



## Small Business Development Division Project Worksheet

**Project/Contract Title:** EDUCATIONAL SOFTWARE **Received Date:** 08/20/2018  
**Project/Contract No:** RQCO1800003 **Funding Source:**  
**Department:** COMMUNITY ACTION AGENCY INTERNAL SERVICE &  
**Estimated Cost of Project/Bid:** \$0.00 FEDERAL GRANTS

**Description of Project/Bid:** CAHSD is looking to establish a contract for the purchase of educational software, interactive displays and related devices for use with babies and toddlers, school aged learners, and/or students of all ages. Categories include but are not limited to early learning or school age software, teacher-student communication software, learning management software, language learning software, teacher training and test preparation software, and/or interactive displays, whiteboards and related devices. **Resubmittal Date(s):**

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	
No Measure	SBE/GS	
Set Aside (Up To 100k)	SBE/GS	

### Reasons for Recommendation

The estimated cost for contract RQCO1800003 is \$870,000.00 and it is for a Six (6) year period.

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates the appropriate measures as noted below for this project.

SBE Set Aside shall be applied where there are three (3) or more certified firms available in the established pre-qualified pool.

Bid Preference shall be applied when there are less than three (3) certified firms available in the established pre-qualified pool.

A No Measure will apply when the funding source is (FEDERAL).

There are two (2) SBE Certified firms under this commodity code.

Commodity Code: 20564-Software, Operating System: Preprogram

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Software, Operating System: Preprogram	SBE/GS			
Software, Operating System: Preprogram	SBE/GS			

**Total**

**Living Wages:** YES  NO    
**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*



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Tier 1 Set Aside Tier 2 Set Aside

Set Aside Level 1 Level 2 Level 3

Trade Set Aside (MCC) Goal Bid Preference

No Measure Deferred Selection Factor

CWP

Handwritten signature and date 8-22-18
SBD Director
Date