

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

New   
  OTR   
  Legacy   
  Bid Waiver   
  Emergency   
 Previous Contract/Project No.

Contract   
  Re-Bid   
  Other-Sole Source   
 LIVING WAGE APPLIES:  YES  NO

Requisition No./Project No.: RQEL2000006   
 TERM OF CONTRACT: 1 Year

Requisition /Project Title: Early Voting Ballot Drop-off Boxes

Description:  
 The Elections Department has requested to create a Sole Source Agreement with American Security Cabinets, LLC. to purchase ballot drop-off boxes. These boxes are required due to the Covid-19 pandemic. The boxes will be installed at various locations including all Early Voting sites. These boxes will allow voters to securely and timely return their vote-by-mail ballots during elections.

Issuing Department: Elections   
 Contact Person: Santiago A. Pastoriza   
 Phone: 305-375-1084

Estimate Cost: \$100,000

Funding Source: General Fund/ CARES ACT Covid-19 Grant

**ANALYSIS**

<b>Commodity Codes:</b>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;">57835</span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<b><u>EXISTING</u></b>	<b><u>2<sup>ND</sup> YEAR</u></b>	<b><u>3<sup>RD</sup> YEAR</u></b>		
<b>Contractor:</b>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>		
<b>Small Business Enterprise:</b>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>		
<b>Contract Value:</b>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>		
Comments:					

Continued on another page (s):     YES     NO

**RECOMMENDATIONS**

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
<b>SBE</b>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 15px;"></span>

Basis of recommendation:  
See quote

Signed: Santiago A. Pastoriza	Date sent to SBD: <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;">06/24/2020</span>
	Date returned to ISD Procurement: <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;"></span>

A large banner image featuring a dark background with a faint American flag pattern on the left and a solid red triangle on the right.

# BALLOT DROP PROPOSAL

**/ EXCLUSIVELY FOR**

Miami - Dade County, FL

**/ PREPARED BY**

Kevin Johnson

[kjohnson@ascabr.com](mailto:kjohnson@ascabr.com)

American Security Cabinets

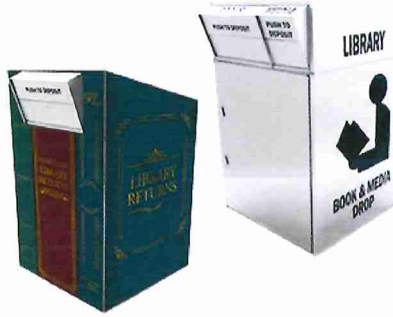
Signature:

Date:

# additional Products + Services



**Ballot Drops**



**Book Drops**



**Flag Drops**



**Payment Drops**



**Drug & Amnesty Drops**



**Document Drops**