



Small Business Development Division
Project Worksheet

Project/Contract Title: RELIA-VOTE MAIL BALLOTING SYSTEM MAINTENANCE AND SUPPORT SERVICES AGREEMENT
Project/Contract No: RQEL1700001
Department: ELECTIONS
Estimated Cost of Project/Bid: \$7,000,000.00

Received Date: 02/28/2017

Funding Source: GENERAL FUND

Resubmittal Date(s):

Description of Project/Bid: Ongoing Designated Equipment and software maintenance and technical support services for the existing Relia-Vote Mail Balloting System in use by Miami Dade County Elections Department.

Contract Measures Recommendation

Table with 3 columns: Measure, Program, Goal Percent. Row 1: No Measure, SBE/GS

Reasons for Recommendation

An analysis of Implementing Order 3-41, as well as, an analysis of the factors contained in the project package indicates a No Measure is appropriate as this is a Bid Waiver contract pending award to Pitney Bowes Inc. There are six (6) certified SBE firms in the applicable commodity code.

Commodity Code: 20554-Software, Application: Preprogrammed Software F

Small Business Contract Measure Recommendation

Table with 5 columns: Subtrade, Cat., Estimated Value, % of Items to Base Bid, Availability. Row 1: Software, Application: Preprogrammed Software F, SBE/GS

Total

Living Wages: YES [] NO [X]

Responsible Wages: YES [] NO [X]

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Form with fields for Tier 1 Set Aside, Tier 2 Set Aside, Set Aside Level 1-3, Trade Set Aside (MCC), Goal, Bid Preference, No Measure, Deferred, Selection Factor, CWP, and signature/Date.