sided Banner 30" X 96" "I LOVE THE BEACH IN THE WINTER WELCOME TO MIAMI" (Section 3.2C)	\$	\$
4	2	EA	Light Pole Double Sided Banner 30" X 96" "HOLIDAY CHEER" (Section 3.2D)	\$	\$
5	50	EA	12'ft. Bar with Double Swag Garland with Lights, Ornaments and Snow Flakes (Section 3.3A)	\$	\$
6	28	EA	8'ft. Lighted Ornament Drops with Snowflake Frame (Section 3.3B)	\$	\$
7	1	EA	45'ft. Lighted Garland With Ornaments and Snowflakes with 45'L X 4'H Ornament Strands (Section 3.4A)	\$	\$
8	2	EA	Lighted Column Decorations (Section 3.4B)	\$	\$
9	18	EA	Lighted Protostar Chandelier Spheres and Ornament Groupings (Section 3.3E)	\$	\$
10	23	EA	4.5'ft. Garland Scrolls with Ornaments Decoration with Led Lights (Section 3.4C)	\$	\$
11	7	EA	5'ft. Menorah With Base and Timer (Section 3.3D)	\$	\$
12	4	EA	10'ft. Artificial Christmas Tree Fully Decorated (Section 3.3C)	\$	\$
13	1	EA	15'ft. Artificial Christmas Tree Fully Decorated (Section 3.5)	\$	\$
14	3	EA	7'ft. Artificial Christmas Tree Fully Decorated (Section 3.6)	\$	\$
15	1	EA	6'ft. Ornamental Wreath Without Lights (Section 3.7)	\$	\$

APPENDIX A
REFERENCE IMAGES

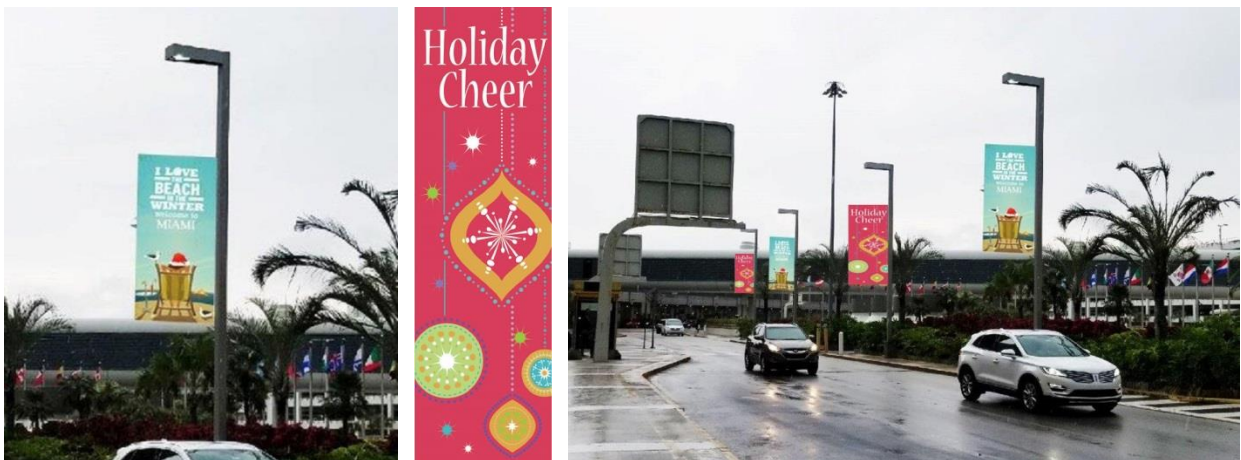
ITEM 3.2A - TOY SOLDIERS



ITEM 3.2B - PALM LED LIGHT WRAPS



ITEM 3.2C & 3.2D - DOUBLE SIDED LIGHT POST BANNERS



ITEM 3.3A - 12' FT BAR WITH DOUBLE SWAG GARLAND (LIGHTED)



ITEM 3.3B - 8' FT ORNAMENT DROP



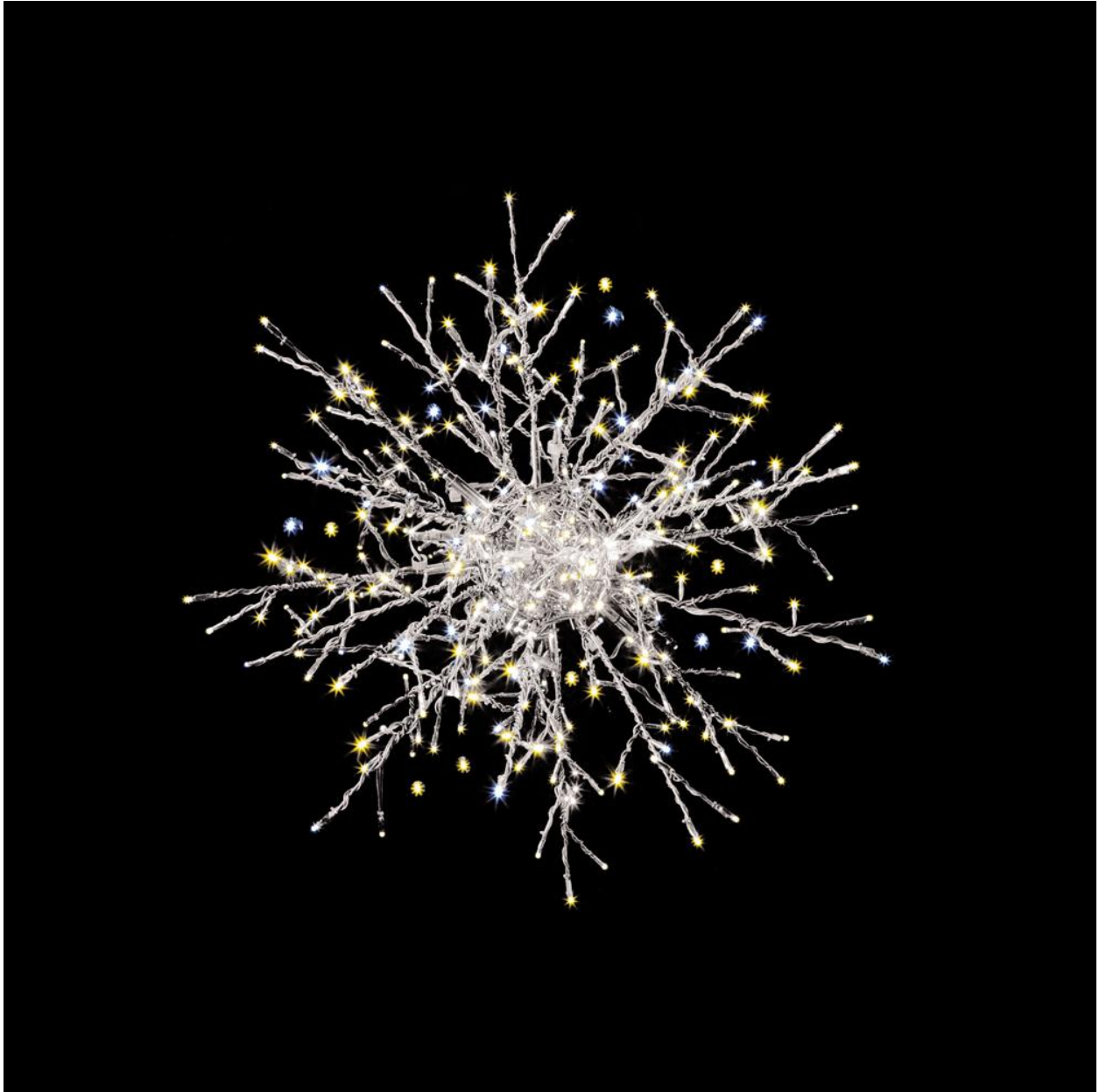
ITEMS 3.3C, 3.5 & 3.6 - DECORATED CHRISTMAS TREES



ITEM 3.3D - MENORAH



ITEM 3.3E - LIGHTED PROTOSTARS AND BALL ORNAMENT GROUPING



ITEM 3.4A - LIGHTED GARLAND “J” INFORMATION CENTER



ITEM 3.4B - LIGHTED COLUMN DÉCOR “J” MEETER GREETER



ITEM 3.4C - 4.5 FT GARLAND SCROLLS AND DECORATIONS WITH LIGHTS



ITEM 3.7 - 6' FT ORNAMENTAL WREATH

